

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
MINUTES
JANUARY 27th, 2020**

The Dover Township Board of Supervisors' Meeting for Monday, January 27th, 2020, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Michael Cashman, Stephen Parthree, Charles Richards and Robert Stone. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; John McLucas, Township Zoning Officer; Michael Fleming, Township Public Works Director; Terry Myers; Township Engineer; Cory McCoy, C.S. Davidson and Tiffany Strine, Township Secretary. There were sixteen citizens present. This meeting is being recorded for the purpose of minutes only.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

A Work Session was held prior to the start of this evenings regularly scheduled Board of Supervisors Meeting to discuss the Dover Township Street Obstruction Ordinance.

**APPROVAL OF THE BOARD OF SUPERVISORS' WORK SESSION MEETING
MINUTES FOR JANUARY 13, 2020**

Motion by S. Parthree and seconded by C. Richards to approve the Board of Supervisors' Meeting Minutes for January 13th, 2020, as presented. **Passed** with 5 ayes

**APPROVAL OF THE BOARD OF SUPERVISORS' MEETING MINUTES FOR
JANUARY 13, 2020**

Motion by S. Parthree and seconded by C. Richards to approve the Board of Supervisors' Meeting Minutes for January 13th, 2018, as presented. **Passed** with 5 ayes

TREASURER'S REPORT

Approval of Current Expenditures

Motion by C. Richards and seconded by S. Parthree to approve the **2019 Expenses** warrant total for January 20th, 2020, in the amount of \$63,642.71 as presented. **Passed** with 5 ayes

Motion by C. Richards and seconded by S. Parthree to approve the **2020 Expenses** warrant total for January 27th, 2020, in the amount of \$323,767.06 as presented. **Passed** with 5 ayes

INFORMATION ON EVENTS AND LOCAL ANNOUNCEMENTS

Manager Oswalt – Manager Oswalt informed the Board of Supervisors and the Public present that the Township will be hosting the annual Ground Hog's Day Prognostication on February

2nd, 2020 at Lehr Park and it will be immediately followed by Dover Township's Ground Hog's Day annual All-You-Can-Eat Pancake Breakfast at the Dover Community Building.

Chairman Stefanowicz – Chairman Stefanowicz stated that the Dover Area School District's Superintendent will be holding a DASD Community Coffee and Conversation on January 28th, 2020 at 6 PM at the Dover Area High School. The Dover Eagle Foundation will be holding a fundraiser in the form of a Spring Bingo on March 15th, 2020 at the Dover Community Building. Doors to the Bingo will open at 12 NOON and Bingo begins at 2 PM.

PUBLIC COMMENT

Mr. Smyser and Mrs. Amy Smyser – 2861 Judith Court, Dover

Mr. and Mrs. Smyser stated that they reside at 2861 Judith Court in Dover. Mr. Smyser stated that he has a portable basketball net for years and recently he permanently cemented one into his yard at the property of 2861 Judith Court in Dover. Mr. Smyser added that the portable basketball net continuously blew down from storms and so forth. Mr. Smyser stated that he has had a letter signed by all individuals whom reside in the cul-de-sac and roadway at 2861 Judith Court; granting their consent to having the aforementioned basketball net where it currently resides. Mr. Smyser was informed by Dover Township to remove the basketball net due to the basketball net currently residing within the Dover Township Right of Way. Mr. and Mrs. Smyser inquired with the Board of Supervisors as to if they could be granted a variance to keep their basketball net where it is currently placed.

Chairman Stefanowicz informed Mr. and Mrs. Smyser that a Dover Township Work Session was held to further discuss obstructions in the street. Chairman Stefanowicz stated that Dover Township is currently assessing and discussing these street obstructions from various aspects and thanked Mr. and Mrs. Smyser for their public comments on the matter. The Board of Supervisors stated that they will take Mr. Smyser's comments under advisement.

Thalia Leeper – 2871 Judith Court, Dover

Thalia Leeper stated that she is a resident whom resides at 2871 Judith Court in Dover. Ms. Leeper added that she feels as though, for the local children to utilize the basketball net in the aforementioned cul-de-sac, it is a safer means for the children. Ms. Leeper stated that some properties are along busy streets and that basketballs will enter the streets and children will run after the basketballs.

Manager Oswalt stated that the issue being addressed is that obstructions, such as the basketball net noted, are being placed in the Dover Township Right of Ways. The Dover Township Right of Ways are the areas in which the Township must operate and perform maintenance. The obstructions being placed in Right of Ways is causing concerns and problems.

Attorney Steve Hovis – With Stock and Leader Law Firm

Attorney Hovis stated that he is present this evening to represent Mr. David Jones. Attorney

Hovis stated that an Ordinance amendment was presented to the Dover Township Zoning Officer from his clients. The amendment would alter the Dover Township Zoning Ordinance and will be in front of the Dover Township Planning Commission for their consideration in the next week. Attorney Hovis stated that the Ordinance amendment is in regard to the implementation of an over-lay zone for the purpose and regulation of a solar energy system. The current Dover Township Zoning Ordinance covers such matters within the designated Agricultural district; however, the proposed Ordinance amendment would create an over-lay zone for the outlying areas that are not covered.

Mr .David Caparelli – With Dakota Power Partners

Mr. Caparelli is with Dakota Power Partners and they are constantly developing properties around Pennsylvania with alternate energy solutions. Mr. Caparelli stated that they are looking within the area along Canal Road for implementation.

T. Myers inquired with Mr. Caparelli as to if the alternative energy structures being placed within the designated properties are considered permanent structures with regards to tax base.

Mr. Caparelli stated that he is currently unaware if the aforementioned structures would be considered exempt from tax base purposes within the state of Pennsylvania. Mr. Caparelli added that Dakota Power Partners does anticipate that the projects being proposed within Dover Township will generate revenue to Dover Township and the County. Mr. Caparelli state that many jobs would be gained with the proposed project and the proposed project is estimated to cost between sixty to seventy million dollars in value.

ENGINEER'S REPORT by Township Engineer Terry Myers

NORTHWEST BYPASS UPDATE

Township Engineer, Mr. Terry Myers, informed the Board of Supervisors that he has received a proposal from Transportation Planning and Design to do a Traffic Impact Study and the process is moving forward.

DOVER HIGHLANDS, LLP

C.S. Davidson received Dover Highlands, LLP plans for resubmittal and C.S. Davidson is currently reviewing those plans.

FOX RUN INTERCEPTOR

T. Myers stated that the drilling and the blasting; by Maine Drilling and Blasting, for the Fox Run Interceptor has commenced. The E&S controls are in place and C.S. Davidson will be meeting with the York County Conservation District to review York County Conservation District requirements.

EAGLE VIEW PARK

T. Myers stated abutment designs are currently in progress for Eagle View Park and after completion, will be submitted to Land Studies for the next phase.

ZONING OFFICER'S REPORT by Township Officer John McLucas

1474 WINDEMERE – FAIRE WYND DEVELOPMENT

J. McLucas informed the Board of Supervisors that he issued a recent decision regarding the property of 1474 Windemere within Faire Wynd Development concerning a free-standing deck. J. McLucas stated that he feels as though the Dover Township Ordinances and the Dover Township Zoning Ordinances are in conflict with one another in this case and the project at hand for 1474 Windemere will not impact the character of the neighborhood. Therefore his determination was that the structure was permitted.

MANAGER'S REPORT by Township Manager Laurel Oswalt

APPROVAL TO EXTEND THE MINT CONDITION JANITORIAL AND PARKS CARETAKER RFP FOR ONE YEAR UNTIL JUNE 26TH, 2021

Manager Oswalt informed the Board of Supervisors that the contract allowed for a one (1) year extension if the pricing would remain the same. Manager Oswalt informed the Board of Supervisors that Mint Condition Janitorial has agreed to hold the same pricing as the previous year.

Motion by R. Stone and seconded by S. Parthree to approve to extend the Mint Condition Janitorial and Parks Caretaker RFP for one year until June 26th, 2021 as presented. **Passed** with 5 ayes

DISCUSS DEP 902 RECYCLING GRANT – LEAF EQUIPMENT OPPORTUNITY

Manager Oswalt informed the Board of Supervisors that Dover Township has the opportunity to enter a grant known as the 902 Recycling Grant for new leaf equipment. The DEP program funds ninety (90%) percent of the expense for the procurement of eligible expenditures which includes leaf equipment. The staff is asked to pursue a grant for two pieces of equipment: contain a “joystick” operational unit similar to a piece of equipment currently in use and a hydraulic machine that can be loaded onto the crew’s roll of truck. The second item will allow for less manpower on the ground which is safer because Dover Township employees will not need to leave the truck during the collection process.

Board consensus was reached and it was collectively determined to move forward to pursue the DEP 902 Recycling Grant for both Leaf Equipment items.

DISCUSSION REGARDING NYCRPD DOCUMENTS REGARDING THE SWRPD BUILDING AND PENSION PLAN

Manager Oswalt stated that Dover Township received additional documents on the potential purchase of the South West Regional Police Department building as well as their pension plan.

M. Cashman stated that the Northern Regional Police Department has voted to lease the SWRPD building for at least a term of six (6) months for one (\$1.00) dollar a month including all utilities and maintenance. A matter of vested pensions with SWRPD is being examined. The SWRPD commission is dissolving and they are now looking at means to handle the vested pensions. Northern York County Regional Police Department is looking into absorbing the assets and liabilities of the SWRPD vested pensions. Further options are still being discussed and examined. An actuary will also be assessing this matter with the NYCRPD commission in the near future. M. Cashman will provide more information as it presents itself.

ACKNOWLEDGEMENT OF THE COMPLETION OF BROOKE SCEARCE'S PROBATIONARY PERIOD AS ADMINISTRATIVE CLERK

The Full Board of Supervisors recognized the completion of the Probationary Period for Brooke Scearce, Administrative Clerk.

PUBLIC WORKS DIRECTOR'S REPORT by Township Public Works Director Michael Fleming

FOUNTAIN ROCK HOA – WELL 7 REHAB

M. Fleming stated that Dover Township staff has located the President of the Fountain Rock HOA and is to meet with the Fountain Rock Homeowners Association Board in February to discuss the need to rehab Well 7. Spotts, Stevens and McCoy are to work with the well driller in March.

UPDATE ON LOCAL BASKETBALL POLES

M. Fleming stated that staff has removed a total of twenty-four (24) portable basketball units on January 6th, 2020. Additionally, two letters were issued to residents regarding basketball poles cemented into the road right-of-way requesting for residents to immediately remove the basketball poles from our property.

CAPITAL IMPROVEMENTS PLAN (CIP)

M. Fleming has provided the full Board of Supervisors with spreadsheets depicting Capital Improvements Plans for 2020-2024. The listing of CIP includes bridges, large culverts, roads, parks and facilities, water, sewer collections, wastewater and pedestrian connectivity. M. Fleming stated that the purpose of the CIP is to recognize the essential Capital Improvement Projects, isolate and predict funding sources, prioritize improvements based on funding availability and estimate a timeline for completion of individual improvements. The proposed Capital Improvements Plan is being derived from goals set forth within the Dover Township Comprehensive Plan. M. Fleming added that many projects are not currently being completed due to a lack of funds to do so. M. Fleming stated that he is ultimately seeking Board of Supervisors approval for the proposed timeline contents and as the various projects present themselves.

Board consensus was reached, and it was collectively determined to hold a Board of Supervisors Work Session to further examine and discuss matters of Capital Improvement Projects for the 2020-2024 term.

OLD BUSINESS

None.

COMMENTS FROM THE BOARD

C. Richards – C. Richards stated that he would like a work session to further discuss matters of Nursery Road and truck traffic with the necessary personnel, at a later date, to possibly prohibit truck traffic on Nursery Road.

S. Parthree – S. Parthree informed the Board of Supervisors and public present that the new Senior Center is moving forward, and the Senior Center is meeting with Kinsley Construction Inc. in the near future for the next phases.

R. Stone – R. Stone noted that he has been hearing great things about the Dover Township Bus Trip offerings and is happy to report that he has always received great feedback. R. Stone added that the Township Insurance policies are being examined this year.

M. Cashman – M. Cashman stated that he has inquired about possible grant funding sources for the Dover Township Log House and has not solidified any grants at this time; however, grants may prove to be available from the Pennsylvania Historic Museum Commission and the Commonwealth Finance Authority.

S. Stefanowicz – S. Stefanowicz extended a thank you to both Manager Oswalt and T. Strine for the completion of the new Dover Township Personnel Listing. S. Stefanowicz reminded all Board of Supervisors to complete their statements of Financial Interest and please return them to T. Strine. S. Stefanowicz added that to inform T. Strine if any Board of Supervisors members are interested in attending the Pennsylvania State Association of Townships Supervisors annual conference.

MS4

M. Fleming stated that the Consortium agreed to spend 8.5 million dollars to meet DEP permit requirements. The Consortium currently holds a balance of an estimated five million dollars. Additionally, with the currently proposed necessary streambank restorations, M. Fleming added that such is said to meet the necessary DEP requirements for phosphorus reduction.

PUBLIC COMMENT

Mr. Matthew Lamparter – 4090 Bull Road, Dover

Mr. Lamparter inquired with the Board of Supervisors with regards to the status of allowing local churches in the area the rental of one building, one time per year and the waiving of the fee to

utilize a building within a specified Dover Township park.

C. Richards stated that the matters of fee waivers for local, established churches within Dover Township, for the purposes of renting a park facility one time per year was previously approved.

With no further business, the meeting was adjourned by Chairman Stefanowicz at 8:41 PM.

Respectfully submitted by: _____
Tiffany Strine, Recording Township Secretary