

**Dover Township Sewer Authority**  
2840 West Canal Road  
Dover PA 17315

**Chairman:** John Miller  
**Vice Chairman:** Robert Stone  
**Treasurer:** Dave Hogeman

**Secretary:** Bob Boyer  
**Member:** Steve Stefanowicz  
**Attorney:** Christian Miller

**Minutes: 11/20/2019**

**Attending Were:** J. Miller, B. Boyer, D. Hogeman, S. Stefanowicz, R. Stone (Authority Members), T. Biese (Plant Superintendent), C. Jordan (Plant Asst. Superintendent), C. Miller (Solicitor), P. Gross (Engineer), M. Fleming (Public Works Director) and C. Hamme (Sewer Chief).

J. Miller called the authority meeting to order for November 2019 at 7:00 p.m.

**Minutes:** R. Stone made a motion to approve the October 2019 meeting minutes. The motion was seconded by D. Hogeman and unanimously approved.

**Financial Report:** No report.

**Engineer's Report:** P. Gross provided an Engineer's Report for October and early November which is filed with these minutes and incorporated herein by reference.

P. Gross provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- DT-General-Joint 1 in the amount of \$328,860.00 to Anrich Inc. for general contractor services for the Joint Interceptor Project (this is the 172<sup>nd</sup> draw on the 2016 bond fund).
- DT-Joint 41 in the amount of \$4,217.75 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 173<sup>rd</sup> draw on the 2016 bond fund).
- Palomino/Anrich 5 in the amount of \$21,689.93 to Anrich, Inc. for general contractor services for the Palomino Interceptor Project (this is the 174<sup>th</sup> draw on the 2016 bond fund)
- DT-Palomino 39 in the amount of \$6,954.34 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 175<sup>th</sup> draw on the 2016 bond fund).

D. Hogeman made a motion to approve the above requisitions for payment. The motion was seconded by R. Stone and unanimously approved.

P. Gross reported on the status of the Palomino project, stating that applicant (due to new pipe laying method (trenching instead of pipe bursting) is still with YCCD. The application for new method was also submitted to the Army Corps of Engineers. Both are still reviewing, and BH is periodically checking on the status.

p. Gross reported that BH was in the process of submitting the planning modules to DEP for the NOB Project. P. Gross' goal is to have the planning modules submitted by the end of December. Because they require Township approval, he said he would have them for presentation and approval at the Township's upcoming December meeting.

P. Gross reported that the kickoff meeting for the Joint Interceptor/Headworks project was held last month. Submittals were still being filed for review with BH, but all Notices to Proceed were issued to the

respective contractors. P. Gross was told that work would begin in November, but with holidays approaching he felt work might not start until the first week of December.

**Treasurer's Report:** D. Hogeman's treasurer's report and financial summary for November are filed with these minutes and incorporated herein by reference. D. Hogeman reported that, due to the size of the issuance and frequency, the Authority's recent bond was not subject to arbitrage rebate until 2023 (meaning it can retain interest without penalty). D. Hogeman also discussed the current investments, the upcoming cash needs, and the market/interest rates regarding how to best use/apply the Authority funds to maximize returns. With falling interest rates in PLGIT, D. Hogeman suggested one option would be tie up the Bond Redemption & Improvement fund (roughly \$1.5M) in a 12 month CD, however initially this would be a lower interest rate, it would protect against the PLGIT rate falling lower. Due to the need for liquidity with upcoming projects and payments, this was the only fund D. Hogeman suggested to reinvest. After deliberation, the Authority agreed to table any reinvestment for another month to better gauge the market and due additional due diligence.

**Plant Operator's Report:** T. Biese discussed the October operator's reports, which are filed with these minutes and incorporated herein by reference. T. Biese reported that the month was mainly dry, and that the plant did not have any violations. T. Biese reported that the monthly flow was 2.5 MG/day, with the highest 24 hour period being 5.8 MG/day. T. Biese reported on one call out on Oct. 31<sup>st</sup> for high wet wells after rainstorm, although he said it was only a minor issue.

**Sewer Chief Report:** The Sewer Chief reports were provided for October and are incorporated herein by reference. C. Hamme reported on Anrich starting on Eagle View in roughly one week. C. Hamme also reported on a job opening on the sewer crew, which he would look to fill in the near future.

**Public Works Report:** M. Flemming only reported on a call T. Biese received regarding an electrician claiming it was not paid for hooking electric up (from the Authority building) to Anrich's on site job trailer. P. Flemming commented that these calls should not be coming to the Plant, which all agreed. P. Gross said all such calls, if any in the future, should be directed to P. Gross to be addressed with the contractor.

**Solicitor Report:** No report.

**Public Comment:** S. Stefanowicz reported on a walk-through earlier in the day at the new construction for the school. He said everything was moving along in a timely manner.

**New Business:** None.

**Old Business:** None.

**Adjournment.**

J. Miller adjourned the regular meeting at 7:35 P.M.

**Next Meeting Date:**  
11/18/2019 at 7:00PM

Respectfully submitted,  
Bob Boyer, Secretary