

**DOVER TOWNSHIP
INDUSTRIAL COMMERCIAL DEVELOPMENT COMMITTEE
MINUTES
JANUARY 23, 2019**

The Dover Township Industrial Commercial Development Committee (I/CDC) meeting for January 23rd, was brought to order at 4:01 PM by Vice Chairperson Brian Caden in the Meeting Room of the Dover Township Municipal Building. Committee members present were Ashley Spangler Jr., Darryl Wagner, Charles Benton, Kathy Herman and John Popovich. *Kim Hogeman, Ashley Spangler Sr., Shane Patterson were absent with prior notice.* Township Representatives in attendance were Stephen Parthree, Township Supervisor; John McLucas, Township Zoning Officer; and Katina Wagner, Township Receptionist. Members of the public in attendance were Scott Miller with Trail Nurseries and Joanna Fink with Members 1st. This meeting has been recorded for minute purposes only.

CALL TO ORDER

Vice Chairperson B. Caden conducted the Industrial Commercial Development Committee Meeting.

APPROVAL OF THE INDUSTRIAL COMMERCIAL DEVELOPMENT COMMITTEE MINUTES FOR DECEMBER 19TH 2018.

Motion by B. Caden and seconded by C. Benton to approve the December 19, 2018 Industrial Commercial Development Committee Meeting Minutes, as presented. Passed with 3 ayes.

REORGANIZATION

Vice-Chairperson B. Caden asked for nominations for the New Chairperson and Vice Chairperson.

Nominated by C. Benton and seconded by J. Popovich to have Brian Caden serve as Chairperson of the Dover Township Industrial Commercial Development Committee (I/CDC) for 2019 as presented. Passed with 4 ayes.

Nominated by B. Caden and seconded by C. Benton to have Darryl Wagner serve as

Vice-Chairperson of the Dover Township Industrial Commercial Development Committee (I/CDC) for 2019 as presented. Passed with 4 ayes.

PUBLIC COMMENT

None to note.

ACTION ITEMS / DISCUSSION TOPICS

A. Business Association:

- a. The Business Association Breakfast meeting is set to be held on February 19th with a snow date set for February 21st at the Dover Area School District's Administration building located at 109 East Canal Road.

C. Benton confirmed that he does have the Administration building reserved and will set tables and chairs up for the meeting. C. Benton also stated that the school will provide hot beverages for the breakfast meeting.

J. McLucas mentioned that Tim Staub from HRG will provide pastries with L. Oswalt providing the cold drinks for the meeting.

Introductions will be done by C. Benton. Following with Tim Staub from HRG speaking about Dover Township & Dover Borough's Joint Comprehensive Plan.

B. Next Steps for Business Group

- a. Discussion was held on how often the Business Group meetings should be held. With bi-monthly or quarterly being two of the options. Along with the possibility of having the meeting's at a set location. Some suggestions for locations given were the Dover Area School District or the new Senior Center upon it is completion or Johnny's Raceway Eatery.

A. Spangler, Jr. stated he would like to see more involvement from local businesses.

S. Parthree stated that a quarterly or bi-monthly meeting would be a good start to acquire by-laws, whether or not to charge dues and to set some parameters.

B. Caden inquired whether there is any leadership interest from anyone in the community. S. Parthree stated that Joanna Fink with Member's 1ST and Tricia Melnichak with State Farm Insurance along with Steve Stefanowicz from Harbold's were interested in possible participation in leadership.

J. Fink suggested having a membership/marketing chairperson that would actively go out and speak to business owners to get them to come and attend the meetings.

B. Caden along with S. Parthree suggested getting business leaders together to form a board would be a good start.

J. Popovich stated that it would be helpful to have some structure laid out prior to having the marketing chair go out to speak to business leaders for involvement.

B. Caden mentioned he had five names in mind that would potentially make up a 5 member board. Those names included Joanna Fink, Members 1st; Brian Caden, I/CDC member; Steve Stefanowicz, Harbold's; Trisha Melnichak, State Farm Insurance; Jerry Shaffer, Sarah's Creamery/Johnny's Raceway Eatery.

C.Benton also mentioned that Marc Dursunian the owner of Moonlight Café also expressed interest in being involved with the business group. B.Caden offered to reach out to Marc.

D.Wagner suggested engaging the Economic Alliance once the board is formed to help with the direction in which the group would like to go.

C.Benton suggested also reaching out to Kevin Schreiber.

OTHER BUSINESS

S. Parthree invited Joanna Fink from Members 1st along with Kathy Herman from Dover Area School District to fill out an application to submit to the Township Board of Supervisors for approval to become members of the Industrial Commercial Development Committee.

DEVELOPMENT UPDATES FROM THE DOVER TOWNSHIP ZONING OFFICER

J. McLucas stated that there were no new plans submitted.

The next INDUSTRIAL COMMERCIAL DEVELOPMENT COMMITTEE meeting is scheduled to be held on February 27, 2019 at 4:00 PM time.

The meeting was adjourned at 4:50PM by Vice-Chairperson B. Caden.

Respectfully Submitted by: _____
Katina Wagner, Township Receptionist