Dover Township
BOARD OF SUPERVISORS
REORGANIZATION
MEETING AGENDA
JANUARY 7th 2019

7 PM CALL TO ORDER
PLEDGE OF ALLEGIANCE

APPROVE FINAL EXPENDITURES FOR 2018
1. Warrant 12/5/2018 $820.76
2. Warrant 12/14/2018 $425,236.68 BOND
3. Warrant 12/17/2018 $165,856.44
4. Warrant 12/27/2018 $231,744.36
5. Warrant 1/2/2019 $3,325.27 Liquid Fuels

NOMINATION AND APPOINTMENT OF SUPERVISOR & OFFICERS FOR 2019
1. Chairperson (New Chairperson to continue with meeting)
2. Vice Chairperson
3. Assistant Secretary

ACTION TO ESTABLISH DEPARTMENTAL BOARD RESPONSIBILITIES
Chairperson to appoint Supervisors in charge of:
1. Administration
2. Police (NYCRP)
3. Highways
4. Water (Production & Distribution)
5. Sewer/Wastewater Treatment
6. Fire/Emergency Services
7. Recreation/Parks
8. Industrial/Commercial Development Committee
9. Dover Area Ambulance Club
10. MS4 Stormwater

ACTION TO APPOINT TOWNSHIP VOTING DELEGATE & ACT 32 YORK COUNTY TAX COLLECTION COMMITTEE REPRESENTATIVE – YORK/ADAMS TAX BUREAU
1. Board Representative – Trena M. Hall
2. Alternate – Stephen Stefanowicz

APPOINT REPRESENTATIVE – YORK COUNTY LOCAL GOVERNMENT COMMISSION
1. Board Representative – Stephen Stefanowicz
2. Alternate – Michael Cashman

-CONTINUED-
ACTION TO APPOINT PROFESSIONAL & DEPARTMENTAL OFFICIALS
1. Township Manager – Laurel A. Oswalt
2. Township Secretary – Tiffany A. Strine
3. Township Treasurer – Trena M. Hall
4. Township Engineer – C.S. Davidson/Terry A. Myers, P.E.
5. Township Zoning Officer – John T. McLucas
6. Sewage Enforcement Officer – Eric Swiger
7. Sewage Enforcement Officer Alternate – Keith Hunnings
8. Township Fire Marshal – Glenn P. Jansen
9. Township Emergency Management Officer – Anne Zarlenga

ACTION TO APPOINT LEGAL COUNSEL FOR BOARDS & COMMISSIONS
1. Board of Supervisors – Charles A. Rausch, Esq.
2. Planning Commission – Blakey, Yost, Bupp & Rausch, LLP

ACTION TO APPROVE BANK DEPOSITORIES AND FINANCIAL INSTITUTIONS FOR 2019
1. M & T Bank
2. BB&T Bank
3. Pennsylvania Local Government Investment Trust
4. Wealth Management
5. Peoples Bank
6. ACN Bank

NEW APPOINTMENTS/REAPPOINTMENTS OF BOARDS AND COMMISSION DISCUSSION
2. Sewer Authority Reappointment – David Hogeman
3. Zoning Hearing Board Reappointment – Phillip R. Brown
4. Codes Enforcement Board – Michael Boritz

-CONTINUED-
Dover Township
BOARD OF SUPERVISORS
REORGANIZATION
MEETING AGENDA
January 7th, 2019

-CONTINUED-

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ACTION TO APPOINT REPRESENTATIVES FOR THE YORK COUNTY
STORMWATER CONSORTIUM REGIONAL COMMITTEE

1. Board Representative – Michael Fleming
2. Alternate – Robert Stone

APPROVAL OF RESOLUTIONS FOR 2019

Resolution 2019-01 – 2019 Fee Schedule

Resolution 2019-02 – Ratifying and Confirming the Appointment to the Dover
Township Zoning Hearing Board

APPROVAL & ADOPTION OF 2019 MEETING SCHEDULE

Board of Supervisors – January 14 and 28; February 11 and 25; March 11 and
25; April 8 and 22; May 13 and 28; June 10 and 24; July 8 and 22; August 12 and
26; September 9 and 23; October 14 and 28; November 11 and 25; December 9,
2019 at 7:00 PM. A work/executive session can be scheduled before and after
each regular meeting – Township Municipal Building

Planning Commission – 1st Wednesday of each month at 7:00 PM – Township
Municipal Building

Zoning Hearing Board – 3rd Wednesday of each month at 7:00 PM – Township
Municipal Building

Sewer Authority – 4th Wednesday of each month at 7:00 PM, except for the
November meeting to be held on the 21st and the December meeting to be held
on the 19th – Wastewater Treatment Plant

Codes Enforcement Board – at the call of the Chairman

Industrial/Commercial Development Committee – 4th Wednesday of each
month at 4:00 PM – Township Municipal Building

-CONTINUED-
Agricultural Security Committee – at the call of the Chairman

ACTION TO ESTABLISH/TREASURERS BOND FOR - $1,000,000.00

ACTION TO APPOINT MEMBERS OF VACANCY BOARD – BOARD OF SUPERVISORS PLUS AN ADDITIONAL RESIDENT AT LARGE
   Resident at Large – W. Michael Hoffman

ACTION TO AUTHORIZE MEETING, CONVENTION, SEMINAR ATTENDANCE:
   SUPERVISORS, TOWNSHIP MANAGER, ADMINISTRATIVE ASSISTANT,
   SECRETARY, TREASURER, AND DESIGNEES acting as “Delegate(s)” of Dover Township, may apply for reimbursement of expense as provided by the Commonwealth of Pennsylvania “Statute, Law”, and/or “Code”

ACTION TO APPOINT BOARD MEMBER AS VOTING DELEGATE AT 2019 STATE CONVENTION

PLEASE NOTE: The next scheduled meeting of the Board of Supervisors is Monday, January 14th, 2019.