

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
MEETING MINUTES
APRIL 8TH, 2019**

The Dover Township Board of Supervisors' Meeting for Monday, April 8th, 2019, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Stephen Parthree, Charles Richards and Michael Cashman. Robert Stone was absent with prior notice. Other Township Representatives in attendance were Charles Rausch; Township Solicitor, Laurel Oswalt, Township Manager; John McLucas, Township Zoning Officer; Michael Fleming, Township Public Works Director and Tiffany Strine; Township Secretary. There were four citizens present. This meeting is being recorded for the purpose of minutes only.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

Chairman Stefanowicz announced that an Executive Session was held, prior to the beginning of this Dover Township Board of Supervisors meeting, to discuss Township personnel matters.

APPROVAL OF THE BOARD OF SUPERVISORS' MEETING MINUTES FOR MARCH 25TH, 2019

Motion by C. Richards and seconded by S. Parthree to approve the Board of Supervisors' Meeting Minutes for March 25th, 2019, as presented. **Passed** with 4 ayes

TREASURER'S REPORT

Approval of Current Expenditures

Motion by M. Cashman and seconded by C. Richards to approve the warrant total for March 29th, 2019, in the amount of \$19,700.39 as presented. **Passed** with 4 ayes

Motion by M. Cashman and seconded by C. Richards to approve the warrant total for April 8th, 2019, in the amount of \$574,894.19, as presented. **Passed** with 4 ayes

Motion by M. Cashman and seconded by C. Richards to approve the warrant total for April 8th, 2019, in the amount of \$752.40 (2017 BOND) as presented. **Passed** with 4 ayes

Motion by M. Cashman and seconded by C. Richards to approve the warrant total for April 8th, 2019, in the amount of \$30,231.20 (2018 BOND), as presented. **Passed** with 4 ayes

Information on Events and Local Announcements

Manager Oswalt informed the Board of Supervisors and public present of information on events

and local announcements. A Flashlight Easter Egg Hunt for ages 10-18 will be held on April 19th, 2019 at Dover Township's Brookside Park beginning at 8:30 PM. A traditional Easter Egg Hunt for ages 0-9 will be held on April 20th, 2019 at Dover Township's Lehr Park beginning at 10 AM and a Special Needs Easter Egg Hunt for all ages following at 11:30 AM. On April 27th, 2019 at Dover Township's Brookside Park, Dover Township will be holding its annual Brookside Music Fest in the park. There will be a great variety of music, food trucks and kids' activities.

PUBLIC COMMENT

None to note.

SOLICITOR'S REPORT by Township Solicitor Charles Rausch

Dover Township, Heritage Senior Center

Attorney Rausch informed the Board of Supervisors on updates regarding the Dover Township, Heritage Senior Center expansion. Attorney Rausch stated that the necessary Environmental Assessment has been completed and has been returned clean. A Title Search needs to be completed on the land being acquired and the deed for this land will be prepared for review and approval at the next Dover Township Board of Supervisors meeting.

Fountain Rock Development Update

Attorney Rausch stated that he has had contact with Lexon Surety on behalf of the Fountain Rock Development and informed the Board of Supervisors that Lexon Surety has informed him that they will be sending an engineer to assess the necessary work to be done within Fountain Rock and will provide updates when present.

MANAGER'S REPORT by Township Manager Laurel Oswalt

Approval of the Eagle View Park Sewer Project Contract with the YCSWC

Manager Oswalt stated that the Eagle View Park Sewer Project Contract being placed before the Board this evening with the York County Stormwater Consortium is for the six hundred and five thousand dollars (\$605,000.00) being given to Dover Township for the relocation of the sewer line located on the Eagle View Park property.

Motion by C. Richards and seconded by S. Parthree to approve the Eagle View Park Sewer Project Contract with the York Count Stormwater Consortium, as presented. **Passed** with 4 ayes

Consideration of the Application of Joanna Fink as a Member of the Industrial/Commercial Development Committee

Motion by C. Richards and seconded by S. Parthree to accept the application of Joanna Fink as a

member of the Industrial/Commercial Development Committee, as presented. **Passed** with 4 ayes

Consideration of the Application of Michael Landry to Fill and Alternate Position on the Zoning Hearing Board

Board consensus was reached, and it was collectively determined to TABLE this motion and to invite Mr. Michael Landry to a Dover Township Board of Supervisors Work Session meeting to meet with Mr. Landry regarding the alternate position on the Dover Township Zoning Hearing Board.

Approval of the Emergency Repair to the Aerator at the WWTP

Manager Oswalt informed the Board of Supervisors that the approval of the Emergency Repair to the aerator at the Wastewater Treatment Plant is necessary and warranted for the functionality of flows per the Wastewater Treatment Plant Superintendent, Mr. Tony Biese.

Mr. Fleming added that this should prove to be a three (3) day project with an estimated cost of twenty-four thousand six hundred and seven dollars (\$24,607.00). Mr. Fleming stated that this is an emergency repair that must be completed.

Motion by C. Richards and seconded by S. Parthree to approve the Emergency Repair to the aerator at the Wastewater Treatment Plant, as presented. **Passed** with 4 ayes

Approval of the Fox Run Floodplain Restoration Construction Management Service Agreement with Land Studies

Motion by C. Richards and seconded by M. Cashman to approve the Fox Run Floodplain Restoration Construction Management Service Agreement with Land Studies subject to addressing staff concerns, as presented. **Passed** with 4 ayes

MS4 Update

Mr. Fleming added that an Annual Spring Public Education Program will take place at Dover Township's Brookside Park on April 17th, 2019 at 6:30 p.m. The title of this public education seminar is The Chesapeake Bay: How Are Municipalities Improving Its Health?

Old Business

Dover Area YMCA Expansion Project

The Board of Supervisors revisited the Old Business topic regarding the Dover Area YMCA Expansion Project.

Attorney Rausch stated that the Dover Area YMCA is expanding and would like to use land where Dover Township currently maintains a Right-Of-Way that runs along the Dover YMCA

parking area to Dover Township's baseball field. Attorney Rausch suggested entering into a Right-Of-Way or an Easement Agreement with the Dover Area YMCA for the YMCA to utilize a portion of the land, seeing fit that all necessary matters apply.

Board consensus was reached, and it was collectively determined to move forward with the development of such an agreement with the Dover Area YMCA.

Updates will be provided when available.

Norma's Ridge Water Service Line

Attorney Rausch stated that after reviewing the Dover Township Ordinance and regulations, Dover Township's position seems to be, to see the water system looped whenever deemed practical. Two main reasons for looping within the Norma's Ridge Water Service Line case are for public safety regarding fire line service and public safety regarding the safety and proper sanitation of public drinking water lines and public drinking water.

Attorney Rausch stated that there is two hundred and twenty-five feet (225) of water service line from Jack Drive within the proposed Norm's Ridge Development. Mr. Price stated that Mr. Price himself would pay for the cost of this line. In addition, Mr. Price stated that there is six hundred and fifteen feet (615) of water line being required from the surrounding Inner's residential property to Fox Run. Mr. Price stated that he would acquire the necessary Right-of-Way at his cost. Mr. Price stated that in addition, he is asking Dover Township to grant credit for the cost of the six hundred fifteen feet (615) through tapping fees.

S. Parthree reinstated that Dover Township would not be reimbursing any monies at all to the Norma's Ridge Developers, Dover Township would be only forgiving Dover Township Tapping Fees.

Attorney Rausch stated that he feels a written agreement would be deemed best.

M. Cashman recapped that the benefits of the water looping being competed. M. Cashman stated that this said water looping will benefit four residential homes located on Park Street and the overall improvement of the entire Dover Township water system as a result of connecting by looping the entire system.

It was made known that previous developments within the Township have completed the necessary looping, when requested, as deemed practical.

C. Richards made record that if Mr. Price makes any further development within Dover Township, that Mr. Price is made aware that he has to provide any practical looping and incur the necessary costs associated in the matter.

Motion by S. Stefanowicz and seconded by M. Cashman to approve to move forward with the request of looping the water lines with regards to the proposed Norma's Ridge Development by conditional approval of a written agreement with the development, as presented. **Passed** with 4

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COMMENTS FROM THE BOARD

C. Richards – None to note.

M. Cashman – None to note.

S. Parthree – S. Parthree informed the Board of Supervisors and public present that the Janitorial Contract pre-bid meeting was held and there was a total of four (4) bidders. S. Parthree added that the official bid meeting will be held for janitorial services on Thursday, April 18th, 2019.

Chairman Stefanowicz – Chairman Stefanowicz stated that the signing of the Sewer Authority Bonds will be held on April 11th, 2019. Chairman Stefanowicz added that the Bond Sale went extremely well.

PUBLIC COMMENT

None to note.

With no further business, the meeting was adjourned by Chairman Stefanowicz at 8:06 PM.

Respectfully submitted by: _____
Tiffany Strine, Recording Township Secretary