

**DOVER TOWNSHIP  
INDUSTRIAL COMMERCIAL DEVELOPMENT COMMITTEE  
MINUTES  
MAY 22<sup>ND</sup>, 2019**

The Dover Township Industrial Commercial Development Committee (I/CDC) meeting for May 22<sup>ND</sup>, 2019, was brought to order at 4:00 PM by Chairperson Brian Caden in the Meeting Room of the Dover Township Municipal Building. Committee members present were Ashley Spangler Sr., Charles Benton, Darryl Wagner, Johanna Fink, Kathy Herman and Shane Patterson. John Popovich from Representative Seth Grove's office was present. *Ashley Spangler Jr. and Kimberly Hogeman were absent with prior notice.* Township Representatives in attendance were Stephen Parthree; Township Supervisor, Laurel Oswalt, Township Manager; Tiffany Strine, Township Secretary and John McLucas, Township Zoning Officer. There were no members of the public present. This meeting has been recorded for minute purposes only.

**CALL TO ORDER**

Chairperson B. Caden conducted the Industrial Commercial Development Committee Meeting.

**APPROVAL OF THE INDUSTRIAL COMMERCIAL DEVELOPMENT COMMITTEE  
MINUTES FOR APRIL 24<sup>TH</sup>, 2019**

**Motion** by J. Fink and seconded by A. Spangler Sr. to approve the April 24<sup>th</sup>, 2019, Industrial/Commercial Development Committee meeting minutes, as presented. **Passed** with 6 ayes

**PUBLIC COMMENT**

None to note.

**ACTION ITEMS DISCUSSION:**

**Business Association**

B. Caden stated that the last Business Focus Group Meeting held, was a success. Approximately five new attendees were present. The DABA group; also known as the Dover Area Business Association, was presented and its current state. B. Caden stated that he informed the Business Focus Group that DABA is seeking committee chair members for areas of marketing, finance, recruiting and social/networking. During the Business Focus Group Meeting, a presentation was given by Chief Bentzel and Deputy Chief Lash, of the Northern York County Regional Police Department. The presentation was very well received.

The next Business Focus Group Meeting will be in September of 2019 at the Dover Area School

District Administrative Offices. The I/CDC committee collectively agreed to hold the Business Focus Group Meetings on a quarterly basis. Three dates were discussed, and these dates will be placed in a poll. The poll will be given to invitees to create a general consensus of the best date for all attendees. The following dates were chosen to be polled: 1.) September 5<sup>th</sup>, 2019, 2.) September 10<sup>th</sup>, 2019 and 3.) September 11<sup>th</sup>, 2019.

A potential speaker for the upcoming Business Focus Group Meeting was discussed. I/CDC members discussed possible candidates for the presentation. Pennsylvania State Representative Seth Grove will be contacted with regards to the next Business Focus Group Meeting.

## **OTHER BUSINESS**

### **Joint Comprehensive Plan**

Manager Oswald provided a brief update on the Dover Township and Dover Borough Joint Comprehensive Plan. Invitations were provided to all I/CDC individuals. Dover Township and Dover Borough are both updating their Joint Comprehensive Plan and community and resident thoughts and feedback are greatly appreciated.

The Dover Township and Dover Borough Joint Comprehensive Plan meetings are open to the public and attendance and ideas are greatly encouraged to help plan and structure the local community for the future. Manager Oswald a separate website has been created for the Dover Township and Dover Borough Joint Comprehensive Plan. There are eight key categories that are being focused on during these meetings and they are as follows: 1.) Recreation Facilities/Activities, 2.) Community Preservation, 3.) Community Involvement and Community Communication, 4.) Education, 5.) Infrastructure, 6.) Housing, 7.) Economic Development and 8.) Shared Resources.

Various organizations and entities currently attend. All are encouraged to attend to make this plan advantageous for everyone within the community.

### **Dover Township Zoning Officer Comments**

Dover Township recently held their New Garage Facility Open House. The event was very well received and there was a great presence from the local community.

J. McLucas stated that he would like for the Dover Area Business Association to be thinking of means to possibly incorporate "Ribbon Cutting" as a role honored by the Dover Area Business Association for new local businesses. The parameters and details of the handling of Ribbon Cutting ceremonies for new, local businesses will be looked into.

Discussion was raised regarding the funds for the initial start-up of the Dover Area Business

Association. It was noted that legal fees, advertising fees and so forth will need to be addressed.

A. Spangler Sr. stated that he would like to make a monetary donation to the Dover Area Business Association to get started.

B. Caden; along with the full I/CDC committee, greatly thanked A. Spangler Sr. for his kind and generous donation.

**DEVELOPMENT UPDATES FROM THE DOVER TOWNSHIP ZONING OFFICER**

Dover Township Zoning Officer; Mr. John McLucas, informed the Industrial/Commercial Development Committee on updates with local development within Dover Township.

J. McLucas stated that there are a few commercial development expansion projects currently in the works, no specific details have been provided publicly as of date.

**The next Industrial/Commercial Development Committee is scheduled to be held June 26<sup>th</sup>, 2019.**

The meeting was adjourned at 5:00 PM by Chairperson B. Caden.

Respectfully submitted by: \_\_\_\_\_

Tiffany Strine, Recording Township Secretary