

**Dover Township**  
**BOARD OF SUPERVISORS**  
**REORGANIZATION**  
**MEETING AGENDA**  
**JANUARY 7<sup>th</sup> 2019**

**7 PM CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVE FINAL EXPENDITURES FOR 2018**

1. Warrant 12/5/2018 \$820.76
2. Warrant 12/14/2018 \$425,236.68 BOND
3. Warrant 12/17/2018 \$165,856.44
4. Warrant 12/27/2018 \$231,744.36
5. Warrant 1/2/2019 \$3,325.27 Liquid Fuels

**NOMINATION AND APPOINTMENT OF SUPERVISOR & OFFICERS FOR 2019**

1. Chairperson (New Chairperson to continue with meeting)
2. Vice Chairperson
3. Assistant Secretary

**ACTION TO ESTABLISH DEPARTMENTAL BOARD RESPONSIBILITIES**

***Chairperson to appoint Supervisors in charge of:***

1. Administration
2. Police (NYCRP)
3. Highways
4. Water (Production & Distribution)
5. Sewer/Wastewater Treatment
6. Fire/Emergency Services
7. Recreation/Parks
8. Industrial/Commercial Development Committee
9. Dover Area Ambulance Club
10. MS4 Stormwater

**ACTION TO APPOINT TOWNSHIP VOTING DELEGATE & ACT 32 YORK COUNTY TAX COLLECTION COMMITTEE REPRESENTATIVE – YORK/ADAMS TAX BUREAU**

1. Board Representative – Trena M. Hall
2. Alternate – Stephen Stefanowicz

**APPOINT REPRESENTATIVE – YORK COUNTY LOCAL GOVERNMENT COMMISSION**

1. Board Representative – Stephen Stefanowicz
2. Alternate – Michael Cashman

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**ACTION TO APPOINT PROFESSIONAL & DEPARTMENTAL OFFICIALS**

1. Township Manager – Laurel A. Oswalt
2. Township Secretary– Tiffany A. Strine
3. Township Treasurer – Trena M. Hall
4. Township Engineer – C.S. Davidson/Terry A. Myers, P.E.
5. Township Zoning Officer – John T. McLucas
6. Sewage Enforcement Officer – Eric Swiger
7. Sewage Enforcement Officer Alternate – Keith Hunnings
8. Township Fire Marshal – Glenn P. Jansen
9. Township Emergency Management Officer – Anne Zarlenga

**ACTION TO APPOINT LEGAL COUNSEL FOR BOARDS & COMMISSIONS**

1. Board of Supervisors – Charles A. Rausch, Esq.
2. Planning Commission – Blakey, Yost, Bupp & Rausch, LLP

**ACTION TO APPROVE BANK DEPOSITORIES AND FINANCIAL INSTITUTIONS FOR 2019**

1. M & T Bank
2. BB&T Bank
3. Pennsylvania Local Government Investment Trust
4. Wealth Management
5. Peoples Bank
6. ACN Bank

**NEW APPOINTMENTS/REAPPOINTMENTS OF BOARDS AND COMMISSION DISCUSSION**

1. Planning Commission Reappointments – Wayne Hoffman, Brian Kimball, Anthony Pinto,  
Alternates- Justin Bigham, Michael Curley
2. Sewer Authority Reappointment – David Hogeman
3. Zoning Hearing Board Reappointment – Phillip R. Brown
4. Codes Enforcement Board – Michael Boritz

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**ACTION TO APPOINT REPRESENTATIVES FOR THE YORK COUNTY  
STORMWATER CONSORTIUM REGIONAL COMMITTEE**

1. Board Representative – Michael Fleming
2. Alternate – Robert Stone

**APPROVAL OF RESOLUTIONS FOR 2019**

**Resolution 2019-01 – 2019 Fee Schedule**

**Resolution 2019-02 – Ratifying and Confirming the Appointment to the Dover  
Township Zoning Hearing Board**

**APPROVAL & ADOPTION OF 2019 MEETING SCHEDULE**

***Board of Supervisors*** – January 14 and 28; February 11 and 25; March 11 and 25; April 8 and 22; May 13 and 28; June 10 and 24; July 8 and 22; August 12 and 26; September 9 and 23; October 14 and 28; November 11 and 25; December 9, 2019 at 7:00 PM. A work/executive session can be scheduled before and after each regular meeting – Township Municipal Building

***Planning Commission*** – 1<sup>st</sup> Wednesday of each month at 7:00 PM – Township Municipal Building

***Zoning Hearing Board*** – 3<sup>rd</sup> Wednesday of each month at 7:00 PM – Township Municipal Building

***Sewer Authority*** – 4<sup>th</sup> Wednesday of each month at 7:00 PM, except for the November meeting to be held on the 21<sup>st</sup> and the December meeting to be held on the 19<sup>th</sup> – Wastewater Treatment Plant

***Codes Enforcement Board*** – at the call of the Chairman

***Industrial/Commercial Development Committee*** – 4<sup>th</sup> Wednesday of each month at 4:00 PM – Township Municipal Building

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**Agricultural Security Committee** – at the call of the Chairman

**ACTION TO ESTABLISH/TREASURERS BOND FOR - \$1,000,000.00**

**ACTION TO APPOINT MEMBERS OF VACANCY BOARD – BOARD OF SUPERVISORS PLUS AN ADDITIONAL RESIDENT AT LARGE**

Resident at Large – W. Michael Hoffman

**ACTION TO AUTHORIZE MEETING, CONVENTION, SEMINAR ATTENDANCE:**  
SUPERVISORS, TOWNSHIP MANAGER, ADMINISTRATIVE ASSISTANT, SECRETARY, TREASURER, AND DESIGNEES acting as “Delegate(s)” of Dover Township, may apply for reimbursement of expense as provided by the Commonwealth of Pennsylvania “Statue, Law”, and/or “Code”

**ACTION TO APPOINT BOARD MEMBER AS VOTING DELEGATE AT 2019 STATE CONVENTION**

**PLEASE NOTE:** *The next scheduled meeting of the Board of Supervisors is Monday, January 14<sup>th</sup>, 2019.*