

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: John Miller
Vice Chairman: Robert Stone
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Steve Stefanowicz
Attorney: Christian Miller

Minutes: 3/27/2019

Attending Were: J. Miller, S. Stefanowicz, B. Boyer, R. Stone, D. Hogeman (Authority Members), T. Biese (Plant Superintendent), C. Miller (Solicitor), P. Gross (Engineer), M. Fleming (Public Works Director), and C. Hamme (Sewer Chief).

J. Miller called the authority meeting to order for March 2019 at 7:00 p.m.

Minutes: C. Miller explained the need to adopt revised meeting minutes for January 2019, as the adopted minutes do not reflect the Authority's approval of the Lederman 1 requisition. D. Hogeman made a motion to approve the revised January 2019 meeting minutes with one correction (the word "of" instead of "f" in the engineer's report). The motion was seconded by R. Stone and unanimously approved. R. Stone made a motion to approve the February 2019 meeting minutes. The motion was seconded by D. Hogeman and unanimously approved.

Financial Report: D. Hogeman provided an update on the sale of the 2019 Series Sewer Bonds, which was completed in mid-March. The bidding process and sale was extremely successful as reported by PFM, with interest rates coming in lower than anticipated, meaning greater savings on the refinancing than originally projected.

Engineer's Report: P. Gross provided an Engineer's Report for February and early March which is filed with these minutes and incorporated herein by reference.

P. Gross provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- Palomino/Anrich 3 in the amount of \$104,767.96 to Anrich, Inc. for general contractor services for the Palomino Interceptor Project (this is the 149th draw on the 2016 bond fund)
- DT-Joint 34 in the amount of \$7,797.10 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 150th draw on the 2016 bond fund).
- DT-Headworks 17 in the amount of \$41.15 to Buchart Horn for engineering fees for the Headworks Project (this is the 151st draw on the 2016 bond fund).
- DT-Palomino 33 in the amount of \$16,851.84 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 152nd draw on the 2016 bond fund).
- DT-NOB 28 in the amount of \$1,200.00 to Buchart Horn for engineering fees for the North of the Borough Project (this is the 153rd draw on the 2016 bond fund).
- Straley 2 in the amount of \$1,000.00 to the Straleys for additional right-of-way consideration (this is the 154th draw on the 2016 bond fund) (P. Gross reported that the need for the second requisition involved the relocation of some of the sewer on Mr. Straley's property, resulting in not needing some additional engineering initially charged to Mr. Straley and deducted from the easement amount paid to him. P. Gross confirmed that the amount, request, and payment was reasonable and appropriate under the circumstances).

D. Hogeman made a motion to approve the above requisitions for payment. The motion was seconded by R. Stone and unanimously approved.

P. Gross reported on the status of the Palomino project, stating that the Anrich (the general contractor) was moving along and continued to make good progress. P. Gross reported on the Terra Vista connection, which was not made because the developer was ahead of the Authority's project. The parties were currently getting pricing for the connection, whereby either Anrich will do the work and the developer will reimburse the Authority, or the developer will simply have the work completed on its own.

P. Gross reported on the status of Joint Interceptor/Headworks project. Anrich is the general contractor, Garden Spot Electrical is the electrical contractor, and Garden Spot Mechanical is the mechanical contractor bid. All bids have been reviewed and deemed to be compliant with requirements, and all contracts are ready to be awarded, however BH is still waiting on state permits. In the meantime, P. Gross informed the contractors they could submit shop drawings on any items with long lead times to start the review and approval process. BH has yet to see any submittals based on such request.

P. Gross reported that there had not been much change on the NOB project, and that BH was still waiting on PennDOT's permit issuance. P. Gross generally discussed the issues arising, mainly involving PennDOT's new online submittal process. P. Gross estimates that it will take a few submissions and back and forth prior to approval, which he believes will be a few months (possibly July-August).

Treasurer's Report: D. Hogeman reported on some formatting updates to his new monthly financial report to better reflect and disclose the Authority's financial position regarding its ongoing and upcoming projects. D. Hogeman's treasurer's report March is filed with these minutes and incorporated herein by reference. D. Hogeman reported that the requisitions approved at the February Authority meeting were timely submitted to ACNB and TD Bank, and that the requisitions for the March meeting were reviewed and were found to be consistent with the Treasurer's records.

Plant Operator's Report: T. Biese discussed the February report, which is filed with these minutes and incorporated herein by reference. T. Biese reported that February was another wet month, with daily flow averages of 7.7 MG/day (operating capacity is 8.0 MG/day). T. Biese reported that no violations were anticipated for February, but that March was a different matter. March was a very wet month, particularly related to a storm dumping 2.7 inches of rain in a short time span, causing the WWTP to operate at its maximum flow capacity (30 MG/day). Due to this (which is thought to be a combination of the short time of rainfall, the amount of rain in such period, and the saturated ground/high water table), the system did back up and seven overflows occurred, resulting in 7 violations of the consent order (\$1,000 each violation) payable to DEP. C. Hamme did report that he checked the system at some of the upgraded lines/manholes, and that they were successfully performing (hopefully indicating I&I is limited in those areas).

Sewer Chief Report: The Sewer Chief report was provided for February and is incorporated herein by reference. C. Hamme also reported and discussed the March event, and upgrades to the sewer and water lines.

Public Works Report: M. Fleming reported that the Fox Run upgrade project (through CS Davidson) was moving along and that bids were opened, with Anrich being the low general contractor on the bids. M. Fleming also presented the Peterson easement for approval, which will be signed by John Miller the following day at the Township office.

Solicitor Report: No report.

Public Comment: None.

New Business: None.

Adjournment.

J. Miller adjourned the regular meeting at 7:50 P.M.

Next Meeting Date:

4/24/2019 at 7:00PM

Respectfully submitted,
Bob Boyer, Secretary