

**DOVER TOWNSHIP
INDUSTRIAL COMMERCIAL DEVELOPMENT COMMITTEE
MINUTES
MAY 23RD, 2018**

The Dover Township Industrial Commercial Development Committee (I/CDC) meeting for May 23rd, 2018, was brought to order at 4:00 PM by Chairperson Kim Hogeman in the Meeting Room of the Dover Township Municipal Building. Committee members present were Brian Caden, Shane Patterson, Charles Benton and Darryl Wagner. *Ashley Spangler Sr and Ashley Spangler, Jr. were absent.* Township Representatives in attendance were Laurel Oswalt, Township Manager; Georgia Sprenkle, Township Zoning Officer and Tiffany Strine, Township Secretary. There was one member of the public present. This meeting has been recorded for minute purposes only.

INDUSTRIAL COMMERCIAL DEVELOPMENT COMMITTEE OVERVIEW TO AN ATTENDING GUEST

S. Patterson introduced an attending member of the public; Ms. Madonna Heilman, Assistant Vice President at M&T Bank in Dover Township. Ms. Heilman works in the Township and is highly involved in her community and in the local schools. The Industrial/Commercial Development Committee welcomed Ms. Heilman. Manager Oswalt provided Ms. Heilman with a brief overview of the Industrial/Commercial Development Committee's vision and mission and current status.

APPROVAL OF THE INDUSTRIAL COMMERCIAL DEVELOPMENT COMMITTEE MINUTES FOR APRIL 25TH, 2018

Motion by S. Patterson and seconded by C. Benton to approve the April 25th, 2018, Industrial/Commercial Development Committee meeting minutes, as presented. **Passed** with 5 ayes

PUBLIC COMMENT

None to note.

DISCUSSION REGARDING THE APPROVAL OF A MISSION STATEMENT AND A VISION STATEMENT

Manager Oswalt informed the Industrial/Commercial Development Committee that the Dover Township Board of Supervisors approved the chosen Mission and Vision statements from the committee. Motion was made to accept these items at the April 9th, 2018 Dover Township Board of Supervisors Meeting. The following Dover Township Board of Supervisors approved Industrial/Commercial Development Committee Vision and Mission statements are:

Mission Statement: To preserve the heritage of Dover and to grow the Tax Base while balancing, Agricultural, Residential and Business through Technology and Innovation.

Vision Statement: The Industrial/Commercial Development Committee will advise and evaluate business policies and strategies, focusing on preserving our agricultural heritage and embracing technology and innovation, as presented.

The Dover Township website has been updated to reflect these changes.

POTENTIAL ACTION ITEMS DISCUSSION:

A. Business Association

Manager Oswalt informed the I/CDC that a Work Session meeting was held with the Board of Supervisors during the month of April to discuss and generate ideas for the I/CDC to work towards. One largely favored idea was the creation of a Business Association and hosting monthly meetings, etc. Thoughts on how the I/CDC feels that a Business Association can be structured are being sought by the Board of Supervisors to help generate more concise ideas for a budget for the Business Association.

I/CDC members voiced ideas of hosting a “Kick-Off” style Business Association meeting. Possibly holding a breakfast style meeting, having a guest speaker and topics and inviting local business people from the community. A Business Association in Dover Township would hopefully help to strengthen and build a better business community within the Township and surrounding municipalities. The Business Association would also reach out to Dover Borough and Washington Township as well, the theory being all municipal areas that are encompassed within the Dover School District. Venues to hold this type of event along with food and guest speaker ideas were devised amongst the I/CDC members.

Chairperson Hogeman encouraged the idea of one individual to lead the Business Association. This person would encourage the incorporation of a plan, agenda and so forth.

D. Wagner offered his assistance to whomever is chosen to lead the Business Association.

C. Benton offered the possibility of holding such a meeting at one of the Dover School venues. The capacity of a Dover School venue and possible use of a Public Announcement system in this location would be essential.

I/CDC members are exploring the opportunity of a potential “Kick-Off” style Business

Association meeting to be held in late September. All I/CDC members were encouraged to return to next month's I/CDC meeting with potential local business men and women that they would like to attend.

B. Welcome to Dover Signs(s)

I/CDC members were presented with the project idea to design a new Welcome to Dover Sign. Ideas for a design depicting the appearance and possible businesses to construct the signs and price quotes were encouraged. C. Benton made suggestion to have a student develop a design concept as a project and will report back regarding his findings.

OTHER BUSINESS

DEVELOPMENT UPDATES FROM THE DOVER TOWNSHIP ZONING OFFICER

Ms. Sprenkel informed the committee that a Request for the Rezoning of a property on Blackberry Road, consisting of twelve (12) acres, was presented to the Township. This particular property is currently zoned Conservation. All land surrounding this parcel is zoned Business Park, leaving the property in proposal standing alone in Conservation zoning. The gentleman owning the property would like Township approval to rezone his property on Blackberry to Business park to possibly entice some business to the property.

The next Industrial/Commercial Development Committee is scheduled to be held June 27th, 2018.

The meeting was adjourned at 5:02 PM by Chairperson Kim Hogeman.

Respectfully submitted by: _____

Tiffany Strine, Recording Township Secretary