

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
MEETING MINUTES
MAY 28th, 2019**

The Dover Township Board of Supervisors' Meeting for Monday, May 28th, 2019, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Stephen Parthree, Robert Stone, Charles Richards and Michael Cashman. Township Representatives in attendance were Charles Rausch; Township Solicitor, Laurel Oswalt, Township Manager, John McLucas, Township Zoning Officer; Michael Fleming; Township Public Works Director and Tiffany Strine; Township Secretary. There were four citizens present. This meeting is being recorded for the purpose of minutes only.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

Chairman Stefanowicz announced that a Work Session was held prior to the regular Board of Supervisors meeting for this evening to discuss the Wireless Facilities Act specifications.

APPROVAL OF THE BOARD OF SUPERVISORS' MEETING MINUTES FOR APRIL 22ND, 2019

Motion by S. Parthree and seconded by R. Stone to approve the Board of Supervisors' Meeting Minutes for April 22nd, 2019, as presented. **Passed** with 5 ayes

TREASURER'S REPORT

Approval of Current Expenditures

Motion by C. Richards and seconded by M. Cashman to approve the warrant total for May 28th, 2019, in the amount of \$232,872.12 as presented. **Passed** with 5 ayes

Information on Events and Local Announcements

Manager Oswalt informed the Board of Supervisors and public present of information on events and local announcements. Manager Oswalt announced the Annual Take Me Fishing Event to be held May 30th, 2019 at Pinchot Park from 6:00 PM to 8:00 PM. Dover Township will be hosting a Free Summer Concert on June 9th, 2019 at the Dover Community Park Gazebo at 6:00 PM.

PUBLIC COMMENT

Laura Gurreri – York County Visitors and Convention Bureau

Laura Gurreri of the York County Visitors and Convention Bureau was present and discussed

new events and plans that the Bureau is generating to create interest within York County to attract tourism and business to the area. Laura Gurreri also stated that the York County Visitors and Convention Bureau is undergoing a rebranding process and to be on the look out for their new logo.

Gustavo Santiago – 4072 Majestic Court, Dover, PA

Gustavo Santiago is a Dover Township resident residing at 4072 Majestic Court. Mr. Santiago was present this evening to discuss his personal concerns regarding speeding within his development. Speed is an issue within and surrounding his development. Mr. Santiago stated that currently, the speed limit is twenty-five miles per hour and Mr. Santiago stated that he feels the miles per hour should be decreased in hopes of better enforcement of the speed in this area.

The full Board agreed to look into this matter further and reconnect with Mr. Santiago upon their findings for possible means for resolve.

Ms. Robin Piatt and Mr. Jesse Storm – Dover Township Resident, 1718 A East Canal Road

Ms. Robin Piatt and Mr. Jesse Storm are Dover Township residents residing at 1718 A East Canal Road, Dover. Ms. Piatt's stated that she has concerns regarding her neighbor's property located at 1718 East Canal Road, Dover. Ms. Piatt stated that her neighbors are diverting their stormwater onto Ms. Piatt's property and she would like resolve for this matter. Ms. Piatt stated that her property has suffered damages due to the reconstructing of the flow of water from her neighbors surrounding property that then flows onto her property.

Mr. Storm stated that their neighbor is redirecting stormwater runoff and adversely effecting Mr. Storm's property.

The full Board agreed to research this concern and will address this matter accordingly upon their findings for possible means for resolve.

SOLICITOR'S REPORT by Township Solicitor Charles Rausch

Discuss Hogan Property – 2500 Admire Springs Drive

Attorney Rausch stated that the Hogan property located at 2500 Admire Springs Drive in Dover Township has been brought to his attention with regards to the property's Landscape Buffer Easement. Mr. Hogan would like to install a shed within the Landscape Buffer Easement. The Landscape Buffer Easement is a Zoning Easement. The Dover Township Zoning Ordinance prevents the implementation of accessory structures within Right of Ways.

It was suggested to relocate the installation of a shed within a different area on the property of 2500 Admire Springs Drive that would not be located within the Landscape Buffer Easement.

This matter was discussed, and Attorney Rausch stated that should Mr. Hogan choose to continue to pursue the installation of a shed within the Landscape Buffer Easement, Mr. Hogan

would then need to pursue the Dover Township Zoning Hearing Board for adequate determination.

Approval of Norma's Ridge Development Agreement

Motion by C. Richards and seconded by S. Parthree to approve Norma's Ridge Development Agreement, as presented. **Passed** with 4 ayes and 1 nay per R.Stone

ENGINEER'S REPORT by Township Engineer Terry Myers

Pine Road PEMA Grants Change Order No. 1 FINAL

Motion by S. Parthree and seconded by R. Stone to approve Pine Road PEMA Grant Change Order No. 1, as presented. **Passed** with 5 ayes

Pine Road PEMA Grants Application for Payment No. 1

Motion by C. Richards and seconded by S. Parthree to approve Pine Road PEMA Grant Application for Payment No. 1, as presented. **Passed** with 5 ayes

Columbia Gas Construction Easement

Dover Township has been contacted by Columbia Gas regarding a temporary construction easement to enable the installation of a new gas service main. The new gas service main is to be located under the stream at Canal Road, near Intermediate Avenue. By installing the new gas main, this will allow for Columbia Gas to abandon the necessary existing gas main which is currently located across Dover Township's Eagle View Park.

Motion by R. Stone and seconded by M. Cashman to approve the Columbia Gas Construction Easement in the Dover Community Park and authorize the Dover Township Manager to sign the letter of consent, as presented. **Passed** with 5 ayes

ZONING OFFICER'S REPORT by Township Zoning Officer John McLucas

Approval of Plan 18-4 – Norma's Ridge

Mr. Eric Johnston, P.E. with Johnston and Associates Inc. stated that he represents Norma's Ridge, Baker Price Development, LLC. Mr. Johnston presented Plan 18-4, Norma's Ridge, Preliminary/Final Land Development Plan, Dover Township, York, County. Plan 18-4 is C.S. Davidson's Engineer's Project No. 1619.3.14.07, Township Review No. PL-2018-04. Dover Township Plan 18-4 has been reviewed by C.S. Davidson, Inc.

The following waiver requests are being requested: 3.) §22-502.4 Traffic Impact Study.

The following Subdivision and Land Development Ordinance comments are being requested: 1.) Prior to final plan approval, a disk in an electronic format compatible with the Township GIS system, should be provided, § 22-501.2.A, 2.) All legal and/or equitable Owner's notarized

signatures must be added to the plan certifying concurrence with the plan, § 22-501.2.H, 3.) Approval of the layout/design of water, sanitary, and storm systems is needed from the Public Works Director and Township staff, 6.) Approval of the stormwater management plan in accordance with Part 10 requirements and the Dover Township Engineer. Comments will be provided under separate cover, § 22-502.8, 7.) A statement shall be added to note 15 on the plans stating that the maximum foot-candles from the proposed streetlights shall not exceed 0.3 foot-candles at the property line, §22-601.2.E, 8.) Public improvement security shall be provided prior to final plan approval, § 602.1, 11.) Dedication of recreation land or fees in lieu of for each dwelling unit is required on all residential subdivisions, and all multi-family developments, and shall be paid prior to final plan approval, §22.718.

Motion by M. Cashman and seconded by C. Richards to approve Plan 2018-4, Norma's Ridge, Preliminary/Final Land Development Plan, granting all requested waivers including all conditions mentioned and noted above, as presented. **Passed** with 5 ayes

MANAGER'S REPORT by Township Manager Laurel Oswalt

Approve Resolution No. 2019-11 Adopting New Managerial Level Employee Job Descriptions

Motion by R. Stone and seconded by C. Richards to approve Resolution No. 2019-11 Adopting New Managerial Level Employee Job Descriptions, as presented. **Passed** with 5 ayes

Recognition of John McLucas' Completion of his Probationary Period

The full Board recognized and acknowledged John McLucas' completion of his probationary period at Dover Township.

PUBLIC WORKS DIRECTOR'S REPORT by Township Public Works Director Michael Fleming

Acknowledgement of the Receipt of the Letter Regarding Pine Hill Road Bridge No. 368

Dover Township Public Works Director Mr. Michael Fleming informed the Board of Supervisors that Dover Township has received the letter regarding Pine Hill Road Bridge No. 368. Mr. Fleming recommended to the Board of Supervisors to acknowledge that Dover Township has received the above referenced letter regarding Pine Hill Road Bridge 368 from HRG concerning "High Priority" maintenance that is recommended and to treat the repair as an emergency.

Motion by R. Stone and seconded by C. Richards to acknowledge the receipt of the letter regarding Pine Hill Road Bridge No. 368, as presented. **Passed** with 5 ayes

MS4 Update

None to note.

Old Business

None to note.

Motion by R. Stone and seconded by C. Richards to award the Dover Township Janitorial and Alternate Parks Contract to Mint Condition, as presented. **Passed** with 5 ayes

COMMENTS FROM THE BOARD

C. Richards – C. Richards informed the Board of Supervisors that the Dover Township's Fire Departments Rescue Truck is currently out of commission.

R. Stone – R. Stone extended a job-well done to Mr. Tony Biese at the Wastewater Treatment Plant Superintendent. Mr. Biese works currently without an assistant and has a great and positive attitude daily. Thank you, Mr. Biese, job well-done.

S. Stefanowicz – S. Stefanowicz commented on how well the Dover Township Public Works Garage Open house went. Great comments and excellent feedback from the public were received. S. Stefanowicz stated that a Mr. Wayne Myers contacted him and voiced his opinions about the barn located at the new Dover Township Eagle View Park. Mr. Myers is in favor of saving the barn located at the new Dover Township Eagle View Park. S. Stefanowicz stated that he has received a letter from State Representative Seth Grove. The letter from State Representative Seth Grove was regarding support to fight a Pennsylvania Department of Environmental Protection Fee Increase. Manager Oswald was asked to look into the aforementioned matter.

M. Cashman – M. Cashman noted that the Northern York County Regional Police Department is now fully equipped with and utilizing Body Cameras. This shows great promise for the better transparency.

PUBLIC COMMENT**Ms. Robin Piatt – Dover Township Resident, 1718 A East Canal Road**

Ms. Piatt inquired with regards to the proposed Norma's Ridge development and the area in which the new developments stormwater runoff. The runoff from Norma's Ridge will flow into a surrounding culvert. Ms. Piatt stated that she is concerned that more water will be dumped onto her property.

Mr. Myers stated that the water is being slowed down and that the peak discharge of the water running off of the proposed property is projected at about twenty-percent lower than what it actually will be. A large lower basin on the property will catch the stormwater runoff and discharge the stormwater runoff at a much lower rate than what currently comes off of the proposed property.

Mr. Kreg Landis – Dover Township Resident, 3520 Fox Run Road

Mr. Kreg Landis is a Dover Township Resident residing at 3520 Fox Run Road. Mr. Landis stated that he is present tonight to learn of any updates regarding a previous public comment that he made regarding accidents that have been occurring consistently on a portion of Fox Run Road.

The full Board of Supervisors stated that Mr. Landis's concern is still currently under review and that the Board of Supervisors will reconnect with Mr. Landis upon findings of possible resolve.

With no further business, the meeting was adjourned by Vice Chairman Stone at 8:28 PM.

Respectfully submitted by: _____
Tiffany Strine, Recording Township Secretary