

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: John Miller
Vice Chairman: Robert Stone
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Steve Stefanowicz
Attorney: Christian Miller

Minutes: 8/22/2018

Attending Were: J. Miller, R. Stone, B. Boyer D. Hogeman, S. Stefanowicz (Authority Members), S. Simon (Plant Superintendent), C. Miller (Solicitor), P. Gross (Engineer), M. Fleming (Public Works Director), and C. Hamme (Sewer Chief).

J. Miller called the regular authority meeting to order for August 2018 at 7:00 p.m.

Opening/Minutes: D. Hogeman made a motion to approve the July 2018 meeting minutes, with one change for the misspelling of “note” in the Engineer Report section. The motion was seconded by S. Stefanowicz and unanimously approved.

Financial Report: C. Miller reported on a telephone call with Jamie from PFM, which he indicated he would be attending the September Authority meeting to report on the market, the current financing, and upcoming financing.

Engineer’s Report: P. Gross provided an Engineer's Report for July and early August which is filed with these minutes and incorporated herein by reference.

P. Gross provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- Requisition 28 (ACNB to TD Bank) in the amount of \$68,102.49 for payment from ACNB’s construction account to TD Bank as trustee for the Authority (28th draw from the Construction Account to TD Bank).
- DT-Palomino 27 in the amount of \$7,956.99 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 120th draw on the 2016 bond fund).
- DT-Joint 28 in the amount of \$3,825.75 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 121st draw on the 2016 bond fund).
- DT-NOB 23 in the amount of \$3,162.50 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 122nd draw on the 2016 bond fund).
- Miller 1 in the amount of \$53,157.25 to Donald & Beth Miller for right-of-way consideration (this is the 123rd draw on the 2016 bond fund)

D. Hogeman made a motion to approve the above requisitions for payment & transfer the ACNB funds. The motion was seconded by S. Stefanowicz and unanimously approved.

P. Gross reported on the status of the Misc. Upgrade Project, stating that all of the work was complete, and he was just waiting for the electrical contractor to submit its final RFP. The Authority is currently holding about \$31,000 of the electrical contractor’s money.

P. Gross reported on the status of the Palomino project, stating that he was still waiting to hear from Anrich (as the Contractor) in response to his schedule request. Anrich still feels they can complete the work in a 2-3 month time frame, ahead of the February completion date.

P. Gross reported on the North of the Borough project, stating that BH is reviewing preliminary plans for the extension and pumping station.

P. Gross reported on the status of the Joint Interceptor project, stating that all required permits had been received, and he anticipated putting the project out to bid in the next 1-2 months. P. Gross discussed the Headworks aspect of the project, which will be bid as an additional phase of the project. Once the bids are received, the Authority will have to decide whether or not to move forward with the Headworks.

Treasurer's Report: The requisitions approved at the July Authority meeting were timely submitted to ACNB and TD Bank. The requisitions for the August meeting were reviewed and were found to be consistent with the Treasurer's records.

Plant Operator's Report: S. Simon discussed the July report, which is filed with these minutes and incorporated herein by reference. S. Simon reported that the July was incredibly wet, with seven (7) violations anticipated (although not confirmed as of the meeting).

Public Works Report: No report.

Sewer Chief Report: The Sewer Chief report was provided for July and is incorporated herein by reference. C. Hamme also reported on a discussion held with a DEP representative about the possibility of fines for violations in July being waived due to the severe weather experienced. He stated that he is waiting to hear back on the request.

Solicitor Report: C. Miller submitted the settlement statement for the deed in lieu of condemnation of the Miller's property (for the NOB project pump station). The Authority reviewed the settlement statement and generally discussed the acquisition. R. Stone made a motion to approve Resolution 2018-2 (approving the acquisition transaction). The motion was seconded by D. Hogeman and unanimously approved.

Public Comment: None

New Business: None.

Adjournment.

J. Miller adjourned the regular meeting at 7:55 P.M.

Next Meeting Date:
9/26/2018 at 7:00PM

Respectfully submitted,
Bob Boyer, Secretary