

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
WORK SESSION
MINUTES
JANUARY 28, 2019**

The Dover Township Board of Supervisors' Work Session Meeting for Monday, January 28, 2019, was called to order at 6:00 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Stephen Stefanowicz, Stephen Parthree, Charles Richards, and Michael Cashman. Supervisor Robert Stone was absent with prior notice. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Michael Fleming, Township Public Works Director; John McLucas, Township Zoning Officer and Mackenzie Adams, Township Billing Clerk. Deputy Chief Dave Lash and Chief Mark Bentzel from Northern York County Regional Police were also present. This meeting is being recorded for the purpose of minutes only.

This work session is being held for the purposes of discussing Northern York County Regional Police staffing study.

Deputy Chief Lash informed the Board of Supervisors that they are there at the request of M. Cashman to present the staffing study to the Board.

Chief Bentzel stated that prior to this work session he spoke with J. McLucas regarding people generating 911 calls. As a municipality grows, the demand for all emergency services is going to grow. As the call load increases, the need for more officers increases.

Deputy Chief Dave Lash informed the Board of Supervisors that the International Chiefs' of Police (IACP) Patrol Staffing Formula is the standard that is used by Northern York County Regional Police to determine the staffing needs of the department. The IACP Patrol Staffing Formula is based upon the number of incidents that occur in a municipality. This Staffing Formula tends to be the most conservative.

Deputy Chief Lash stated that the International Chiefs' of Police designed a formula to determine an adequate number of "patrol officers" to efficiently respond to 911 calls and provide preventative patrol within a municipality. The formula takes into account the fixed positions within a department. Fixed positions are the police personnel that do not respond to or address 911 calls. There are 16 fixed positions within Northern York County Regional Police Department.

Deputy Chief Lash stated that a call is any criminal activity, motor vehicle accident, assist of fire, ambulance, or medics, assists of motorist or other police agencies, non-criminal neighborhood concerns, etc.

Deputy Chief Lash stated that in the IACP formula for every one (1) hour of obligated time to addressing calls, you should multiply by three (3) to account for preventative patrol time. Examples of preventative patrol is traffic enforcement, citations, warnings, parking tickets, school checks, etc.

Deputy Chief Lash stated that the Shift Relief Factor calculates the number of patrol officers needed to have one officer on duty for 12 hours a day for 365 days. The shift relief factor for Northern York County Regional Police Department is 2.65.

Deputy Chief Lash stated that there's a Court Liaison that handles all court cases. This means this keeps more of the officers on the street.

S. Stefanowicz asked how do they decide on how much time the officers devote to traffic time. Deputy Chief Lash stated that this is when the preventative patrol time comes into play. The staffing formula includes the preventative patrol time to make sure there's time to devote to traffic. Chief Bentzel stated this is why it's important to make sure there's adequate manpower to devote to preventative patrol.

Chief Bentzel stated there are a lot of different ways for the police department to do speed enforcement. Speed enforcement can be done by the individual officer or as a group with a machine that measures the vehicle over a certain distance.

Chief Bentzel stated that people generate 911 calls. The more they move around, the more 911 calls that are generated.

S. Stefanowicz asked if there's any discretion with 911 calls on the police department. Chief Bentzel stated that there's very little discretion when it comes to 911 calls that are received by the police department. Deputy Chief Lash said if 911 doesn't know who to call, they call the police department.

Deputy Chief Lash informed the Board of Supervisors of the services Northern York County Regional Police Department provides. The services include round the clock police coverage, vacation home checks, community policing programs, dedicated tip line, social media/website presence, specializations (computer forensics, crash reconstruction, crime scene processing and forensics, instructors in firearms, instructors in first aid and CPR, building safety and assessments, and school resource officers), and initiatives.

C. Richards inquired if the radar gun law would be passed would this help the department. Chief Bentzel stated that 1.) he doesn't think the law will ever pass, and 2.) the department stops enough cars without the radar gun. The radar gun would help in areas like neighborhoods that are more difficult to enforce speeding.

C. Richards asked when the police department does an active shooter training if the fire department can be involved in the training. Deputy Chief Lash and Chief Bentzel stated they did invite both fire departments to the last training and both departments declined. Chief Bentzel

stated that the police department has two full size drills. One at Spring Grove and the second at Dover. The police department has also been involved in several others.

S. Stefanowicz asked in Dover Township's case, where 40% of the general fund budget is budgeted for the police department, where can items be cut to help the costs. Chief Bentzel stated that in the next few years, the higher paid people will be retiring, and the lower people will be hired to replace them. This helps lower some of the costs.

S. Parthree asked is there anyway to create a hybrid system with the State Police. Chief Bentzel stated that there's nothing like this out there currently. Chief Bentzel stated there's a tremendous amount from what you can get from the Northern Regional compared to what you can get from the State Police. The residents would see and feel this difference pretty quickly.

With there being no further business, the Work Session was adjourned by Chairman Stefanowicz at 7:00 PM.

Respectfully submitted by:

Mackenzie Adams