

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: John Miller
Vice Chairman: Robert Stone
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Steve Stefanowicz
Attorney: Christian Miller

Minutes: 4/24/2019

Attending Were: J. Miller, B. Boyer, D. Hogeman (Authority Members), T. Biese (Plant Superintendent), C. Miller (Solicitor), P. Gross (Engineer), M. Fleming (Public Works Director), and C. Hamme (Sewer Chief).

J. Miller called the authority meeting to order for April 2019 at 7:00 p.m.

Minutes: D. Hogeman made a motion to approve the March 2019 meeting minutes. The motion was seconded by B. Boyer and unanimously approved.

Financial Report: D. Hogeman provided a combined financial and treasurer's update, which included D. Hogeman's treasurer's report for April which is filed with these minutes and incorporated herein by reference. D. Hogeman provided a summary of his meeting with PLGIT, which confirmed there was nothing that the Authority had to worry about with arbitrage, and that PLGIT would handle such matters. D. Hogeman reported on a meeting with First National Bank and their interest to provide banking services to the Authority. The Authority generally discussed what would be required to change banks, as well as any need. FNB requested an opportunity to provide a proposal in person to the Authority. The Authority decided to table the issue until all Authority members would be present to discuss. Further, D. Hogeman agreed to check with Jamie Schlesinger of PFM as well as Steve Hovis (bond counsel) about any issues considering TD Bank is listed at the trustee for all bond issuances.

Engineer's Report: P. Gross provided an Engineer's Report for March and early April which is filed with these minutes and incorporated herein by reference.

P. Gross presented CO# 2 to the Palomino Interceptor project, requested by Anrich in the amount of roughly \$23,000 for general relocation of certain utilities encountered during the project. After discussion and review, and P. Gross recommendation on approval, D. Hogeman made a motion to approve Anrich's CO# 2 as presented. The motion was seconded by B. Boyer and unanimously approved.

P. Gross provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- Palomino/Anrich 4 in the amount of \$318,993.51 to Anrich, Inc. for general contractor services for the Palomino Interceptor Project (this is the 155th draw on the 2016 bond fund)
- DT-Joint 35 in the amount of \$7,847.00 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 156th draw on the 2016 bond fund).
- DT-NOB 29 in the amount of \$1,700.00 to Buchart Horn for engineering fees for the North of the Borough Project (this is the 157th draw on the 2016 bond fund).
- Core&Main 1 in the amount of \$1,125.76 to Core and Main, LP for water main material (this is the 158th draw on the 2016 bond fund).

- McDaniel 2 in the amount of \$1,000.00 to Todd and Amy McDaniel for limited access to McDaniel's property for the Bog turtle survey (this is the 158th draw on the 2016 bond fund).
- DT-Palomino 35 in the amount of \$23,528.52 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 159th draw on the 2016 bond fund).

D. Hogeman made a motion to approve the above requisitions for payment. The motion was seconded by B. Boyer and unanimously approved.

C. Miller and P. Gross reported on the McDaniel Requisition and the agreement with McDaniel for the Authority to have limited access to the wetlands on his property for the Bog turtle survey. This is memorialized through a Limited Access Agreement, a copy of which was provided to the Authority. After review and discussion, D. Hogeman made a motion to approve the Agreement. The motion was seconded by B. Boyer and unanimously approved.

P. Gross reported on the status of the Palomino project, stating that the Anrich (the general contractor) was finished as much as it could finish on the project, pending the Bog turtle/wetland outcome..

P. Gross reported on the status of Joint Interceptor/Headworks project. BH is currently waiting on permitting from DEP before it can issue notice to proceed to the individual contractors. Anrich, as the general contractor, requested that a partial notice to proceed be issued to it, allowing Anrich to begin limited work related relocation of the water infrastructure that will be required. This work is not held up by any permitting, and it would help move the project along. After review and discussion by the Authority, and D. Hogeman made a motion to issue a partial notice to proceed, to include specific language limiting the scope of work as determined by BH and confirmed by C. Miller. The motion was seconded by B. Boyer and unanimously approved.

P. Gross reported that there still was no change on the NOB project, and that BH was still waiting on PennDOT's permit issuance.

Treasurer's Report: See D. Hogeman's report provided in the finance section.

Plant Operator's Report: T. Biese discussed the March report, which is filed with these minutes and incorporated herein by reference. T. Biese reported that March was another wet month, with daily flow averages of 8.467 MG/day (operating capacity is 8.0 MG/day), with high flows of 19.02 on March 22nd. T. Biese reported that violations were anticipated for March due to collection overflows at manholes. T. Biese reported that we are half way through the water year, and provided updates on the nitrate and phosphorus loads permitted (including in the report filed with these minutes).

Sewer Chief Report: The Sewer Chief report was provided for March and is incorporated herein by reference. C. Hamme also reported that the Terra Vista connection/tie-in was complete and that the inflow was now running live.

Public Works Report: M. Fleming reported that the Fox Run upgrade project (through CS Davidson) was waiting on permit approvals. M. Fleming also discussed the pump station at the Dover Highlands project, and confirmed that no agreement existed providing for the Authority to takeover the pump station upon completion.

Solicitor Report: No report.

Public Comment: The Authority generally reviewed and discussed an email from Mr. Straley, questioning why his \$1,000 payment came from the Authority and not from BH. After brief discussion,

the Authority decided to not take any action on the inquiry. D. Hogeman also asked for final confirmation from BH that the Misc. Upgrade Project was complete as it relates to BH's construction management contract. The contract was a not-to-exceed amount, and a balance remained on the amount. P. Gross confirmed the project was completed and closed out, and that BH would not be invoicing any additional amount, therefore the balance could be applied elsewhere. P. Gross said he would provide D. Hogeman with a formal confirmation of the close-out/completion.

New Business: None.

Adjournment.

J. Miller adjourned the regular meeting at 7:45 P.M.

Next Meeting Date:

5/22/2019 at 7:00PM

Respectfully submitted,
Bob Boyer, Secretary