

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: John Miller
Vice Chairman: Robert Stone
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Steve Stefanowicz
Attorney: Christian Miller

Minutes: 12/19/2018

Attending Were: J. Miller, S. Stefanowicz, B. Boyer, R. Stone, D. Hogeman (Authority Members), T. Biese (Plant Superintendent), C. Miller (Solicitor), P. Gross (Engineer), M. Fleming (Public Works Director), and C. Hamme (Sewer Chief).

J. Miller called the regular authority meeting to order for December 2018 at 7:00 p.m.

Opening/Minutes: R. Stone made a motion to approve the November 2018 meeting minutes. The motion was seconded by S. Stefanowicz and unanimously approved.

Financial Report: No report.

Engineer's Report: P. Gross provided an Engineer's Report for November and early December which is filed with these minutes and incorporated herein by reference.

P. Gross provided an update on the status of the requisitions. P. Gross did report that Buchart Horn's requisitions were not submitted due to the meeting being a week early, and that such requisitions would be submitted with the January requisitions. The following requisitions were submitted by Buchart Horn for payment:

- Requisition 32 (ACNB to TD Bank) in the amount of \$28,117.33 for payment from ACNB's construction account to TD Bank as trustee for the Authority (32nd draw from the Construction Account to TD Bank).
- PFM-2 in the amount of \$1,000.00 to PFM Financial Advisors for financial management services related to arbitrage analysis of the 2012 and 2013 Sewer Bonds (this is the 136th draw on the 2016 bond fund).
- DT-Electrical-12 in the amount of \$27,117.33 to Robert P. Lepley Electrical Contractor, Inc. for electrical services for the Misc. Upgrade Project (this is the 137th draw on the 2016 bond fund)

R. Stone made a motion to approve the above requisitions for payment & transfer the ACNB funds. The motion was seconded by D. Hoeman and unanimously approved.

P. Gross reported that the Misc. Upgrade Project was closed out with the approval and payment of the electrical contractor's final RFP. .

P. Gross reported on the status of the Palomino project, stating that the contractor began work on Dec. 18th, and prior to that had spent about two weeks implementing the E&S Plan. P. Gross also reported that after working with the YCCD, they provided their approval of the plan.

P. Gross reported that the Joint Interceptor project pre-bid meeting was held earlier in the day (Dec. 19th), and that a large number of individuals (contractors and vendors) attended the meeting. Bids must be

submitted by January 11th, although P. Gross stated that he could hold that open for a week if needed depending on participation. The Authority also discussed M. Fleming's review comments of the bid specs.

P. Gross reported that there had not been much change since the Nov. meeting on the NOB project. He did report that Laurel Oswalt had been in contact with Met-Ed about supplying electric to the proposed pumping station, and that P. Gross recommended moving forward with that, even though it was early. P. Gross also discussed the status of the Lederman easement and some issues with removal/relocation of a livestock fence.

S. Stefanowicz raised questions about the timelines for the various projects, indicating concerns with future development and constraints by the Consent Order. P. Gross providing the following estimates: Palomino – 2nd quarter of 2019; Joint – March/April of 2020; and North of the Borough – go to bid in the Fall of 2019, possible completion in 1st quarter of 2021. The Authority generally discussed the Consent Order.

Treasurer's Report: D. Hogeman reported that the requisitions approved at the November Authority meeting were timely submitted to ACNB and TD Bank, and that the requisitions for the December meeting were reviewed and were found to be consistent with the Treasurer's records.

Plant Operator's Report: T. Biese discussed the November report, which is filed with these minutes and incorporated herein by reference. T. Biese reported that November was a wet month, with daily flows of 9.5 MG/day (operating capacity is 8.0 M/day). He reported that December looked to be a wet month as well. Despite this, T. Biese did report there were no violations for November or December to date.

Sewer Chief Report: The Sewer Chief report was provided for November and is incorporated herein by reference. C. Hamme also reported on a new staff hire.

Public Works Report: No report (all items discussed in Engineer's report).

Solicitor Report: C. Miller reported on the real estate taxes for the Miller property acquisition, and presented a tax exempt form to be signed. No approval was required because the resolution approving the acquisition included the approval.

Public Comment: None.

New Business: None.

Adjournment.

J. Miller adjourned the regular meeting at 7:45 P.M.

Next Meeting Date:
1/23/2019 at 7:00PM

Respectfully submitted,
Bob Boyer, Secretary