

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
MINUTES
JANUARY 28, 2019**

The Dover Township Board of Supervisors' Meeting for Monday, January 28, 2019, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Stephen Stefanowicz, Stephen Pathree, Charles Richards, and Michael Casman. Other Township Representatives in attendance were Charles Rausch, Township Solicitor; Laurel Oswalt, Township Manager; Michael Fleming, Township Public Works Director; John McLucas, Township Zoning Officer; Terry Myers, Township Engineer and Mackenzie Adams, Township Billing Clerk. This meeting is being recorded for the purpose of minutes only.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

Chairman Stefanowicz stated that a Work Session meeting with Northern Regional Police Department was held prior to the beginning of this evening's Board meeting.

APPROVAL OF THE BOARD MEETING MINUTES FOR JANUARY 14, 2019

Motion by S. Parthree and seconded by M. Cashman to approve the Board of Supervisors' Meeting Minutes for January 14, 2019, as presented. **Passed** with 4 ayes.

TREASURER'S REPORT

Approval of Current Expenditures

1. Warrant dated 1/17/2019 in the amount of \$58,274.55
2. Warrant dated 1/22/2019 in the amount of \$228.70
3. Warrant dated 1/25/2019 in the amount of \$188,944.99
4. Warrant dated 1/25/2019 in the amount of \$484,068.73 (BOND MONEY)

Motion by C. Richards and seconded by S. Parthree to approve all four warrants, as presented. **Passed** with 4 ayes.

Information on Events and Local Announcements –

Manager Oswalt informed the Board of Supervisors that Groundhog Day is scheduled for February 2, 2019 located at the Log House.

Manager Oswalt informed the Board of Supervisors that there is a pancake breakfast scheduled for February 2, 2019 located at the Dover Community Building from 8:00 AM – 11:00 AM.

S. Parthree informed the Board of Supervisors that he spoke with Chalet Harris, Dover Township Recreation Director, regarding the 2019 Bus Trip. C. Harris is looking for individuals to host the Bus Trips.

PUBLIC COMMENT – None to note.

ENGINEER’S REPORT by Township Engineer Terry Myers

Discussion Regarding the Seasons Phasing Schedule

T. Myers reported that Township Staff and himself met with Clark P. Craumer, Surveyor for The Seasons, regarding the sequencing of the Phases for The Seasons. The updated plan schedule for the phases was presented to the Board. **Motion** by M. Cashmdan and seconded by C. Richards to approve the revised schedule for the Phases for The Seasons, as presented. **Passed** with 4 ayes.

Approval of Johnston Construction Stormwater Waivers

T. Myers reported that Johnston Construction is planning to add an accessory building and expand its storage area at its current site along Fox Run Road. As a result, Johnston Construction was required to submit a stormwater management plan. Due to some constraints on the site, they have requested two waivers from the Stormwater Management Ordinance requirements.

Motion by S. Parthree and seconded by M. Cashman to approve waiver Section 19-301.11, as presented. Applicant requested a modification/waiver of this section to allow the toe of the embankment slope of the proposed stormwater management basis to be constructed within 12 feet of the side property line and 14 feet of the rear property line. The side and rear yard setback requirements are 40’. **Passed** with 4 ayes.

Motion by S. Parthree and seconded by M. Cashman to approve waiver Section 19-308.3. A. (3), as presented. This section of the Stormwater Ordinance requires that the maximum permitted side slopes for detention or retention basins shall be four (4) horizontal to one (1) vertical. The proposed basin is designed to have four (4) to one (1) interior sloop and two (2) to one (1) exterior slopes. The two (2) to one (1) slope proposed on the exterior of the basin is necessary to tie the grades back into the existing slopes and minimize earth disturbance. **Passed** with 4 ayes.

Fox Run Interceptor Replacement Update

T. Myer reported that he gave the plans and specs to the Dover Township staff to review and provide feedback. T. Myers reported the concept with the interceptor replacement originally was the gas line that runs through Eagle View Park was to be abandoned. Originally, the line was supposed to be abandoned by late spring and early summer. T. Myer reported that he recently found out that Columbia Gas’s schedule will not have the line completely abandoned until end of August. T. Myers proposed to stretch the project schedule out a little bit more. This schedule would stretch out the completion of the project until mid-September. T. Myers and M. Fleming are going to speak with a representative from Columbia Gas to push the process along a little faster.

Motion by C. Richards and seconded by M. Cashman to authorize bidding of construction for the Fox Run Interceptor Replacement as soon as possible. **Passed** with 4 ayes.

SOLICITOR’S REPORT by Township Solicitor Charles Rausch

Board authorization to condemn approximately 3.385 acres of land owned by Donald Zeigler

C. Rausch reported that last week there was a meeting with Dover Township, Senior Center, and Donald Zeigler. The original strategy was Donald Zeigler was going to transfer the property to us, which would exempt the rollback taxes. The Assessment Office stated that the rollback taxes are exempt; however, the interest on the rollback taxes is not. This is because the interest is paid to the State and this amounts to about \$15,000. The next plan is to have Dover Township do a friendly condemnation. The solicitor from the Assessment Office stated that usually a resolution is done for a condemnation. The resolution would be enough to avoid the interest on the rollback taxes.

The consensus of the Board is to proceed with the friendly condemnation of the land.

MANAGER’S REPORT by Township Manager Laurel Oswalt

Approve to advertise Farm Lease Bids on the 22 Acre Property located at the corner of Davidsburg and Admire

Motion by S. Parthree and seconded by C. Richards to approve advertising Farm Lease Bids on the 22 Acre Property located at the corner of Davidsburg and Admire, as presented. **Passed** with 4 ayes.

Approve to advertise the Request for Proposal for Mowing Services for 2019-2021 and Discussion regarding no mow zones

Motion by S. Parthree and seconded by C. Richards to approve advertising the Request for Proposal for Mowing Services for 2019-2021 with revision to the sports fields’ mowing height from 2” to 2.5”, as presented. **Passed** with 4 ayes.

Discussion regarding ordering of new valve maintenance trailer for the Water Department

The new valve maintenance trailer has been on hold due to the garage construction project and lack of storage space in the winter. However, with the new garage, there is adequate space to store the equipment. This is listed in this year’s budget under Capital Budget.

PUBLIC WORKS GARAGE UPDATE(S)

Discussion regarding ECI Change Order #15

M. Fleming reported that the issue with the rear wall in the Facility Garage has been fixed. CORE and ECI to split the cost of labor and Dover Township bought the materials.

Approval Payment #7 to ECI Construction in the amount of \$371,126.53

Motion by S. Parthree and seconded by C. Richards to approve Payment #7 to ECI Construction in the amount of \$371,126.53, as presented. **Passed** with 4 ayes.

Approval of Payment #5 to Mid-State Electrical in the amount of \$27,696.17

Motion by S. Parthree and seconded by C. Richards to approve Payment #5 to Mid-State Electrical in the amount of \$27,696.17, as presented. **Passed** with 4 ayes.

Approval of Payment #9 to Mid-State Mechanical in the amount of \$45,059.30

Motion by S. Parthree and seconded by C. Richards to approve Payment #9 to Mid-State Mechanical in the amount of \$45,059.30, as presented. **Passed** with 4 ayes.

Approval of Payment #7 to R. B. Smith Plumbing in the amount of \$37,764.00

Motion by S. Parthree and seconded by C. Richards to approve Payment #7 to R. B. Smith Plumbing in the amount \$37,764.00, as presented. **Passed** with 4 ayes.

MS4 UPDATE –

Manager Oswald informed the Board of Supervisors that there is a regional stormwater management meeting Wednesday, February 6, 2019 at the West Manchester Township Building.

OLD BUSINESS

ECI Change Order #11 in the amount of \$4,205.00 and Time Extension of 0 Days to Be Added to the Total Project Substantial Completion Date of December 15th

Manager Oswald informed the Board of Supervisors that this will need to be tabled since we are still waiting for the Site Design Engineer update.

COMMENTS/ NEW BUSINESS FROM BOARD OF SUPERVISORS –

S. Stefanowicz – S. Stefanowicz informed the Board of Supervisors at the Sewer Authority meeting last week that the Sewer Authority’s Financial Advisors were present. The long-term rates have dropped tremendously. The Authority will be refinancing the 2013 Bond and 2016 Loan in addition to borrowing no more than five million for additional products. The Board of Supervisors will need to pass an ordinance to back the debt at a future meeting.

Motion by C. Richards and seconded M. Cashman to authorize to refinance the Sewer Authority 2013 bonds and 2016 note and plan up to an additional five (5) million dollars for the sewer capital projects, as presented. **Passed** with 4 ayes.

COMMENTS FROM PUBLIC PRESENT – None to note.

With no further business, the meeting was adjourned by Chairman Stefanowicz at 8:45 PM.

Respectfully submitted by: _____
Mackenzie Adams