

**DOVER TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION
MEETING AGENDA
January 6, 2020**

7:00 PM CALL TO ORDER – FINAL BUSINESS FOR 2019

APPROVE FINAL EXPENDITURES FOR 2019

1. Warrant dated 12/23/2019 in the amount of \$285,950.87
2. Warrant dated 12/30/2019 in the amount of \$88,420.20
3. Warrant dated 12/30/2019 in the amount of \$2,942.88 **2018 BOND**

NOMINATION AND APPOINTMENT OF SUPERVISOR & OFFICERS FOR 2020

1. Chairman (New Chairman to continue with meeting)
2. Vice Chairman
3. Assistant Secretary

ACTION TO ESTABLISH DEPARTMENTAL BOARD RESPONSIBILITIES

Chairman to appoint Supervisors in charge of:

1. Administration
2. Police (NYCRP)
3. Highways
4. Water (Production & Distribution)
5. Sewer/Wastewater Treatment
6. Sewer (Township In-House)
7. Fire/Emergency Services
8. Recreation/Parks
9. Industrial/Commercial Development Committee
10. Dover Area Ambulance Club
11. MS4 Stormwater

ACTION TO APPOINT TOWNSHIP VOTING DELEGATE & ACT 32 YORK COUNTY TAX COLLECTION COMMITTEE REPRESENTATIVE – YORK/ADAMS TAX BUREAU

1. Board Representative – Trena M. Hall
2. Alternate – Steve Stefanowicz

APPOINT REPRESENTATIVE – YORK COUNTY LOCAL GOVERNMENT COMMISSION

1. Board Representative – Stephen Stefanowicz
2. Alternate – John McLucas

ACTION TO APPOINT PROFESSIONAL & DEPARTMENTAL OFFICIALS

1. Township Manager – Laurel A. Oswalt
2. Township Secretary – Tiffany A. Strine
3. Township Treasurer – Trena M. Hall
4. Township Engineer – C.S. Davidson/Terry A. Myers, P.E.
5. Township Zoning Officer – John McLucas
6. Sewage Enforcement Officer – Eric Swiger

7. Sewage Enforcement Officer Alternate – Ken Hunnings
8. Township Fire Marshal – Glenn P. Jansen
9. Township Emergency Management Officer – Anne Zarlenga

ACTION TO APPOINT LEGAL COUNSEL FOR BOARDS & COMMISSIONS

1. Board of Supervisors – Charles A. Rausch, Esq.
2. Planning Commission – Blakey, Yost, Bupp & Rausch, LLP

ACTION TO APPROVE BANK DEPOSITORIES AND FINANCIAL INSTITUTIONS FOR 2020

1. M & T Bank
2. BB&T Bank
3. Pennsylvania Local Government Investment Trust
4. Wealth Management
5. ACNB Bank
6. PeoplesBank

NEW APPOINTMENTS/REAPPOINTMENTS OF BOARDS AND COMMISSION DISCUSSION

1. Planning Commission Reappointment – Justin Bigham and Michael Curley-Members for 4-year terms; Brian Kimball-Alternate for a 2-year term.
2. Zoning Hearing Board Reappointment –Richard Pope-Member for a 4-year term.
3. Industrial and Commercial Development Committee – Kim Hogeman-Member for a 4-year term.

ACTION TO APPOINT REPRESENTATIVES FOR THE YORK COUNTY STORMWATER CONSORTIUM REGIONAL COMMITTEE

1. Board Representative – Michael Fleming
2. Alternate – Robert Stone

APPROVAL OF RESOLUTIONS FOR 2020

Resolution 2020-01 – 2020 Fee Schedule

Resolution 2020-02 – Ratifying and Confirming the Appointment to the Dover Township Zoning Hearing Board

Resolution 2020-03 – Authorizing the disposal of Township Records pursuant to the Municipal Records Manual.

APPROVAL & ADOPTION OF 2020 MEETING SCHEDULE

Board of Supervisors – January 13 and 27; February 10 and 24; March 9 and 23; April 13 and 27; May 11 and 26; June 15 and 29; July 13 and 27; August 10 and 24; September 14 and 28; October 12 and 26; November 9 and 23, December 14, 2017 at 7:00 PM. A work/executive session can be scheduled before and after each regular meeting – Township Municipal Building

Planning Commission – 1st Wednesday of each month at 7:00 PM – Township Municipal Building

Zoning Hearing Board – 3rd Wednesday of each month at 7:00 PM – Township Municipal Building

Sewer Authority – 4th Wednesday of each month at 6:00 PM, except for the November meeting to be held on the 18th and the December meeting to be held on the 16th – Wastewater Treatment Plant

Industrial and Commercial Development Committee: 4th Wednesday of each month at 4:00 PM, except for the November meeting to be held on the 18th and the December meeting to be held on the 16th – Township Municipal Building.

Codes Enforcement Board – at the call of the Chairman

Agricultural Security Committee – at the call of the Chairman

ACTION TO ESTABLISH/TREASURERS BOND FOR - \$1,000,000.00

ACTION TO APPOINT MEMBERS OF VACANCY BOARD – BOARD OF SUPERVISORS PLUS AN ADDITIONAL RESIDENT AT LARGE

Resident at Large – W. Michael Hoffman

ACTION TO AUTHORIZE MEETING, CONVENTION, SEMINAR ATTENDANCE:

SUPERVISORS, TOWNSHIP MANAGER, ADMINISTRATIVE ASSISTANT, SECRETARY, TREASURER, AND DESIGNEES acting as “Delegate(s)” of Dover Township, may apply for reimbursement of expense as provided by the Commonwealth of Pennsylvania “Statue, Law”, and/or “Code”

ACTION TO APPOINT BOARD MEMBER AS VOTING DELEGATE AT 2020 STATE CONVENTION

PLEASE NOTE: *The next scheduled meeting of the Board of Supervisors is Monday, January 13th, 2020.*