

**DOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
WORK SESSION  
MINUTES  
September 10<sup>th</sup>, 2018**

The Dover Township Board of Supervisors' Work Session Meeting for Monday, September 10<sup>th</sup>, 2018, was called to order at 6:30 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Robert Stone, Stephen Parthree Charles Richards and Michael Cashman. Laurel Oswalt, Township Manager, was present. There were no citizens present. This meeting is being recorded for the purpose of minutes only.

**This work session is being held for the purposes of discussing the Dover Township Fire Department Dorm Feasibility Study and an Intermunicipal Cooperation Concept**

Manager Oswalt stated that the 2018 Budget has monies appropriated for a feasibility study to be completed on the Fire Station's dorms. She questioned the Board on whether to proceed with this matter at this time. Reasons to postpone the feasibility study at \$19,435 were noted as: 1.) the need to be conservative with spending until the Public Works Garage Project is complete; 2.) availability of staff to devote to work on the project; 3.) feasibility of construction funds in 2020; 4.) and the potential relocation of the Senior Center in 2019 to a new building. If a new senior center is built, consideration should be given to this space in the Fire Department Dorm Feasibility Study.

**After some discussion, the Board consensus was not to proceed with feasibility study in 2018.**

**Intermunicipal Cooperation Concepts to Expand Volunteer Opportunities**

Manager Oswalt and Supervisor Richards indicated that they were present at a meeting called by the West Manchester Township Fire Chief, Cliff Laughman and Dover Township Fire Chief Glenn Jansen. The meeting was regarding their concept of looking for ways that the two entities can utilize the volunteers for both departments interchangeably. Historically, Dover Township has had 14 live in volunteers; however recently that number is down to 6 or 7. West Manchester's number of volunteers are up from previous years and they are not failing calls, but they do not have as many as Chief Laughman would like. Both Chiefs are asking for the Supervisors of West Manchester and Dover Townships to consider expanding our working relationships in ways that would allow volunteers with both departments to respond on calls on each other's equipment. Each department has specialized equipment that all volunteers could be trained on, expanding the call volume and skill sets of both departments. Specialized equipment in Dover includes the Advanced Technical Rescue equipment and in West Manchester they have a full-time paid chief on duty daily and a ladder truck. Manager Oswalt stated that if they Board would like to pursue this concept, Supervisor Richards, Fire Chief Jansen and she would work with the Township Solicitor Charlie Rausch to work through an agreement, insurance issues, cross-training, standard operating procedures, etc.

Supervisor Parthree asked about the Borough's inclusion in this endeavor.

Supervisor Richards agreed he would like to see the opportunity offered to the Borough.

Manager Oswald stated that it would likely be best to work this out with West Manchester Township first, if they are agreeable, then possibly expand to other departments.

Supervisor Parthree questioned how the volunteers felt about this concept.

Supervisor Richards indicated at this point the matter has not been taken to the volunteers by Chief Jansen but should both entities wish to work toward this concept, Chief Jansen will then discuss it with the group.

**Consensus of the Board of Supervisors was to pursue this concept to the draft agreement stage for their consideration at a future meeting.**

With no further business, the meeting was adjourned by Chairman Stefanowicz at 7:00 PM.

Respectfully submitted by:

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Tiffany Strine, Recording Township Secretary