

**Dover Township Sewer Authority**  
2840 West Canal Road  
Dover PA 17315

**Chairman:** John Miller  
**Vice Chairman:** Robert Stone  
**Treasurer:** Dave Hogeman

**Secretary:** Bob Boyer  
**Member:** Steve Stefanowicz  
**Attorney:** Christian Miller

**Minutes: 9/26/2018**

**Attending Were:** J. Miller, R. Stone, B. Boyer D. Hogeman (Authority Members), S. Simon (Plant Superintendent), T. Biese (Asst. Plant Superintendent), C. Miller (Solicitor), P. Gross (Engineer), M. Fleming (Public Works Director), L Oswalt (Twp. Manager), C. Hamme (Sewer Chief), and Jamie Schlesinger (PFM Financial Advisors).

J. Miller called the regular authority meeting to order for September 2018 at 7:00 p.m.

**Opening/Minutes:** R. Stone made a motion to approve the August 2018 meeting minutes. The motion was seconded by D. Hogeman and unanimously approved.

**Financial Report:** Jamie Schlesinger reported on the market, the current financing, and upcoming financing options. Jamie generally reported that there were two refinancing opportunities (the 2013 bonds and the 2016 bonds) which could provide estimated savings for the Authority in the amount of \$260,000. The question raised was whether to try and push the refinance through in 2018, so that either the Authority or the Township could borrow in 2019 and have the full \$10M available for tax free interest to bondholders. Based on the report, R. Stone made a motion to authorize PFM to present the refinancing to the Township for approval, and for PFM to take the initial steps to prepare for the refinancing (based on the assumption the Authority could finally decide to move forward with the refinancing at the October meeting). The motion was seconded by D. Hogeman and unanimously approved.

**Engineer's Report:** P. Gross provided an Engineer's Report for August and early September which is filed with these minutes and incorporated herein by reference.

P. Gross provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- Requisition 29 (ACNB to TD Bank) in the amount of \$18,212.85 for payment from ACNB's construction account to TD Bank as trustee for the Authority (29<sup>th</sup> draw from the Construction Account to TD Bank).
- DT-Joint 29 in the amount of \$4,720.75 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 124<sup>th</sup> draw on the 2016 bond fund).
- DT-Palomino 28 in the amount of \$4,554.10 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 125<sup>th</sup> draw on the 2016 bond fund).
- DT-NOB 24 in the amount of \$8,938.00 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 126<sup>th</sup> draw on the 2016 bond fund).

D. Hogeman made a motion to approve the above requisitions for payment & transfer the ACNB funds. The motion was seconded by R. Stone and unanimously approved.

P. Gross reported on the status of the Misc. Upgrade Project, stating that all of the work was complete, and he was still waiting for the electrical contractor to submit its final RFP. The Authority is currently holding about \$31,000 of the electrical contractor's money.

P. Gross reported on the status of the Joint Interceptor project, stating that all required permits had been received, and he anticipated putting the project out to bid in late October. P. Gross discussed the Headworks aspect of the project, requesting that Tony and Sophie decide which screen for the Headworks they would want in order for BH to draft the specifications for bidding accordingly.

P. Gross reported on the North of the Borough project, stating that the plans were in staff review with BH prior to being filed with DEP for review and approval.

P. Gross reported on the status of the Palomino project, stating that Anrich (as the Contractor) initially was ready to begin work in early October. However, an issue came to light with York Conservation District and the plan approval, which still called for trenching rather than the directional drilled agreed on. York CD also asked for major modifications to the E&S Plan. Based on the above, BH is looking at options to do the work as trenching (rather than directional drilling), however the Authority will have to provide certificate from an expert that the wetlands to be traversed are not a Bogg turtle habitat. P. Gross will report back after having the expert review.

**Treasurer's Report:** The requisitions approved at the August Authority meeting were timely submitted to ACNB and TD Bank. The requisitions for the September meeting were reviewed and were found to be consistent with the Treasurer's records.

**Plant Operator's Report:** S. Simon discussed the August report, which is filed with these minutes and incorporated herein by reference. S. Simon reported that August had average flows of 5.951, and had one violation for dissolved Oxygen content. S. Simon also reported on the Open House (roughly 22 people), and a very successful CPWQA meeting with roughly 200 people at the plant.

**Public Works Report:** No additional report.

**Sewer Chief Report:** The Sewer Chief report was provided for September and is incorporated herein by reference. C. Hamme also reported on a decision to bypass the Palomino interceptor.

**Solicitor Report:** No report.

**Public Comment:** None

**New Business:** None.

**Adjournment.**

J. Miller adjourned the regular meeting at 8:05 P.M.

**Next Meeting Date:**  
10/24/2018 at 7:00PM

Respectfully submitted,  
Bob Boyer, Secretary