

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
MINUTES
August 27th, 2018**

The Dover Township Board of Supervisors' Meeting for Monday, August 27th, 2018, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Robert Stone, Stephen Parthree Charles Richards and Michael Cashman. Other Township Representatives in attendance were Charles Rausch; Township Solicitor, Terry Myers; Township Engineer, Laurel Oswalt, Township Manager; Michael Fleming, Township Public Works Director; Chalet Harris, Township Recreation Director; Georgia Sprenkel; Township Zoning Officer, Court Appointed Stenographer; Tammy Reinhart and Tiffany Strine; Township Secretary. There were fifty-three citizens present. This meeting is being recorded for the purpose of minutes only.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

Chairman Stefanowicz stated that an Executive Session was held prior to the beginning of this evening's Board meeting for the purposes of discussing Township personnel matters.

Approval of Resolution Number 2018-19 Recognizing Dave's Shoe Repair

Dover Township is recognizing Mr. David Cochran and his wife for their business of fifty-four years of dedicated service to the community.

S. Parthree presented Mr. Cochran and his wife with Resolution 2018-19 Recognizing their service to the community and the full Board of Supervisors, Township Personnel and public present gave Mr. Cochran and his wife a standing ovation.

Motion by R. Stone and seconded by S. Parthree to approve Resolution Number 2018-19 recognizing Dave's Shoe Repair, as presented. **Passed** with 5 ayes

Public Hearing on Proposed Amendments to the Zoning Ordinance Regarding a Parcel of Dover Township Property Located at 2210 Blackberry Road

A Dover Township Zoning Hearing regarding a proposed zoning map amendment was opened by Dover Township Chairman; Stephen Stefanowicz, at 7:06 PM. in the meeting room of the Dover Township Municipal Building.

Attorney Rausch stated that this Zoning Hearing has been advertised in the York Dispatch and the York Daily Record and appears on the agenda for the Board's consideration. Attorney Charles Rausch recognized the presence of each Board member and the presence of a Court Appointed Stenographer. Attorney Rausch announced that the Public Re- Zoning Hearing being held is required to be able to amend the current Dover Township Zoning Map by amending a parcel of land, addressed as 2210 Blackberry Road, from the present CV-Conservation District

(R-1) to BP-Business Office Park District. This proposal is being made by Brian and Wendy Klinger. This map amendment is being submitted for recommendations in accordance with Section 609(e) of the Pennsylvania Municipalities Planning Code (PA MPC).

The parcel located at 2210 Blackberry Road is located entirely within Dover Township and is located on the southwest side of Carlisle Road (SR 0074).

Mr. Rausch; Township Solicitor, qualified that the York County Planning Commission has reviewed the proposed zoning ordinance amendment and at this time has recommended the municipality not to adopt the amendment. The comments given from the York County Planning commission stated that the proposed rezoning appears to be a logical extension of the Business Office Park Zoning district. However, the York County Planning Commission has supplied comments to support the York County Planning Commission's recommendations for "not adopting". York County Planning Commission supplied the following comments recommending the Dover Township municipality not adopt the proposed Re-Zoning request for 2210 Blackberry Road: 1.) The proposed rezoning is not consistent with the Dover Township/Dover Borough Joint Comprehensive Plan, Future Land Use 2030, Map 1, which designates this parcel as Agriculture and the Dover Township/Dover Borough Joint Comprehensive Plan, Future Trail/Greenway, Open Space and Recreation Plan 2030, designates this parcel as "Parks/Open Space/Recreation". 2.) Section 603. (j) of the Pennsylvania Municipalities Planning Code (PA MPC) specifies that "Zoning ordinances adopted by municipalities shall be generally consistent with the municipal or multi-municipal comprehensive plan..." If not, a municipality "... shall concurrently amend its comprehensive plan in accordance with Article III." If Dover Township Officials adopt the proposed Zoning Ordinance Map Amendments for the rezoning site, the Dover Township/Dover Borough Joint Comprehensive Plan, Future Land Use Map, must be amended. 3.) The proposed rezoning is not located within the Dover Township or York County Growth Area. 4.) The proposed rezoning is not located within a sewer service area.

Attorney Rausch stated that any public comments or opinions from the Board of Supervisors and the public present are welcomed during this time.

Public Comments on Proposed Amendments to the Zoning Ordinance Regarding a Parcel of Dover Township Property Located at 2210 Blackberry Road

Tammy Hauser – 4615 Biesecker Road, Thomasville

Ms. Hauser resides at 4615 Biesecker Road, Thomasville. Ms. Hauser informed the Board of Supervisors that she is present this evening to speak on behalf of her mother; Ms. Nancy Laughman, a Dover Township resident residing at 2300 Blackberry Road, Dover. Ms. Hauser is not in favor of the proposed rezoning of 2210 Blackberry Road. Ms. Hauser urged the Board of Supervisors to take into consideration, the performance of the necessary studies prior to their decision. Ms. Hauser feels these issues to be considered are negative increased traffic, negative impacts on the well-being of current residents, impacts on resale values of current homes, possible revisions then needed to Route 74, increased noise pollution and business lighting effects on surrounding properties.

Laura Whitmer – 2661 Blackberry Road, Dover

Ms. Whitmer is a resident whom resides at 2661 Blackberry Road, Dover. Ms. Whitmer stated that she is against the current rezoning proposal request for 2210 Blackberry Road. Ms. Whitmer added she has concerns for increased traffic, surrounding properties utilizing wells, impacts on surrounding farms and possible effects on the current quiet country setting.

Galen Dehoff – 3300 Blackberry Road, Dover

Mr. Dehoff is a resident residing at 3300 Blackberry Road, Dover. Mr. Dehoff stated that he is not in favor of the proposed rezoning request for 2210 Blackberry Road. Mr. Dehoff presented a petition to the Board of Supervisors.

Kevin Weaver – 2281-E Blackberry Road

Mr. Weaver is a resident residing at 2281-E Blackberry Road. Mr. Weaver stated that he is firmly opposed to the proposed re-zoning request for 2210 Blackberry Road. Mr. Weaver stated that he greatly enjoys residing on Blackberry Road due to the country style setting and feels as though a rezoning amendment to this area of Blackberry Road to a Business Office Park District zoning will take away from the current setting style present. Mr. Weaver feels that the current Conservation District zoning should remain instilled upon 2210 Blackberry Road.

George Eckenrode – 2801 Blackberry Road, Dover

Mr. Eckenrode is a resident residing at 2801 Blackberry Road, Dover. Mr. Eckenrode is opposed to the proposed rezoning request. Mr. Eckenrode stated that he enjoys the quiet and beautiful area and atmosphere on Blackberry Road. Mr. Eckenrode stated that he feels the current Conservation District Zoning should remain and that he would also be in favor of Clean and Green in this location.

Michael Demcheck – 5460 Old Carlisle Road, Dover

Mr. Demcheck is a resident residing at 5460 Old Carlisle Road, Dover. Mr. Demcheck is opposed to the proposed rezoning request for 2210 Blackberry Road. Mr. Demcheck voiced concerns regarding a negative increase in traffic within the area, increased crime rate and negative environmental impacts.

Bernadine Dehoff – 2331 Blackberry Road, Dover

Ms. Dehoff is a resident residing at 2331 Blackberry Road, Dover. Ms. Dehoff is opposed to the proposed rezoning request for 2210 Blackberry Road. Ms. Dehoff stated that there are many properties containing farms and homes of historical value located in the area of Blackberry Road. Ms. Dehoff feels that a change in the zoning of the area to a Business Office Park District zoning will negatively impact surrounding properties. Ms. Dehoff voiced concerns regarding the current traffic in the area and fatalities she feels are associated with the already increased traffic.

Ms. Dehoff feels that with the change being proposed with the zoning will add to the negative traffic impacts. Ms. Dehoff stated concerns with possible increased crime that could result from the proposed zoning change and that her neighborhood on Blackberry Road is currently safe and would like it to remain that way.

Rodger Gorman – 2895 Blackberry Road, Dover

Mr. Gorman is a resident residing at 2895 Blackberry Road, Dover. Mr. Gorman is opposed to the proposed rezoning. Mr. Gorman stated that he feels as though the current, new owner of the property located at 2210 Blackberry Road should have been fully aware of the current area's zoning and location when the property was purchased. Mr. Gorman added that if the current, new owner of the property was not in favor of the current zoning classification and location at the time of purchase then he should not have purchased the property.

Ryan Haymen – 2380 Blackberry Road, Dover

Mr. Haymen is a resident residing at 2380 Blackberry Road, Dover. Mr. Haymen is not in favor of the proposed rezoning for 2210 Blackberry Road. Mr. Haymen stated that he located to the area due to lack of sprawl.

Keith Miller – 2855 Blackberry Road, Dover

Mr. Miller is a resident residing at 2855 Blackberry Road. Mr. Miller is opposed to the proposed rezoning of 2210 Blackberry Road. Mr. Miller stated that he located to this area and resides on Blackberry Road because of the current zoning. Mr. Miller enjoys the surrounding current zoning of his property as Conservation District and feels the area should remain zoned at Conservation for many reasons.

Matt Hamme – 2910 Blackberry Road, Dover

Mr. Hamme is a resident residing at 2910 Blackberry Road, Dover. Mr. Hamme is opposed to the proposed rezoning of 2210 Blackberry Road. Mr. Hamme informed the Board of Supervisors that many properties on Blackberry Road are of historical importance and passed down thru various family generations. Mr. Hamme feels the Board of Supervisors should consider the negative impacts of increased traffic and other various concerns that the proposed rezoning may bring.

Lauren Chronister – 5570 Carlisle Road, Dover

Ms. Chronister is a resident residing at 5570 Carlisle Road. Ms. Chronister is opposed to the proposed zoning change for 2210 Blackberry Road. Ms. Chronister voiced negative concerns that the proposed rezoning could bring to the area and included vandalism concerns, increased crime and increased traffic. Ms. Chronister asked the Board of Supervisors to consider the historical value and history of the farms located in this area, she added her farm being part of her own family history.

Jesse Chronister – 5570 Carlisle Road, Dover

Mr. Chronister is a resident residing at 5570 Carlisle Road, Dover. Mr. Chronister is opposed to the proposed zoning change for 2210 Blackberry Road. Mr. Chronister is in favor of the property and area remaining within Conservation District zoning. Mr. Chronister voiced the negative concerns he has with the proposed zoning change bringing pollution, crime and traffic. Mr. Chronister enjoys the current safety and peace and quiet of the area and would like these values to remain.

Attorney Rausch informed the public present that the Dover Township Planning Commission has recommended the proposed rezoning of 2210 Blackberry Road for approval and York County Planning does not recommend the proposed rezoning of 2210 Blackberry Road for approval.

Attorney Rausch thanked everyone in attendance for their time and informed the public present that the Board of Supervisors have sixty (60) days from August 17th, 2018 to make their decision on this matter.

With no further business, Chairman Stefanowicz adjourned the Re-Zoning Hearing meeting at 7:40 PM.

APPROVAL OF THE BOARD OF SUPERVISORS' MEETING MINUTES FOR JULY 23RD, 2018

Motion by R. Stone and seconded by M. Cashman to approve the Board of Supervisors' Meeting Minutes for July 23rd, 2018, as presented. **Passed** with 5 ayes

TREASURER'S REPORT

Approval of Current Expenditures

Motion by R. Stone and seconded by C. Richards to approve the warrant total for July 23rd, 2018, in the amount of \$257,851.57 as presented. **Passed** with 5 ayes

Motion by R. Stone and seconded by C. Richards to approve the warrant total for July 27th, 2018, in the amount of \$51,174.89 as presented. **Passed** with 5 ayes

Motion by R. Stone and seconded by C. Richards to approve the warrant total for August 3rd, 2018, in the amount of \$402,511.82 as presented. **Passed** with 5 ayes

Motion by R. Stone and seconded by C. Richards to approve the warrant total for August 10th, 2018, in the amount of \$142,752.89 as presented. **Passed** with 5 ayes

Motion by R. Stone and seconded by C. Richards to approve the warrant total for August 17th, 2018, in the amount of \$182,420.56 as presented. **Passed** with 5 ayes

Motion by R. Stone and seconded by C. Richards to approve the warrant total for August 23rd, 2018, in the amount of \$216.49 as presented. **Passed** with 5 ayes

Motion by R. Stone and seconded by C. Richards to approve the warrant total for August 23rd, 2018, in the amount of \$153,397.47 as presented. **Passed** with 5 ayes

Motion by R. Stone and seconded by C. Richards to approve the warrant total for August 24th, 2018, in the amount of \$181,842.13 as presented. **Passed** with 5 ayes

Motion by R. Stone and seconded by C. Richards to approve the warrant total for August 24th, 2018, in the amount of \$6,250.50 (2017 General Bond) as presented. **Passed** with 5 ayes

Information on Events and Local Announcements

Dover Township Recreation Director; Chalet Harris, informed the Board of Supervisors and public present of information on events and local announcements. Dover Township will be hosting a Bus Trip to Ocean City, Maryland for Ocean City Sun Fest on September 22nd, 2018. Dover Township will be hosting a Back to School Movie Night; Despicable Me 3, on September 8th, 2018, at the Dover Township Lehr Park, beginning at Dusk. Dover Township will be holding its annual Family Fun Fest on October 6th, 2018 from 11:00 A.M. to 4:00 P.M.

R. Stone stated that the Wastewater Treatment Plant will be holding their annual Open House on September 24th, 2018. This is a great engagement with the community as an educational and informative opportunity for all to attend.

PUBLIC COMMENT

Mike Mummert – 3246 North Wynd Avenue, Dover

Mr. Mummert is a resident residing at 3246 North Wynd Avenue, Dover. Mr. Mummert is present tonight to voice concerns about excess stormwater on his property, the stormwater collects and lies directly in his backyard. Mr. Mummert feels as though the excess stormwater continues to be a problem due to unaddressed issues in tandem with the construction of his home. Mr. Mummert's property acquires repetitive flooding, loss of surfacing and damages by debris. Mr. Mummert stated that he has reached out to the builder, the excavator and has had a lawn care outfit attempt to repair the area multiple times. Mr. Mummert feels both parties disagree with any fault in the failing stormwater system and Mr. Mummert would like the Township's help on how to possibly resolve the issue.

Mr. Myers inquired with Mr. Mummert on the location of his home. Mr. Myers offered to visit the site located at 3246 North Wynd Avenue to assess the situation.

RECREATION DIRECTOR'S REPORT by Chalet Harris

Discuss Dover Community Park Flooding

Ms. Harris informed the Board of Supervisors of recent excessive flooding in the Dover Community Park. This large amount of stormwater floods the Dover Community Park and washes away the playground surfacing during every heavy rain and pieces of park equipment on occasion. This playground can no longer uphold to such damage time after time. The

playground equipment itself is in good condition and Mr. Harris would like to utilize this playground equipment within the new Eagle View Park playground at a later time. The safety surfacing is very costly to replace and Township budget funds cannot uphold to the amount of times that the necessary safety surfacing warrants replacement. This particular park playground equipment was put in place with a grant from The Department of Conservation and Natural Resources. Ms. Harris stated that she has received approval from DCNR to relocate the playground equipment.

Board consensus was reached and it was collectively determined by the full Board of Supervisors to approve to remove and relocate the Dover Community Park Playground equipment for the reasons presented by Township Recreation Director, Ms. Harris.

Discuss Community Park Pavilion 2

Ms. Harris stated that the Dover Community Park Pavilion 2, located to the left of the Log House possesses structural deficiencies that have forced the Township to close this pavilion. The roof of the pavilion is currently leaning approximately seven (7) inches from center and the pavilion is at a great risk of collapse. It was noted that some of the pavilion support beams are also rotted. Mr. Robert Terry; from the Middle Department Inspection Agency, suggested that we close Dover Community Park Pavilion 2. An estimated cost to repair the pavilion was calculated to \$14,000.00 and additional engineering fees yet to be calculated. The possible total repair cost could prove unreasonable to have made considering the pavilion is not regularly utilized or rented. Ms. Harris is suggesting to have the pavilion demolished and utilize the existing pavilion's base as a shuffle board, hopscotch or other game area for park visitors.

Board consensus was reached and it was collectively determined by the full Board of Supervisors to remove Dover Community Park Pavilion 2, due to safety hazards, structural deficiencies and lack of funding to remedy the deficiencies.

SOLICITOR'S REPORT by Attorney Charles Rausch

Approve Ordinance 2018-03 Amending the Dover Township Zoning Ordinance, As Amended, Modifying and Amending the Zoning Map, 2210 Blackberry Road, Dover Township

Various Board of Supervisors members noted that there is a lot of information and public opinion yet to be researched and considered before such a decision is made.

It was made known that current lands abutting Blackberry Road properties are currently zoned Business Office Park District.

Motion by S. Parthree and seconded by C. Richards to table Ordinance 2018-03 Amending the Dover Township Zoning Ordinance, As Amended, Modifying and Amending the Zoning Map, 2210 Blackberry Road, Dover Township until the September 10th, 2018 Board of Supervisors Meeting, as presented. **Passed** with 5 ayes

County Fines Disbursement Issue

Attorney Rausch briefed the Board of Supervisors on recent updates regarding the incorrect traffic fine disbursements issue. A meeting was held with solicitors from Paradise Township, Jackson Township and Manchester Township. Paradise Township has decided to acknowledge the debt collected and is looking towards the creation of repayment plans to the necessary parties adversely affected. The repayment plan presented by Paradise Township; to Attorney Rausch during a meeting with the Paradise Township Solicitor, depicted the repayment plan to begin in January of 2019, to last the duration of twenty (20) years, in the annual amount of \$9,000.00.

The full Board of Supervisors consensus was reached and it was collectively determined to agree to the proposed repayment plan agreement to Dover Township regarding the incorrect traffic fine disbursements to begin in January of 2019, for the duration of twenty (20) years, in the amount of \$9,000.00 a year.

ZONING OFFICER'S REPORT by Township Zoning Officer Georgia Sprenkel

Approve Plan 18-7 – Bell Mark located at 4500 West Canal Road, Subdivision Plan

Mr. Jeffrey Spangler, Jr., P.E. from James R. Holley & Associates, Inc. was present to discuss the Bell-Mark Final Subdivision Plan, Engineer's Project No. 1619.3.02.38. Mr. Spangler is indicated Bell Mark is a local expanding business whom engineers the design and printing of manufacturer coding and printing on packaging. Mr. Spangler, Jr. is requesting a waiver request regarding the cart way width for Canal Road, Dover for the Final Subdivision Plan, Plan 18-7, Bell Mark, located at 4500 West Canal Road.

Motion by M. Cashman and seconded by S. Parthree to approve the Waiver Request §22-704.B – Caraway width for Canal Road, as presented. **Passed** with 5 eyes

Mr. Spangler, Jr., P.E. presented the Bell-Mark Subdivision Plan, Engineer's Project No. 1619.3.02.38. Mr. Spangler, Jr. is requesting approval of the Final Subdivision Plan subject to the following Subdivision and Land Development Ordinance outstanding conditions: 1.) Prior to final plan approval, a disk in an electronic format compatible with the Township GIS system, should be provided (§22-501.2. A). A pdf of the plans should be supplied to the Township for review at the Board of Supervisors meeting. 2.) The legal and/or equitable Owner's notarized signatures must be added to the plan certifying concurrence with the plan. (§22-501.2. L.). 3.) Following recording of the plan, a new deed shall be written, recorded and a copy provided to the Township. (§22-501.2. L.). 4.) The approval date should be added to the plans for the requested waivers. (§22-501.2. LL). 5.) The planning waiver and non-building declaration shall be executed and filed with DEP. (§22-502.2).

Motion by R. Stone and seconded by M. Cashman to approve Plan 18-7 Bell Mark located at 4500 West Canal Road, Subdivision Plan, subject to the following outstanding Subdivision and Land Development Ordinances outstanding conditions, 1.) Prior to final plan approval, a disk in an electronic format compatible with the Township GIS system, should be provided (§22-501.2. A). A pdf of the plans should be supplied to the Township for review at the Board of Supervisors meeting. 2.) The legal and/or equitable Owner's notarized signatures must be added to the plan certifying concurrence with the plan. (§22-501.2. L.). 3.) Following

recording of the plan, a new deed shall be written, recorded and a copy provided to the Township. (§22-501.2. L.). 4.) The approval date should be added to the plans for the requested waivers. (§22-501.2. LL). 5.) The planning waiver and non-building declaration shall be executed and filed with DEP. (§22-502.2)., as presented. **Passed** with 5 ayes

Approve Plan 18-8 – Bell Mark located at 4500 West Canal Road, Land Development Plan

Mr. Jeffrey Spangler, Jr., P.E. from James R. Holley & Associates, Inc. was present to discuss the Bell-Mark Final Land Development Plan, Engineer's Project No. 1619.3.02.39. Mr. Spangler, Jr. is requesting the following waiver requests regarding Canal Road, Dover for the Land Development Plan, Plan 18-7, Bell Mark, located at 4500 West Canal Road. 1.) (§22-704. B.) Caraway width for canal Road. 2.) (§22-720) Environmental Impact Assessment Report.

Motion by M. Cashman and seconded by S. Parthree to approve the following Waiver Requests, 1.) (§22-704. B.) Cart way width for canal Road. 2.) (§22-720) Environmental Impact Assessment Report.as presented. **Passed** with 5 ayes

Mr. Spangler, Jr., P.E. presented the Bell-Mark Subdivision Plan, Engineer's Project No. 1619.3.02.38. Mr. Spangler, Jr. is requesting approval of the Land Development Plan subject to the following Subdivision and Land Development Ordinance outstanding conditions: 1.) Prior to final plan approval, a disk in an electronic format compatible with the Township GIS system, should be provided (§22-501.2. A). A pdf of the plans should be supplied to the Township for review at the Board of Supervisors meeting. 2.) The legal and/or equitable Owner's notarized signatures must be added to the plan certifying concurrence with the plan. (§22-501.2.H). 3.) Following recording of the subdivision plan, a new deed shall be written, recorded and a copy provided to the Township (§22-501.2. L). 4.) The approval date should be added to the plans for the requested waivers (§22-501.2. LL). 5.) Erosion and Sediment Control approval from the York County Conservation District is required (§22-602.4) and subject to the following Stormwater Management Ordinance outstanding conditions: 1.) Prior to final approval of the SWM site plan, the property owner shall sign and record an operation and maintenance (O&M) agreement covering all stormwater control facilities which are to be privately owned (§19-602.1). 2.) Municipal Stormwater Maintenance Fund amount shall be paid prior to final plan approval (§19-604).

Motion by M. Cashman and seconded by R. Stone to approve Plan 18-8 Bell Mark located at 4500 West Canal Road, Land Development Plan, subject to the following outstanding Subdivision and Land Development and Stormwater Management Ordinances outstanding conditions, 1.) Prior to final plan approval, a disk in an electronic format compatible with the Township GIS system, should be provided (§22-501.2. A). A pdf of the plans should be supplied to the Township for review at the Board of Supervisors meeting. 2.) The legal and/or equitable Owner's notarized signatures must be added to the plan certifying concurrence with the plan. (§22-501.2.H). 3.) Following recording of the subdivision plan, a new deed shall be written, recorded and a copy provided to the Township (§22-501.2. L). 4.) The approval date should be added to the plans for the requested waivers (§22-501.2. LL). 5.) Erosion and Sediment Control approval from the York County Conservation District is required (§22-602.4) and subject to the following Stormwater Management Ordinance outstanding conditions: 1.)

Prior to final approval of the SWM site plan, the property owner shall sign and record an operation and maintenance (O&M) agreement covering all stormwater control facilities which are to be privately owned (§19-602.1). 2.) Municipal Stormwater Maintenance Fund amount shall be paid prior to final plan approval (§19-604).as presented. **Passed** with 5 ayes

Approve the Dover Township Chairman to Sign the DEP Request for Planning Waiver and Non-Building Declaration for Dover Partners, John Marozzi, Bell-Mark Technologies Corporation

Motion by R. Stone and seconded by S. Parthree to approve the Dover Township Chairman to sign the DEP Request for Planning Waiver and Non-Building Declaration for Dover Partners, John Marozzi, Bell-Mark Technologies Corporation, as presented. **Passed** with 5 ayes

Approve Resolution Number 2018-21 for the Dover Township Secretary to Sign the DEP Planning Module for Norma's Ridge by Baker Price Development LCC

Motion by R. Stone and seconded by S. Parthree to approve Resolution Number 2018-21 for the Dover Township Secretary to Sign the DEP Planning Module for Norma's Ridge by Baker Price Development LCC, as presented. **Passed** with 5 ayes

ENGINEERS'S REPORT by Township Engineer Terry Myers

Approve Resolution Number 2018-20 Adopting Phase III Roads in the Ashley Farms Subdivision, Street Adoptions

Mr. Myers informed the Board of Supervisors that Dover Township is motioning to adopt the final roadways of the Ashley Farms Subdivision. These roadways include Kendall Lane, Kiersten Drive, Jodi Lane and Jessica Drive. It was noted that the contractor is currently in the process of completing the final necessary items needed. The necessary maintenance bond is in effect for any failure to complete the necessary items by the contractor.

Motion by S. Parthree and seconded by C. Richards to approve Resolution Number 2018-20 Adopting Phase III Roads in the Ashley Farms Subdivision, Street Adoptions, as presented. **Passed** with 5 ayes

Mr. Myers informed the Board of Supervisors that Attorney Robert Katherman; from Katherman, Heim and Perry Law Firm, is present for the finalizing of the release of the Public Improvement Security. Mr. Myers informed the Dover Township Zoning Officer of this matter as well.

Motion by C. Richards and seconded by M. Cashman to approve the release of the Public Improvement Security Bond for Ashley Farms Subdivision, as presented. **Passed** with 5 ayes

Application for Payment Number 2 for Willapa Stream Improvements

Mr. Myers has informed the Board of Supervisors that the contractor for the Willapa Drive Stream Improvements Project has completed the terms of the contract. Mr. Myers stated that the necessary inspections were then performed; however, the work was completed but the area

then experienced recurrent heavy rains. The contractor will be completing additional work such as adding to the necessary rock needed, adding top soil and performing seeding in the areas effected from the heavy storms. Application for Payment Number 2 for Willapa Stream Improvements in the amount of \$34,444.25 is now being recommended for Dover Township Board of Supervisors approval.

Motion by C. Richards and seconded by S. Parthree to approve Application for Payment Number 2 for Willapa Stream Improvements in the amount of \$34,444.25, as presented. **Passed** with 5 ayes

Discuss Pine Road Demolition Contract

Mr. Myers informed the Board of Supervisors that the property line surveys have been completed and the demolition/restoration plans and specifications are now ready for advertising. Mr. Myers provided a brief overview of the contract documents, along with a proposed contract schedule and the cost estimate used for the grant application, with the Board of Supervisors.

Motion by S. Parthree and seconded by R. Stone to approve authorization to advertise for the Pine Road Demolition Contract, as presented. **Passed** with 5 ayes

Discuss Intermediate Avenue Construction Traffic

Dover Township staff and C.S. Davidson, Inc. have worked with the Dover Area School District and the Dover Highlands Apartments project owner to coordinate Traffic Studies and future planning for the potential extension of Intermediate Avenue northward, thru the School District Property and the Dover Highlands, LLP Property, tying into Carlisle Road at a point near Harmony Grove Road. A meeting was held on site with the Dover Area School District, the contractors and Dover Township staff to review the existing condition of Intermediate Avenue and the anticipated deterioration as a result of the heavy construction traffic over the next two years. The concerns regarding the construction traffic are the volume of material that will potentially result in thousands of truck loads traversing Intermediate Avenue and North Salem Church Road. Another concern is the volume of material and equipment delivery trucks containing stone, concrete, asphalt, steel and etc. will be detrimental to the roadway. It was noted that there is no means for local enforcement to be checking to determine if the trucks traveling will be within the allowable weight limits as well. It is anticipated that the volume and weight of the construction traffic will destroy Intermediate Avenue

Mr. Fleming is inquiring with the Board of Supervisors as to their thoughts on applying costly funds to continue to maintain the roadway during construction or to let the roadway deteriorate until work is finished. Mr. Myers recommends the budgeting of funds for the restoration of Intermediate Avenue as soon as proven feasible.

R. Stone added that all parties involved have a vested interest with different respects regarding this issue and feels that all parties should work together for resolve for the betterment of everyone.

Board consensus was reached and it was collectively determined to let Intermediate Avenue deteriorate; due to the anticipated volume and weight of the construction traffic, until

major work in this area is complete.

MANAGER'S REPORT by Township Manager Laurel Oswalt

Request to Approve the Exemption of Teresea A. Sickler from Dover Township Property Taxes

Manager Oswalt informed the Board of Supervisors that Teresea Sickler is a Dover Township resident whom's spouse is a permanently disabled veteran and is eligible for real estate tax exemption. Therefore, the Board of Supervisors must determine whether they will exempt her from paying the real estate taxes. A letter was provided from Mrs. Sickler; from the Pennsylvania Department of Military Affairs, for the Board of Supervisors review.

Motion by C. Richards and seconded by M. Cashman to approve to exempt Teresea A. Sickler from Dover Township property taxes, as presented. **Passed** with 5 ayes

Approval of the Animal Control Contract for 2019

Manager Oswalt provided the proposed Animal Control Contract for Dover Township for the year of 2019. The Animal Control Contract contains one minor change. The minor change is for the mileage charged has been increased from sixty-five cents to seventy cents.

Motion by R. Stone and seconded by C. Richards to approve the Animal Control Contract for the year of 2019, as presented. **Passed** with 5 ayes

Authorization to have the Dover Township Chairman Sign Stormwater Easements for Kim Bleecker, Benjamin and Rebecca Marquardt and Abraham Pletcher

Manager Oswalt stated that the Stormwater Easements for Kim Bleecker, Benjamin and Rebecca Marquardt and Abraham Pletcher are being proposed for Board of Supervisor authorization for the necessary completion of the emergency culvert repairs at the intersection of Fish and Game Road and Conewago Road.

Motion by R. Stone and seconded by S. Parthree to authorize the Dover Township Chairman sign the stormwater easements for Kim Bleecker, Benjamin and Rebecca Marquardt and Abraham Pletcher, as presented. **Passed** with 5 ayes

Acceptance of the Bid of \$500 for the Sale of Lot Number 61 in Llewellyn's Mobile Home Park

It was made known that this property was listed with the area Tax Claim Bureau. Acceptance of this bid will place this property back on the tax rolls.

Motion by S. Parthree and seconded by R. Stone to accept the bid of \$500 for the Sale of Lot Number 61 in Llewellyn's Mobile Home Park, as presented. **Passed** with 5 ayes

Selection of a Joint Comprehensive Plan Consultant

An update was provided on the CDBG and DCED MAP Grants for the Dover Borough/Dover Township Joint Comprehensive Plan. Manager Oswalt stated that two (2) proposals were received and reviewed. Manager Oswalt stated that she feels that HRG is the more local company with the lower cost proposal. Additionally, it was noted that three of the eight project team members are individuals that Dover Township staff has familiarity with on other projects that the Township has been involved with over the years.

Motion by R. Stone and seconded by S. Parthree to select HRG as the Dover Township's Comprehensive Plan Consultant, as presented. **Passed** with 5 ayes

PUBLIC WORKS GARAGE PROJECT

Approve Payment Number 2 to ECI Construction in the Amount of \$142,247.82

Motion by C. Richards and seconded by R. Stone to approve Payment Number 2 to ECI Construction in the amount of \$142,247.82, as presented. **Passed** with 5 ayes

Approve Change Order Number 4 with ECI Construction in the Amount of \$82,854.00

Motion by C. Richards and seconded by R. Stone to approve Change Order Number 4 with ECI Construction in the amount of \$82,854.00, as presented. **Passed** with 5 ayes

Approve Application for Payment Number 2 from Rodney B. Smith Plumbing in the Amount of \$6,250.50

Motion by R. Stone and seconded by C. Richards to approve Application for Payment Number 2 from Rodney B. Smith Plumbing in the amount of \$6,250.50, as presented. **Passed** with 5 ayes

Denial of Change order Number 2 from Rodney B. Smith Plumbing in the Credit Amount of \$3,176.00

Motion by R. Stone and seconded by M. Cashman to deny Change Order Request for Rodney B. Smith Plumbing Contractor in the amount of \$3,176.00, as presented. **Passed** with 5 ayes

Approval of Payment Number 4 to Midstate in the Amount of \$1,003.18

Motion by R. Stone and seconded by S. Parthree to approve payment of Number 4 to Midstate in the amount of \$1,003.18, as presented. **Passed** with 5 ayes

Approval of Site Design Concepts Rock Excavation Proposal in the Amount of \$3,800.00 Hourly/Estimated Fee

Motion by R. Stone and seconded by M. Cashman to approve Site Design Concepts Rock Excavation Proposal in the amount of \$3,800.00 Hourly/Estimated Fee, as presented. **Passed** with 5 ayes

Approval to Modify and Relocate Roof Draining Systems

Mr. Michael Fleming informed the Board of Supervisors that there have been recent issues with the installation of the new roof over a portion of the existing Dover Township Garage and Dover Township Municipal Building. There is a discrepancy between various plans and it was determined that the roof drainage system needs to now be modified and relocated. The cost to modify and relocate the necessary drainage systems will be \$12,500.00.

Board consensus was reached and it was collectively determined to move forward with the cost and project and to have the roof drainage system modified and relocated at the cost of \$12,500.00.

MS4 Update

“Safe Drinking Water” Public Education Stormwater Management Seminar

A Public Education Stormwater Management Seminar is going to be held, Tuesday, September 18th, 2018 from 6:30 P.M. to 7:30 P.M. at Manchester Township located at 3200 Farm trail Road in York, Pennsylvania.

OLD BUSINESS

Chairman Stefanowicz – Chairman Stefanowicz stated that he would like to extend ideas regarding a public comment made during a recent Dover Township Board of Supervisors Meeting. Chairman Stefanowicz spoke regarding a concerned residents request for Dover Township to look into possible means for resolve regarding a property owner and a sewer line that runs through the middle of the property located on 2571 Prospect Avenue, Dover. Attorney Rausch issued a memo containing an update on key points regarding this matter.

After further consideration and reviewing of the facts involved with the concern regarding 2571 Prospect Avenue, it was deemed that various Board of Supervisors members felt that issues of such nature; regarding the entire situation and factual information presented, should not be remedied by Dover Township.

Board consensus was reached and it was collectively determined to have Township Solicitor Charles Rausch issue a letter to the property owner, located at 2571 Prospect Avenue, regarding Board reasoning for no further action to be taken on behalf of Dover Township.

Chairman Stefanowicz – Chairman Stefanowicz stated that he would like to revisit the topic regarding a public comment made during a recent Dover Township Board of Supervisors Meeting concerning a resident's request for Dover Township to look into speed control measures on Dover Township roadways consisting of Mayfield Drive and Emig Mill Road.

Chairman Stefanowicz stated during the re-discussion of this topic, it was suggested to look further into means of installing a four (4) way – stop or rumble strips in this specific location. A

traffic study would need to be performed. Dover Township Public Works Director; Michael Fleming, is currently trying to obtain pricing to have an outside entity perform several traffic studies.

COMMENTS FROM THE BOARD

Chairman Stefanowicz – Chairman Stefanowicz informed the Board of Supervisors that the Sewer Authority is doing great work and making great progress with various projects. The Joint Interceptor project is moving forward. The North of the Borough project has acquired the necessary land from Mr. Donald Miller and is continuing to move forward as well. Chairman Stefanowicz would like to extend a special thank you to Dover Township Sewer Crew Chief, Mr. Christopher Hamme, for his efforts in reaching out to Pennsylvania DEP to request leniency for recent overflows due to the many heavy rains that the Dover Area has been experiencing.

S. Parthree – S. Parthree informed the Board of Supervisors that the Industrial Commercial Development Committee is moving forward with a Business Association. The first Business Forum Meeting is to be held September 20th, 2018 at the Dover Valley Restaurant. There will be potentially 30 local businesses invited to the initial Kick-Off meeting. S. Parthree extended invitation to all Board Members as well.

S. Parthree reported that the Senior Center is still looking to construct a new facility on a lot located on Donwood Drive in Dover Township. S. Parthree added that the official drawings for the proposed Senior Center are being drafted. The proposal will contain a two (2) story structure, with offices, lunch room, meeting room and so forth. The final official drawings are being planned during the spring of 2019.

C. Richards – C. Richards informed the Board of Supervisors of a concern that was brought to his attention regarding a Dover Township resident whom experienced a large sewer backflow issue. C. Richards stated that, on a previous occasion, a resident had a plumber install a sewage line back flow device, with the assistance of the Dover Township Sewer Crew. C. Richards proposed the same be provided in this case, the Dover Township Sewer Crew would assist in digging the necessary portion closest to the Dover Township sewer line, so that the resident could then have the plumber complete the necessary work.

Motion by R. Stone and seconded by M. Cashman to approve to have the Dover Township Sewer Crew perform digging on the necessary portion of the Dover Township sewer line to allow for a resident to then remedy his home's sewage issue, as presented. **Passed** with 5 ayes

C. Richards stated that himself along with Dover Township Road Crew Chief; Mr. Gerald Lighty, Dover Township Manager; Mrs. Laurel Oswalt and Dover Township Public Works Director; Mr. Michael Fleming participated in the Dover Township's Annual Township Roadways inspection trip.

R. Stone – None to note at this time.

M. Cashman –M. Cashman attended this year's annual National Night Out. M. Cashman

presented the Northern York County Regional Police Department with a plaque from all municipalities served, in recognition of their service to those communities. The appreciation of the plaque touched many from all involved municipalities. Dover Township resident; Ms. Jan Snyder, extended appreciation to Dover Township for all efforts contributed in this matter.

PUBLIC COMMENT

None to note.

With no further business, the meeting was adjourned by Chairman Stefanowicz at 10:30 PM.

Respectfully submitted by: _____
Tiffany Strine, Recording Township Secretary