

**DOVER TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MEETING MINUTES
FEBRUARY 10TH, 2020**

The Dover Township Board of Supervisors' Work Session Meeting for Monday, February 10th, 2020, was called to order at 6:00 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Michael Cashman, Stephen Parthree, Charles Richards and Robert Stone. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Michael Fleming, Public Works Director; John McLucas, Township Zoning Officer; Terry Myers, Township Engineer and Tiffany Strine, Township Secretary. There was one citizen present. This meeting is being recorded for the purpose of minutes only.

**Joint Comprehensive Plan
Infrastructure-Road Safety Plans and Regional Traffic Improvements**

Manager Oswalt stated that the need for improvements regarding Butter Road, Bull Road and Nursery Road prompted the need for discussion regarding these locations. In terms of the Dover Township Comprehensive Plan, the needs for further improvements were examined.

Two (2) concepts presented to further examine the needs of the Township roadways consisted of a Regional Traffic Study and LTAP'S Road Safety Plans. These matters examine ways to diminish local accidents. The frequency of local accidents and the severity of the accidents are used to plan for new signage and/or other means of roadway safety improvements.

Public Works Director; Mr. Michael Fleming, provided a brief video to the Board of Supervisors and public present depicting and explaining what Local Road Safety Plans encompass. Roadway curves, roundabouts and lack of cross walks are addressed in the brief video. Specific community needs of the local roadways were addressed.

Local roadway safety data such as maintenance logs, crash records, traffic violations and safety audits can be compiled and analyzed to assess the needs of the Dover Township community. The roadways that have the highest likelihood for severe crashes and most risk for crashes are then determined so that Dover Township can then pursue low cost, proven solutions for these locations.

The Federal Highway Administrations Safety List and Countermeasures and the National Highway Traffic Safety Administrations measure that work and can assist Dover Township with the implementation of solutions to local roadway issues including everyday road maintenance to capital improvements. Results are targeted investments and less severe community crashes in the Dover Township community.

M. Fleming distributed a listing of the local crash data that occurred within Dover Township over the past five (5) year period. Reportable crashes within Dover Township and Dover Borough averaged one hundred fifty-five (155) crashes per year. The aforementioned

information was derived from the Pennsylvania Crash Information Tool. After isolation of this information, Dover Township could pursue working relationships with the Northern York County Regional Police Department to pinpoint areas of focus to further explore the needs of the given roadways involved in high crash locations. Various means of measures and controls could be implemented such as the addition of signage, clearing overgrown vegetation, site distance adjustments and so forth.

M. Fleming stated that a committee comprised of Township, Borough, Police, Fire Department, Ambulance, Engineer and York County Planning Commission personnel could be established to further assess data and implementation of improvements.

Manager Oswalt stated that Regional Traffic Studies can also be examined for means of improvements. During recent discussions of Butter Road, Bull Road and Nursery Road, the process of performing a traffic study was discussed to help articulate what is necessary and what the costs may be for industrial growth for the fringe properties that are anticipated to be impacted.

Manager Oswalt noted that a regional committee will be looking into infrastructure, such as the locations of Butter Road, Bull Road and Nursery Road as well and will aid in the leveraging for funding and possibilities of the impacts that surround these locations.

M. Fleming has previously provided a Capital Improvements Plan for Dover Township and this plan was supplied to all Board of Supervisors Members. A regional committee meeting is being planned for March 2020. In anticipation of the regional committee meeting and incorporation of the essential components of the Comprehensive Plan Roadway components, Dover Township will too begin looking into regional traffic studies and needs as well thus, to come for circle for everyone.

C. Richards stated that by the implementing of a Road Safety Plan, this will help Dover Township in the pursuance of grant funding for the necessary work.

M. Fleming stated that implementing a collaborative, regional plan will better determine priority work that can be performed for the betterment and safety of all roadways for the Dover community.

Manager Oswalt stated that all of these plans and studies are planned for the future and the Board of Supervisors will be informed along the way as these processes progress and the regional committee progresses.

T. Myers stated that assessments should be performed as well to gain a better understanding of where Dover Township stands. Assessments on the past traffic study to determine what has been completed, what is yet to be done and how much money has been collected, as well as how much to financially anticipate considering the development of the potential tracts of land that were previously included in the 2005 study. T. Myers stated that moving forward, T. Myers feels that this will better prepare and implement the necessary needs of the Township.

SEWER AUTHORITY INTERVIEW WITH WILLIAM J. NEWBOULD, JR.

The Board of Supervisors greeted Mr. Newbould and welcomed Mr. Newbould to this evening's meeting. Mr. Newbould is present to interview for an open position on the Sewer Authority.

Mr. Newbould is a resident of Dover Township and was born and raised in Dover. Mr. Newbould stated that he has an extensive past heavily established with experience in sewer, construction and fire services. Mr. Newbould hopes to use his past experiences for improvement of Dover Township.

Mr. Newbould's experiences include mobile home park development sewer systems, interceptor projects, as a construction supervisor dealing with gravity sewer systems, redevelopments of local mobile home park sewer systems and various other plant work. Sewer work and excavating work are of Mr. Newbould's most recent accolades. Mr. Newbould stated that he has held a Class C Sewer License in the past.

Mr. Newbould was briefed on the available position with the Sewer Authority. Mr. Newbould expressed great interest in accepting the open position on the Dover Township Sewer Authority.

The Board of Supervisors informed Mr. Newbould of the Sewer Authority meeting schedule and essential components of the meeting.

With no further business, the Board of Supervisors thanked Mr. Newbould for his time, the meeting was adjourned by Chairman Stefanowicz at 7:00 PM.

Respectfully submitted by:

Tiffany Strine, Recording Township Secretary