

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: John Miller
Vice Chairman: Robert Stone
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Steve Stefanowicz
Attorney: Christian Miller

Minutes: 10/24/2018

Attending Were: J. Miller, S. Stefanowicz, B. Boyer, D. Hogeman (Authority Members), S. Simon (Plant Superintendent), T. Biese (Asst. Plant Superintendent), C. Miller (Solicitor), P. Gross (Engineer), M. Fleming (Public Works Director), and C. Hamme (Sewer Chief).

J. Miller called the regular authority meeting to order for October 2018 at 7:00 p.m.

Opening/Minutes: S. Stefanowicz made a motion to approve the September 2018 meeting minutes. The motion was seconded by B. Boyer and unanimously approved.

Financial Report: C. Miller reported on a phone call with Jamie Schlesinger (of PFM), reporting that the Township had in fact approved a \$2M financing to occur in 2018, making it not feasible for the Authority to refinance the 2013 and 2016 bonds in 2018 (due to the \$10M cap for interest free returns on the bonds). Also, the interest rates increased, meaning the savings have been reduced to \$170,000 (based on conservative assumptions), which is down from the estimated savings for the Authority of \$260,000 as reported at the prior meeting. Based on Jamie's recommendation, the Authority decided to hold-off on any action until December or January, at which time it will revisit the refinancing (with PFM's advice) and determine what the next steps for financing, or refinancing, should be.

Engineer's Report: P. Gross provided an Engineer's Report for September and early October which is filed with these minutes and incorporated herein by reference.

P. Gross provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- Requisition 30 (ACNB to TD Bank) in the amount of \$11,008.69 for payment from ACNB's construction account to TD Bank as trustee for the Authority (30th draw from the Construction Account to TD Bank).
- DT-Joint 30 in the amount of \$3,232.50 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 127th draw on the 2016 bond fund).
- DT-Palomino 29 in the amount of \$4,742.19 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 128th draw on the 2016 bond fund).
- DT-NOB 25 in the amount of \$1,284.00 to Buchart Horn for engineering fees for the North of the Borough Project (this is the 129th draw on the 2016 bond fund).
- DT-Headworks 13 in the amount of \$150.00 to Buchart Horn for engineering fees for the Headworks Project (this is the 130th draw on the 2016 bond fund).
- Remace 1 in the amount of \$1,600.00 to Remace LTD for appraisal invoice/fees relate to 4941 Carlisle Road appraisal/easement (this is the 131st draw on the 2016 bond fund).

D. Hogeman made a motion to approve the above requisitions for payment & transfer the ACNB funds. The motion was seconded by B. Boyer and unanimously approved.

P. Gross reported on the status of the Misc. Upgrade Project, stating there had been no changes since the Sept. meeting. All of the work remained complete, and P. Gross was still waiting for the electrical contractor to submit its final RFP. The Authority is currently holding about \$31,000 of the electrical contractor's money.

P. Gross reported on the status of the Joint Interceptor project, stating that he anticipated putting the project out to bid in 1-2 weeks, accepting bids in mid December, so that the Authority could approve the successful bidders at the December 19th meeting. P. Gross also discussed the Headworks aspect of the project, reporting that Tony and Sophie decided which screen for the Headworks they wanted, and P. Gross provided some insights on how that would work with bidding three separate specific screen types.

P. Gross reported that there had not been any change since the Sept. meeting on the NOB project. BH was in the process of getting drawings prepared for the Lederman easement, so that the easement could be prepared and the Township could approach the Ledermans about confirming the easement acquisition.

P. Gross reported on the status of the Palomino project. P. Gross stated that the wetlands (behind Macks) were confirmed to be a Bogg turtle habitat (as initially determined and confirmed by BH's expert). Due to this, directional drilling would be prohibited as a method to upgrade the sewer line underneath the wetlands from 10" to 18". This was due to the fluid used in the drilling and the potential harm some of the chemicals could have on the area. Additionally, any trenching or digging in the habitat would also be prohibited, causing issues with pipe blasting in the area (in the event the equipment would get stuck, there would be limited means to extract the equipment). The pipe blasting subcontractor was onsite with P. gross and C. Hamme to review the site, and stated that he did not think it would be a difficult job, but did state he would be uncomfortable doing the work without having the ability to dig out equipment if anything became stuck. P. Gross presented an alternative, which was laying new pipe around the wetlands/habitat. This was not the original design, but would save the Authority money in the end, however it would involve acquiring additional easements (both permanent and temporary). Because the work had not yet been started, and the project has a contractual completion date of late February 2018, the Authority advised P. Gross to have the contractor commence work above the wetlands/habitat area (where 85% of the work could still be completed) while BH and the Authority continued to review and determine the best course of action around the wetlands/habitat area. The Contractor and BH would then have to determine the best method to tie up the completed work with the remaining work (whatever that is eventually decided to be).

Treasurer's Report: The requisitions approved at the September Authority meeting were timely submitted to ACNB and TD Bank. The requisitions for the October meeting were reviewed and were found to be consistent with the Treasurer's records.

Plant Operator's Report: S. Simon discussed the September report, which is filed with these minutes and incorporated herein by reference. S. Simon reported that September had average daily flows of 7.63 MG, and had one violation for dissolved Oxygen content (measurement was 4.8 when it needs to be 5.0 or greater). S. Simon also reported that the Authority was certified for its Nutrient Credits on Oct. 22nd. But due to various factors out of the Plant's control (i.e. weather), the Authority only had 218 lbs for sale). A discussion was had on the current market rates, and the best way to sell the credits. S. Simon also reported on two plant tours (on Oct. 17th and 24th) to home school groups, stating that they were very successful.

Public Works Report: No additional report.

Sewer Chief Report: The Sewer Chief report was provided for September and is incorporated herein by reference. C. Hamme also reported on the need to get the Palomino project underway, due to the progress of the Terra Vista develop and the implications that could arise in the Development Agreement between the developer and the Township.

Solicitor Report: No report.

Public Comment: None.

New Business: The Authority reviewed MPL's annual engagement letter for the upcoming 2019 calendar year. S. Stefanowicz also commented that the Dover Area School District was moving along with its new construction and renovations (anticipated to be complete in Sept. of 2020), and discussed the implications that would have on sewer and the WWTP.

Adjournment.

J. Miller adjourned the regular meeting at 8:05 P.M.

Next Meeting Date:
11/28/2018 at 7:00PM

Respectfully submitted,
Bob Boyer, Secretary