

**DOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
MINUTES  
September 24<sup>th</sup>, 2018**

The Dover Township Board of Supervisors' Meeting for Monday, September 24<sup>th</sup>, 2018, was called to order at 7:00 PM by Vice Chairperson Robert Stone in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Stephen Parthree Charles Richards and Michael Cashman. Supervisor Stephen Stefanowicz was absent with prior notice. Other Township Representatives in attendance were Charles Rausch; Township Solicitor, Laurel Oswalt, Township Manager; Michael Fleming, Township Public Works Director; Terry Myers; Township Engineer and Tiffany Strine; Township Secretary. There was one citizen present. This meeting is being recorded for the purpose of minutes only.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

**Vice Chairman Stone stated that a Work Session was held prior to the beginning of this evening's Board meeting for the purposes of discussing Ambulance Services**

**APPROVAL OF THE BOARD OF SUPERVISORS' WORK SESSION MEETING  
MINUTES FOR SEPTEMBER 10<sup>TH</sup>, 2018**

**Motion** by S. Parthree and seconded by C. Richards to approve the Board of Supervisors' Work Session Meeting Minutes for September 10<sup>th</sup>, 2018, as presented. **Passed** with 4 ayes

**APPROVAL OF THE BOARD OF SUPERVISORS' MEETING MINUTES FOR  
SEPTEMBER 10<sup>TH</sup>, 2018**

**Motion** by S. Parthree and seconded by M. Cashman to approve the Board of Supervisors' Meeting Minutes for September 10<sup>th</sup>, 2018, as presented. **Passed** with 4 ayes

**TREASURER'S REPORT**

**Approval of Current Expenditures**

**Motion** by C. Richards and seconded by S. Parthree to approve the warrant total for September 24<sup>th</sup>, 2018, in the amount of \$383,588.66 as presented. **Passed** with 4 ayes

**Motion** by C. Richards and seconded by S. Parthree to approve the warrant total for September 24<sup>th</sup>, 2018, in the amount of \$593,063.36 as presented. **Passed** with 4 ayes

**Information on Events and Local Announcements**

Manager Oswalt informed the Board of Supervisors and public present of information on events and local announcements. Dover Township will be hosting a Bus Trip to Jim Thorpe on

October 20<sup>th</sup>, 2018. Dover Township will be holding its Annual Family Fun Fest on October 6<sup>th</sup>, 2018 from 11:00 A.M. to 4:00 P.M. The Dover Township Annual Family Fun Fest will have games, rides, food and music.

Vice Chairperson Stone informed the Board of Supervisors and the public present that the Wastewater Treatment Plant will be holding their annual Open House on Tuesday, September 25<sup>th</sup>, 2018 from 3:00 P.M. TO 7:00 P.M. This is a great engagement with the community as an educational and informative opportunity for all to attend.

## **PUBLIC COMMENT**

**None to note.**

## **SOLICITOR'S REPORT by Attorney Charles Rausch**

### **Approve Boyd Hess Deed of Dedication**

Attorney Rausch informed the Dover Township Board of Supervisors the Boyd Hess Deed of Dedication conveys a twenty-two (22) acre parcel from Terra Vista. The twenty-two (22) acres of land have been recorded and the mortgage has been released per Attorney Rausch.

**Motion** by C. Richards and seconded by S. Parthree to approve the Boyd Hess Deed of Dedication, as presented. **Passed** with 4 ayes

### **Approval to Permit the Property Owner of 3250 Staunton Avenue to Place a Fence through a Jurisdictional Wetland**

Attorney Rausch informed the Dover Township Board of Supervisors that the residents of 3250 Staunton Avenue in Dover Township desire to place a fence on their property thru a jurisdictional wetland. The permit meets all Dover Township permitting requirements and regulations; however, the Pennsylvania Department of Environmental Protection possess their own set of regulations. The residents of 3250 Staunton Avenue have agreed to enter into an agreement with Dover Township designating that they understand they are taking their chances with the Pennsylvania Department of Environmental Protection and that Dover Township will not hold any liability for their actions.

**Board consensus was reached, and it was collectively decided to approve the permit requested for the property owner of 3250 Staunton Avenue to place a fence through a jurisdictional wetland and for the drafting of an agreement with the residents of 3250 Staunton Avenue regarding Dover Township will not hold any liability for the residents of 3250 Staunton Avenue's action.**

### **Fountain Rock Development Surety Update**

Attorney Rausch informed the Dover Township Board of Supervisors that he has contacted the Surety company for Fountain Rock Development. Attorney Rausch received initial

communication from the Fountain Rock Development's Lexon Surety in May of 2018. Attorney Rausch requested further necessary information and he has not heard word from Lexon Surety since that time. Attorney Rausch addressed concerns he has regarding the lack of communication from Lexon Surety. It was reviewed that the Township retains a years' time frame in which the Township can collect the necessary financial surety. Attorney Rausch would like Board approval to institute legal action in order to obtain the necessary financial means for the bonds required from Lexon Surety.

**Motion** by S. Parthree and seconded by M. Cashman to approve authorization for; Dover Township Solicitor Charles Rausch, to institute legal proceedings to collect surety on the bond for the Fountain Rock Development, as presented. **Passed** with 4 ayes

### **ENGINEER'S REPORT by Township Engineer Terry Myers**

#### **Awarding of the Low Bid for the Pine Road Properties Demolition to Bernard Anthony Inc. in the Amount of \$61,000.00**

**Motion** by S. Parthree and seconded by M. Cashman to award the low bid for the Pine Road Properties Demolition to Bernard Anthony Inc. in the amount of \$61,000.00, as presented. **Passed** with 4 ayes

### **MANAGER'S REPORT by Township Manager Laurel Oswalt**

#### **Establishment of October 31<sup>st</sup>, 2018, from 6:00 PM to 8:00 PM, as Trick or Treat for Dover Township**

**Motion** by C. Richards and seconded by M. Cashman to approve to establish October 31<sup>st</sup>, 2018, from 6:00 PM to 8:00 PM, as Trick or Treat for Dover Township, as presented. **Passed** with 4 ayes

### **Approval of the 2019 Minimum Municipal Obligation to the Non-Uniformed Pension Plan**

Manager Oswalt provided the Board of Supervisors with the 2019 Minimum Municipal Obligation to the Non-Uniformed Pension Plan.

**Motion** by C. Richards and seconded by M. Cashman to approve the 2019 Minimum Municipal Obligation to the Non-Uniformed Pension Plan, as presented. **Passed** with 4 ayes

### **Letter from Representative Seth Grove's Office Regarding Priority of State Road Improvements within Dover Township**

A letter from State Representative Seth Grove's Office regarding the priority of State Road Improvements within Dover Township was provided to the Board of Supervisors. A list is to be generated, consisting of state roads that need to be paved or otherwise improved, in order to reply to Representative Grove's request.

M. Fleming offered some of his examples of state roads that need improved. M. Fleming

offered the following suggestions for roadways needing improvement: 1.) Carlisle Road and Church Road Traffic Signalization, 2.) Traffic Circle near Hake's Store, 3.) Intersection of Bull Road and Nursery Road Relating to Complaints, 4.) Big Mount Road and Pine Hill Road Relating to Complaints, 5.) Colonial Road Regarding Paving.

**Board Consensus was reached, and it was collectively determined to have the Public Works Director; Mr. Michael Fleming, to create a stacked listing of the priority state roadways needing improved within Dover Township. The Board of Supervisors will revisit this listing during the next scheduled Board of Supervisors meeting.**

### **Approval of the Professional Services Contract with HRG for the Comprehensive Plan Update**

The Board of Supervisors were provided with the Professional Services Contract with HRG for the Comprehensive Plan Update. The contract was drafted by the York County Planning Commission in compliance with the federal government's requirements for Community Development Block Grant Projects.

**Motion** by C. Richards and seconded by S. Parthree to approve the Professional Services Contract with HRG for the Comprehensive Plan Update, as presented. **Passed** with 4 ayes

### **Approval of an Agreement by and between Dover Township and Dover Area School District Concerning the use of Eagle View Park for Cross Country Team Practices**

The Dover Area School District has requested Dover Township's cooperation to allow the Golf Course Property to be utilized for the cross-country team to be used for practice only during the 2018 cross-country season. The proposed agreement has been reviewed by the Township Solicitor.

**Motion** by S. Parthree and seconded by M. Cashman to approve an Agreement by and between Dover Township and Dover Area School District concerning the use of Eagle View Park for Cross Country Team Practices, as presented. **Passed** with 4 ayes

### **Approval of Resolution No. 2018-23 Establishing New Guidelines regarding Accepting Recyclable Items in the Dover Township Recycling Program**

Recent changes in regulations regarding acceptable materials in China, Penn Waste and other trash haulers have had to change what items are acceptable in residential recycling programs. These changes will affect Dover Township's recycling program. Therefore, these changes are now being reflected in the amended Resolution 2018-23 to establish the new guidelines regarding acceptable recyclable items in the Dover Township recycling program.

**Motion** by S. Parthree and seconded by M. Cashman to approve Resolution No. 2018-23 Establishing New Guidelines regarding Accepting Recyclable Items in the Dover Township Recycling Program, as presented. **Passed** with 4 ayes

## **NEW PUBLIC WORKS GARAGE UPDATE**

### **Approve ECI Change Order No. 5 in the Amount of \$59,374.00**

**Motion** by C. Richards and seconded by S. Parthree to approve ECI Change Order Number 5 in the Amount of \$59,374.00, as presented. **Passed** with 4 ayes

### **Approve or Deny ECI Change Order No. 6 in the Amount of \$51,148.00 or \$41,074.00**

It was made known that due to discrepancies in the New Township Garage Bid documents, ECI Change Order No. 6 is being offered. Manager Oswald and Mr. Fleming feel as though this Change Order No. 6 request from ECI should be denied as there is a twenty-five (25) day delay associated with it and additional costs.

**Motion** by C. Richards and seconded by S. Parthree to deny ECI Change Order Number 6 in the Amount of \$51,148.00 or \$41,074.00, as presented. **Passed** with 4 ayes

### **Approval of Payment Application No. 1 from Midstate Electrical in the Amount of \$8,691.48**

**Motion** by S. Parthree and seconded by M. Cashman to approve Payment Application No. 1 from Midstate Electrical in the Amount of \$8,691.48, as presented. **Passed** with 4 ayes

### **Approval of Payment Application No. 5 from Midstate Mechanical in the Amount of \$72.00**

**Motion** by S. Parthree and seconded by C. Richards to approve Payment Application No. 5 from Midstate Mechanical in the Amount of \$72.00, as presented. **Passed** with 4 ayes

### **Approval of Payment Application No. 3 from ECI Construction in the Amount of \$527,396.11**

**Motion** by M. Cashman and seconded by C. Richards to approve Payment Application No. 3 from ECI Construction in the Amount of \$527,396.11, as presented. **Passed** with 4 ayes

### **Approval of Payment Application No.3 from R.B. Smith Plumbing in the Amount of \$46,227.60**

**Motion** by S. Parthree and seconded by M. Cashman to approve Payment Application No. 3 from R.B. Smith Plumbing in the Amount of \$46,227.60, as presented. **Passed** with 4 ayes

### **Approval of Change Order No. 1 from Midstate Electrical in the Amount of \$3,441.00**

**Motion** by S. Parthree and seconded by C. Richards to approve Change Order No. 1 from Midstate Electrical in the Amount of \$3,441.00, as presented. **Passed** with 4 ayes

### **Approval of Change Order No. 2 from Midstate Electrical in the Amount of \$4,113.00**

**Motion** by S. Parthree and seconded by C. Richards to approve Change Order No. 2 in the Amount of \$4,113.00, as presented. **Passed** with 4 ayes

#### **MS4 Update**

**M. Fleming** – M. Fleming informed the Board of Supervisors of a York County Stormwater Consortium Meeting to be held on September 25<sup>th</sup>, 2018 at the old Central York High School building in York. This meeting is regarding the status of a County Stormwater Authority.

#### **COMMENTS FROM THE BOARD**

**S. Parthree** – S. Parthree informed the Board of Supervisors and the public present that the Dover Industrial/Commercial Development Committee held it's first Business Forum Kick-Off Meeting at the Dover Valley Restaurant. The Business Forum Kick-Off Meeting showed great interest and networking amongst local businesses in Dover Township.

#### **PUBLIC COMMENT**

**None to note.**

With no further business, the meeting was adjourned by Vice Chairman Stone at 8:00 PM.

Respectfully submitted by: \_\_\_\_\_  
Tiffany Strine, Recording Township Secretary