

**DOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
WORK SESSION MINUTES  
JULY 22<sup>ND</sup>, 2019**

The Dover Township Board of Supervisors' Work Session Meeting for Monday, July 22<sup>nd</sup>, 2019, was called to order at 6:00 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Michael Cashman, Stephen Parthree, Charles Richards and Robert Stone. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Charles Rausch, Township Solicitor; Township Zoning Officer, John McLucas, Township Public Works Director, Michael Fleming and Tiffany Strine, Township Recording Secretary. Mr. Timothy Staub from HRG was present. There were no members of the public present. This meeting is being recorded for the purposes of minutes only.

**This work session is being held for the purposes of discussing the Joint Comprehensive Plan and what aspects should be done separate or together.**

Mr. Tim Staub with HRG was present this evening to provide the second of two workshops regarding Dover Township's Joint Comprehensive Planning meetings entitled, Separate or Together. The Dover Township Comprehensive Plan is created and implemented to aide in leading and planning future actions of a community. The Dover Township Comprehensive plan incorporates goals and initiatives that local government and local citizens would like to see pursued. Mr. Staub attended a Dover Borough meeting to review the material being presented this evening, as well.

Mr. Staub provided the full Board of Supervisors with the Dover Township and Dover Borough Joint Implementable Plan, a Public Engagement Schedule. Mr. Staub stated that Dover Township and Dover Borough are both currently on schedule. The presented schedule outlined meetings, interviews and focus groups along with dates of gathering. Various community organizations were involved thus far with the creation of future planning and implementable ideals. Mr. Staub stated that a great amount of feedback from the community was well received.

Areas of Recreation Facilities and Activities, Community Preservation, Community Involvement and Communication, Education, Housing, Infrastructure, Economic Development and Shared Resources were identified for Dover Township and Dover Borough. Mr. Staub added that after receipt and review of the previous Dover Township Joint Comprehensive Plan, contained recommendations that are still valid today. Mr. Staub stated that he will be looking into the former recommendations that are appropriate; yet have not been met, to seek further aide in accomplishing former recommendations and goals. The estimated time frame of the first initial draft of the Dover Township Joint Comprehensive Plan is planned for September of 2019. There will be two public meetings to review the Dover Township Joint Comprehensive plan. Mr. Staub stated that the Municipality Planning Codes Adoption process will begin in October 2019. Projection of the final plan presentation to Dover Township and the public is set to be in December of 2019 to early 2020.

Mr. Staub presented various community contexts of Dover Township. Dover Township's anticipated population growth is estimated at 5,383 people by 2030. Annual growth rates of 269 persons per year are projected. Regional housing demand is projected to be 1,076 dwelling units. Annual housing demands as of 108 dwelling units. A strong need for social interaction is increasing for both youth and senior populations. A stronger need for flexibility in the zoning for use type and design standards as well as more historic protection. An aging infrastructure is present within Dover Township. Updates and expansion of utilities within growth areas is needed. The need for further development of diverse communities is present within Dover Township. Dover School District redistricting will be occurring within the near future and the potential for the combining of Dover Township and Dover Borough Fire Departments may be pursued. It was noted that Dover Area School District has an eight-five (85%) percent graduation which can have detrimental effects on work force development and other economic factors.

Mr. Staub emphasized the importance of working together between both Dover Township and Dover Borough. Access to knowledge, enhanced service delivery, economic benefits, shared resources and the strengthening of one another. Mr. Staub added that cooperation amongst fire departments, recreational groups, non-profits, Dover Area School District, Dover Township and Dover Borough jointly.

Mr. Staub provided the full Board of Supervisors with a survey. The survey was entitled Ways to Cooperate – Themes and Strategies Survey. The survey will aide Mr. Staub and all entities involved, along with the community, to better understand where every involved party feels they are willing to cooperate and work together to gain the best possible outcomes from the Joint Comprehensive Plan creation.

**The full board thanked Mr. Staub for his time and efforts with regards to the presented workshop and with regards to his time and efforts with the Joint Comprehensive Plan.**

With no further business, the Work Session was adjourned at 7:00 PM and continued into the regularly scheduled Board of Supervisors Meeting.

Respectfully submitted by: \_\_\_\_\_

Tiffany Strine, Recording Secretary