

**DOVER TOWNSHIP
INDUSTRIAL COMMERCIAL DEVELOPMENT COMMITTEE
MINUTES
NOVEMBER 28, 2018**

The Dover Township Industrial Commercial Development Committee (I/CDC) meeting for November 28th, was brought to order at 4:00 PM by Chairperson Kim Hogeman in the Meeting Room of the Dover Township Municipal Building. Committee members present were Shane Patterson, Charles Benton, Ashley Spangler Sr. and Kathy Herman. *Ashley Spangler Jr, John Popovich, Darryl Wagner and Brian Caden were absent with prior notice.* Township Representatives in attendance were Stephen Parthree, Township Supervisor; Laurel Oswalt, Township Manager; Chalet Harris, Township Parks and Recreation Director; Georgia Sprenkel, Township Zoning Officer; Tiffany Strine, Township Secretary and Katina Wagner, Township Receptionist. There were no members of the public present. This meeting has been recorded for minute purposes only.

CALL TO ORDER

Chairperson K. Hogeman conducted the Industrial Commercial Development Committee Meeting.

**APPROVAL OF THE INDUSTRIAL COMMERCIAL DEVELOPMENT COMMITTEE
MINUTES FOR OCTOBER 24, 2018**

Motion by Ashley Spangler Sr. and seconded by Shane Patterson to approve the October 24, 2018 Industrial Commercial Development Committee Meeting Minutes, as presented.

Passed with 4 ayes.

PUBLIC COMMENT

C. Harris the Township Parks and Recreation Director discussed the new sponsorship program “Creating Memories” that is going to be offered. She explained that with the new program businesses would be able to choose a certain event to sponsor and/or different levels of sponsorship along with the advertising opportunities they each offer. She would like ideas on seeking out sponsorships beyond Dover Township businesses to help the townships programs grow. C. Harris stated that the new recreation software program has been very helpful in recognizing the footprint for the programs which are reaching far beyond Dover Township.

ACTION ITEMS DISCUSSION

A. Business Association:

- a. Update from November 14th Breakfast Meeting
 - i. Dover Top 8 Discussion

The Business Focus Group narrowed the discussion from the previous meeting to the following top three priorities: 1.) Business Diversity, 2.) Infrastructure and 3.) Workforce Development. Manager Oswald went over the Dover Township and Dover Borough's Joint Comp plan Public Engagement Schedule that lists upcoming meeting's being held and noted that creating the Comp Plan would be an 18 month process. Our consultant continues to work with the Township and the Dover Borough to form an idea of where the Township and Borough stand. Interviews have been held with all Township Department Heads. Outreach to select groups like Athletics, HOA's, etc. is underway.

- b. Next Steps for the Business Association

- i. The Township's Joint Comp Plan Consultant would like to speak at the next breakfast meeting. The Consultant will ask questions and gather feedback from the Business Community. They will then prepare all gathered information for a public presentation.

K. Hogeman stated that it would be a good idea to set a snow date for the next Business Association Meeting in February in the event of bad weather.

C.Benton added that it might be good to back the time up by a half an hour in the event of a snow delay.

Manager Oswald suggested a later start with offering a light breakfast such as pastries and coffee.

C.Benton suggested holding the meeting later in February, to allow time to advertise the meeting in January for better attendance.

S. Patterson mentioned using the Union Fire Hall as a possible location again.

C. Benton added that the school might have availability after first period begins.

Manager Oswalt stated that the Township's Board Room would be a location to be considered but there are concerns if the space would be big enough and offer enough parking depending on attendance. The Community Room at Lehr Park is a possibility but will need to be checked for availability.

OTHER BUSINESS

Manager Oswalt announced that Georgia Sprenkel will be retiring this January and a replacement has been hired for her position, his name is John McLucas and he will be attending our next I/CDC meeting in December.

DEVELOPMENT UPDATES FROM THE DOVER TOWNSHIP ZONING OFFICER

G. Sprenkel informed the Industrial/Commercial Development Committee on local development within the township.

Lidl will be moving ahead with their project to revamp the old Spangler's Grocery Store building.

G. Sprenkel also noted that there will be an Urgent Care Facility coming to Dover Township in the near future at an undisclosed location.

It was also stated that an offer was made on the property that was to be subdivided at the corner of Bull Road and Hilton Avenue. Ten acres of said land will still house Apple Outdoor Supply Wholesale Facility which will possibly encompass a ten (10) truck dock with wholesale supplies for the outdoor shed, window and play area industry.

The next INDUSTRIAL COMMERCIAL DEVELOPMENT COMMITTEE meeting is scheduled to be held on December 19, 2018 at 4:00 PM.

Manager Oswalt addressed the Industrial/Commercial Development Committee about possibly changing the time of the I/CDC meetings each month to a later time so we are able to form a quorum and to make it more convenient for the members to make it to the meetings each month.

S. Patterson asked if doing a conference call into the meeting to form the quorum would be an option? He also stated that he likes the current 4:00 PM start time.

K. Hogeman stated that she also would like to see the time stay the same.

A. Spangler, Sr. also stated he would prefer a 4:00 PM start time.

C. Benton stated that he also prefers a 4:00 PM start time, he also mentioned that the School District is currently using a program named "ZOOM" that might be another option they could look into. "ZOOM" requires a special log in for members to join the meeting via tele conference from their current location if they are unable to attend in person.

K. Hogeman suggested that an e-mail be sent to all members so that members could vote on a time to hold the I/CDC meetings.

The next INDUSTRIAL COMMERCIAL DEVELOPMENT COMMITTEE meeting is scheduled to be held on December 19, 2018 at the current 4:00 PM time.

The meeting was adjourned at 5:05 PM by Chairperson K. Hogeman.

Respectfully Submitted by: _____
Katina Wagner, Township Receptionist