

**DOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
MINUTES  
DECEMBER 10, 2018**

The Dover Township Board of Supervisors' Meeting for Monday, December 10, 2018, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Stephen Stefanowicz, Stephen Parthree, Charles Richards, Robert Stone, and Michael Cashman. Other Township Representatives in attendance were Charles Rausch, Township Solicitor; Laurel Oswalt, Township Manager; Michael Fleming, Township Public Works Director; Georgia Sprenkel, Township Zoning Officer; Terry Myers, Township Engineer; Cory McCoy, C.S. Davidson; Mackenzie Adams, Township Billing Clerk; Tony Biese, Superintendent Wastewater Treatment Plant and John McLucas, Township Zoning Officer. This meeting is being recorded for the purpose of minutes only.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

**Chairman Stefanowicz stated that an Executive Session was held prior to the beginning of this evening's Board meeting for the purposes of discussing Personnel Matters.**

**APPROVAL OF THE BOARD OF SUPERVISORS' MEETING MINUTES FOR  
NOVEMBER 26, 2018**

**Motion** by S. Pathree and seconded by M. Cashman to approve the Board of Supervisors' Meeting Minutes for November 26, 2018, as presented. **Passed** with 5 ayes.

**TREASURER'S REPORT**

**Approval of Current Expenditures**

**Motion** by C. Richards and seconded by M. Cashman to approve the warrant total for November 26, 2018 in the amount of \$222,826.57. **Passed** with 5 ayes.

**Motion** by C. Richards and seconded by M. Cashman to approve the warrant total for November 28, 2018, in the amount of \$990,021.36. **Passed** with 5 ayes.

**Motion** by C. Richards and seconded by M. Cashman to approve the warrant total for December 10, 2018, in the amount of \$347,814.72. **Passed** with 5 ayes.

**Information on Events and Local Announcements –**

**Resolution No. 2018-28 Recognizing Georgia Sprenkel on her service to Dover Township**

S. Stefanowicz wanted to take time to recognize Georgia Sprenkel, Township Zoning Officer, on her service to Dover Township prior to her retirement in early January.

**Motion** by C. Richards and seconded by M. Cashman to approve Resolution No. 2018-28 Recognizing Georgia Sprenkel on her service to Dover Township, as presented. **Passed** with 5 ayes.

S. Stefanowicz informed the Board of Supervisors of the new Township Zoning Officer, John McLucas.

S. Stefanowicz informed the Board of Supervisors of the new Superintendent at the Wastewater Treatment Plant, Tony Biese.

**PUBLIC COMMENT – None to note.**

### **ZONING OFFICER’S REPORT by Township Zoning Officer Georgia Sprenkel**

#### **Approval of Resolution No. 2018-29 adding additional land to the Agricultural Security District**

Jason M. Bross owns 5107 W Canal Rd with a total of 126.4 acres. This farm is located in two townships: Dover Township – 28.2 acres and Paradise Township – 98.2 acres. Mr. Bross plans to subdivide 1.63 acres off for a building lot, therefore leaving 26.6 acres in Dover Township to be entered in to the Agriculture Security Area. This brings the total Agriculture Security Area in Dover Township to 6999.86 acres.

**Motion** by R. Stone and seconded by M. Cashman to approve Resolution No. 2018-29 adding additional land to the Agricultural Security District, as presented. **Passed** with 5 ayes.

### **SOLICITOR’S REPORT by Township Solicitor Charles Rausch**

#### **Update on the Heritage Senior Center Agreement**

Solicitor Rausch reported that he drafted an agreement between Dover Township, Senior Center, and Donald Zeigler. He sent the agreement over the Senior Center’s attorney.

### **ENGINEER’S REPORT by Township Engineer Terry Myers – None to note.**

### **MANAGER’S REPORT by Township Manager Laurel Oswalt**

#### **Approval of the Exoneration of Taxes for 5551 Pine Hill Rd**

Manager Oswalt reported that the trailer located at 5551 Pine Hill Rd was removed and the Tax Claim Bureau didn’t catch this before taxes were billed. The owner is requesting the taxes be exonerated due to the trailer no longer being located on property. **Motion** by R. Stone and

seconded by C. Richards to approve the exoneration of taxes for 5551 Pine Hill Rd, as presented. **Passed** with 5 ayes.

**Approval of the advertisement of Ordinance 2019-01 Adding a Weight Restriction to Bridge No. 424 on Clearview Rd**

**Motion** by M. Cashman and seconded by R. Stone to approve the advertisement of Ordinance 2019-01 Adding a Weight Restriction to Bridge No. 424 on Clearview Rd, as presented. **Passed** with 5 ayes.

**Resolution No. 2018-30 Authorizing a municipal lease agreement with M and T Bank for a 2019 Elgin Street Sweeper**

**Motion** by C. Richard and seconded by S. Parthree to approve Resolution No. 2018-30 Authorizing a municipal lease agreement with M and T Bank for a 2019 Elgin Street Sweeper, as presented **Passed** with 5 ayes.

**PUBLIC WORKS GARAGE UPDATE(S)**

**Approval of Payment Application #6 for ECI Construction in the amount of \$275,620.69**

**Motion** by R. Stone and seconded by S. Parthree to approve payment application #6 for ECI Construction in the amount of \$275,620.69, as presented. **Passed** with 5 ayes.

**Approval of Payment Application #8 from Mid-State Mechanical in the amount of \$41,848.29**

**Motion** by R. Stone and seconded by S. Parthree to approve payment application #8 from Mid-State Mechanical in the amount of \$41,848.29, as presented. **Passed** with 5 ayes.

**Approval of Payment Application #6 for R.B. Smith Plumbing in the amount of \$49,236.30**

**Motion** by R. Stone and seconded by S. Parthree to approve payment application #6 for R.B. Smith Plumbing in the amount of \$49,236.30, as presented. **Passed** with 5 ayes.

**Approval of Payment Application #4 for Mid-State Electrical in the amount of \$57,635.40**

**Motion** by R. Stone and seconded by S. Parthree to approve payment application #4 for Mid-State Electrical in the amount of \$57,635.40, as presented. **Passed** with 5 ayes.

**MS4 UPDATE – None to note.**

**OLD BUSINESS**

**ECI Change Order #11 in the amount of \$4,205.00 and Time Extension of 0 Days to Be Added to the Total Project Substantial Completion Date of December 15<sup>th</sup>**

Manager Oswalt informed the Board of Supervisors that this will need to be tabled until a January 2019 meeting since there was no response to the additional justification requested.

**COMMENTS/ NEW BUSINESS FROM BOARD OF SUPERVISORS –**

**C. Richads** – C. Richards reported there’s draining issue located over off Englewood/Oakley Dr. Residents are throwing yard waste and this debris is clogging the drain at the entrance of the drain where a grate is covering the pipe. Mr. Richards asked for the Board’s consensus to remove the grate. The Board agreed to the grate’s removal.

**L. Oswalt** – Manager Oswalt informed the Board of Supervisors that the hearing for the tampering of the water tank was today at the Magistrate’s Office. Matt Helwig is to be a witness in the matter. The dependent stipulated there was enough evidence to proceed. There will be additional court proceedings on this matter in the coming months.

**COMMENTS FROM PUBLIC PRESENT – None to note.**

With no further business, the meeting was adjourned by Chairman Stefanowicz at 7:55 PM.

Respectfully submitted by: \_\_\_\_\_  
Mackenzie Adams, Recording Secretary