

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
MINUTES
JANUARY 14, 2019**

The Dover Township Board of Supervisors' Meeting for Monday, January 14, 2019, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Stephen Stefanowicz, Stephen Parthree, Charles Richards, Robert Stone, and Michael Cashman. Other Township Representatives in attendance were Charles Rausch, Township Solicitor; Laurel Oswalt, Township Manager; Michael Fleming, Township Public Works Director and Mackenzie Adams, Township Billing Clerk. This meeting is being recorded for the purpose of minutes only.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

Chairman Stefanowicz stated that an Executive Session was held prior to the beginning of this evening's Board meeting for the purposes of discussing Personnel Matters.

APPROVAL OF THE BOARD MEETING MINUTES FOR DECEMBER 10, 2018

Motion by S. Parthree and seconded by R. Stone to approve the Board of Supervisors' Meeting Minutes for December 10, 2018, as presented. **Passed** with 5 ayes.

APPROVAL OF THE REORGANIZATION MEETING MINUTES OF JANUARY 7, 2019

Motion by M. Cashman and seconded by C. Richards to approve the Board of Supervisors' Reorganization Meeting Minutes for January 7, 2019, as presented. **Passed** with 5 ayes.

TREASURER'S REPORT

Approval of Current Expenditures

1. Warrant dated 1/2/2019 in the amount of \$3,325.27 (LIQUID FUELS)
2. Warrant dated 1/11/2019 in the amount of \$67,164.13 (2018)
3. Warrant dated 1/11/2019 in the amount of \$355,009.19

Motion by R. Stone and seconded by C. Richards to approve warrants, as presented. **Passed** with 5 ayes.

Information on Events and Local Announcements –

Manager Oswalt informed the Board of Supervisors that Groundhog Day is scheduled for February 2, 2019 located at the Log House.

Manager Oswalt informed the Board of Supervisors that there is a pancake breakfast scheduled for February 2, 2019 located at the Dover Community Building from 8:00 AM – 11:00 AM.

Manager Oswalt informed the Board of Supervisors that there is a project kick-off meeting for the Joint Comp Plan scheduled for February 13, 2019 located at the Dover Community Building from 6:00 PM – 8:00 PM.

PUBLIC COMMENT – None to note.

MANAGER’S REPORT by Township Manager Laurel Oswalt

Approval of Ordinance 2019-01, establishing weight restrictions on Municipal Bridge #424 – Clearview Road (T892)

Motion by R. Stone and seconded by C. Richards to approve Ordinance 2019-01, establishing weight restrictions on Municipal Bridge #424 – Clearview Road (T892), as presented. **Passed** with 5 ayes.

Approval of Resolution 2019-03, authorizing the disposal of public records per the PA Historical Museum Guidelines

Motion by M. Cashman and seconded by R. Stone to approve Resolution 2019-03, authorizing the disposal of public records per the PA Historical Museum Guidelines, as presented. **Passed** with 5 ayes.

Acceptance of Jeffrey Edmonds resignation from the Zoning Hearing Board

Motion by C. Richards and seconded by S. Parthree to accept the resignation of Jeffrey Edmonds from the Zoning Hearing Board, as presented **Passed** with 5 ayes.

Appointment of Rick Pope, Zoning Hearing Board Alternate, to fill Jeffrey Edmonds’ Vacancy

Motion by M. Cashman and seconded by C. Richards to appoint Rick Pope, Zoning Hearing Board Alternate, to fill Jeffrey Edmonds’ vacancy, as presented. **Passed** with 5 ayes.

Authorization to have the Chair and Assistant Secretary execute the Community Development Block Grant Contract for the Joint Comprehensive Plan Project

Motion by R. Stone and seconded by S. Parthree to authorize the Chair and Assistant Secretary to execute the Community Development Block Grant Contract for the Joint Comprehensive Plan Project, as presented. **Passed** with 5 ayes.

PUBLIC WORKS REPORT by Township Public Works Director Michael Fleming

Award of the Conewago Road Pipe Placement to the low bidder Clearview Excavating in the amount of \$84,510.00

Motion by R. Stone and seconded by M. Cashman to award the Conewago Road Pipe Placement to the low bidder Clearview Excavating in the amount of \$84,510.00 and approve road closure to complete work, as presented. **Passed** with 5 ayes.

Resolution 2019-04 Changing the Name of a Portion of Municipal Road to Brooklyn Road

Motion by C. Richards and seconded by S. Parthree to approve Resolution 2019-04 Changing the Name of a Portion of Municipal Road to Brooklyn Road, as presented. **Passed** with 5 ayes.

PUBLIC WORKS GARAGE UPDATE(S)

Discussion regarding ECI Change Order #15

M. Fleming reported that there is an issue with the rear wall in the Facility Garage. The rear wall was not clearly shown in drawing of Facility Garage. The consensus of the Board was for CORE and ECI to split the cost of labor and Dover Township to buy the materials.

MS4 UPDATE – None to note.

OLD BUSINESS

ECI Change Order #11 in the amount of \$4,205.00 and Time Extension of 0 Days to Be Added to the Total Project Substantial Completion Date of December 15th

Manager Oswalt informed the Board of Supervisors that this will need to be tabled since we are still waiting for the Site Design Engineer update.

COMMENTS/ NEW BUSINESS FROM BOARD OF SUPERVISORS –

C. Richards – C. Richards thanked the crews for an awesome job this past weekend with snow.

S. Parthree – S. Parthree informed the Board there was meeting with the Dover Highlands’ Attorney this morning (January 14, 2019) with regards to some of the questions and concerns with Dover Highlands. S. Parthree informed the Board that a meeting with the Senior Center will take place Thursday, January 24, 2019 with regards to the new Senior Center facility.

S. Stefanowicz – S. Stefanowicz informed the Board there is emergency management training at Fairview Township on Saturday, February 9, 2019 from 9:00 AM – 10:30 AM.

R. Stone – R. Stone thanked Manager Oswald for her time on obtaining the grant for the new Dover Township Eagle View Park in the amount of \$1,493,742.00 and is for stream bank restoration work. R. Stone informed the Board he will be out next meeting (January 28, 2019).

M. Cashman – M. Cashman informed the Board that a work session meeting is scheduled with the Northern York County Regional Police on Monday, January 28, 2019.

COMMENTS FROM PUBLIC PRESENT – None to note.

With no further business, the meeting was adjourned by Chairman Stefanowicz at 8:06 PM.

Respectfully submitted by: _____
Mackenzie Adams