

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: John Miller
Vice Chairman: Robert Stone
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Steve Stefanowicz
Attorney: Christian Miller

Minutes: 11/28/2018

Attending Were: J. Miller, S. Stefanowicz, B. Boyer, R. Stone (Authority Members), T. Biese (Plant Superintendent), C. Miller (Solicitor), P. Gross (Engineer), M. Fleming (Public Works Director), and C. Hamme (Sewer Chief).

J. Miller called the regular authority meeting to order for November 2018 at 7:00 p.m.

Opening/Minutes: S. Stefanowicz made a motion to approve the October 2018 meeting minutes. The motion was seconded by B. Boyer and unanimously approved.

Financial Report: No report.

Engineer's Report: P. Gross provided an Engineer's Report for October and early November which is filed with these minutes and incorporated herein by reference.

P. Gross provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- Requisition 31 (ACNB to TD Bank) in the amount of \$18,560.69 for payment from ACNB's construction account to TD Bank as trustee for the Authority (31st draw from the Construction Account to TD Bank).
- DT-NOB 26 in the amount of \$1,350.00 to Buchart Horn for engineering fees for the North of the Borough Project (this is the 132nd draw on the 2016 bond fund).
- DT-Headworks 14 in the amount of \$7,204.60 to Buchart Horn for engineering fees for the Headworks Project (this is the 133rd draw on the 2016 bond fund).
- DT-Joint 31 in the amount of \$3,665.50 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 134th draw on the 2016 bond fund).
- DT-Palomino 30 in the amount of \$6,340.59 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 135th draw on the 2016 bond fund).

R. Stone made a motion to approve the above requisitions for payment & transfer the ACNB funds. The motion was seconded by B. Boyer and unanimously approved.

P. Gross reported on the status of the Misc. Upgrade Project, stating there had been no changes since the Oct. meeting. All of the work remained complete, and P. Gross continues to wait, despite multiple emails and messages to the contractor, for the electrical contractor to submit its final RFP. The Authority continues to hold about \$31,000 of the electrical contractor's money.

P. Gross reported on the status of the Palomino project, stating that the direction discussed at the prior month's meeting was being implemented. The contractor has been directed to commence work above the wetlands/Bogg turtle habitat area (where 85% of the work could still be completed). The contractor has

stated it will begin work in about 2 weeks (once E&S controls have been completed and the York CCD approves such controls). The new pipes and related equipment are already on site. BH did determine that the wetlands protruded out further than anticipated, therefore the best course of action was to wait until the Bogg turtle mating season (mid- to late-Spring) for an determination that the wetlands did not in fact have Bogg turtles (thereby permitting trenching). How this effects the current jobs is unknown, and will depend on the contractors completion timeline and when any determination can be made. For the time being, the newly laid sewer lines will be connect to the current/old sewer lines at the wetlands. If the wetlands are determined to be a Bogg turtle habitat (with turtles found), then the Authority will have to ask DEP how best to proceed. while BH and the Authority continued to review and determine the best course of action around the wetlands/habitat area.

P. Gross reported that the Joint Interceptor project was advertised a week ago, and the project is currently out to bid. Bids must be submitted by January 11th.

P. Gross reported that there had not been any change since the Oct. meeting on the NOB project. BH is waiting for Authority to finalize the Lederman easement, at which time it will begin submitting the required permit applications to PennDOT for the project.

Treasurer's Report: Although absent, D. Hogeman reported in an email to the Authority that the requisitions approved at the October Authority meeting were timely submitted to ACNB and TD Bank, and that the requisitions for the November meeting were reviewed and were found to be consistent with the Treasurer's records.

Plant Operator's Report: T. Biese discussed the October report, which is filed with these minutes and incorporated herein by reference. The Authority acknowledged that T. Biese had been promoted to plant operator/superintendent after S. Simon's resignation, and congratulated him on the promotion. T. Biese reported that October was a rather normal to dry month, with daily flows of 3.23 MG/day. He did report that, conversely, November had been an extremely wet month with extremely high flows. Despite this, T. Biese did report there were no violations for October or, to date, November. T. Biese also reported that the Authority has sold its Nutrient Credits on the day of the meeting (Nov. 28th).

Sewer Chief Report: The Sewer Chief report was provided for October and is incorporated herein by reference. C. Hamme also reported on a timeline prepared for the Township regarding upcoming and anticipated work through 2022.

Public Works Report: M. Fleming discussed the Eagle View Park project, and the sewer work that would be completed with the project (work on the Fox Run line). This engineering work was being completed by the Township's engineer, C.S. Davidson. M. Fleming handed out an updated schedule of the sewer upgrade portion of the project.

Solicitor Report: C. Miller reported on PFM's Arbitrage analysis and reports for the 2012 and 2013 Sewer bonds, which came back satisfactory (meaning no arbitrage violation for the respective bonds). C. Miller also asked for a motion to appoint an assistant treasurer to execute the requisitions in D. Hogeman's absence. R. Stone made a motion to appoint S. Stefanowicz as assistant treasurer for the purpose of executing the November requisitions. The motion was seconded by B. Boyer and unanimously approved.

Public Comment: None.

New Business: R. Stone made a request for the Authority and the Township to send a letter to the appropriate state representatives/legislatures to discuss the various setbacks and roadblocks encountered

in the sewer upgrade projects. R. Stone asked if P. Gross could prepare a basic draft, simply outlining the facts, and that the Township would finalize.

J. Miller also formally thanks S. Simon for all of her hard work and dedication made to the Authority and the Sewer Treatment Plant during her many years of service. The Authority collectively agreed with J. Miller's sentiments, and everyone wished her well in her retirement.

Adjournment.

J. Miller adjourned the regular meeting at 7:45 P.M.

Next Meeting Date:
12/19/2018 at 7:00PM

Respectfully submitted,
Bob Boyer, Secretary