

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: John Miller
Vice Chairman: Robert Stone
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Steve Stefanowicz
Attorney: Christian Miller

Minutes: 4/25/2018

Attending Were: R. Stone, B. Boyer, D. Hogeman, S. Stefanowicz (Authority Members), S. Simon (Plant Superintendent), C. Miller (Solicitor), P. Gross (Engineer), C. Hamme (Sewer Chief), and M. Fleming (Public Works Director).

R. Stone called the regular authority meeting to order for April 2018 at 7:00 p.m.

Opening/Minutes: S. Stefanowicz made a motion to approve the March 2018 meeting minutes. The motion was seconded by B. Boyer and unanimously approved.

Financial Report: No report.

Engineer's Report: P. Gross provided an Engineer's Report for March and early April which is filed with these minutes and incorporated herein by reference.

P. Gross provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- Requisition 24 (ACNB to TD Bank) in the amount of \$13,750.97 for payment from ACNB's construction account to TD Bank as trustee for the Authority (24th draw from the Construction Account to TD Bank).
- DT- 22 in the amount of \$731.00 to Buchart Horn for engineering fees for the Misc. Upgrade Project (this is the 103rd draw on the 2016 bond fund)
- DT-NOB 20 in the amount of \$1,368.00 to Buchart Horn for engineering fees for the North of the Borough Project (this is the 104th draw on the 2016 bond fund)
- DT-Joint 24 in the amount of \$4,925.00 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 105th draw on the 2016 bond fund)
- DT-Palomino 23 in the amount of \$6,726.97 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 106th draw on the 2016 bond fund)

S. Stefanowicz made a motion to approve the above requisitions for payment & transfer the ACNB funds. The motion was seconded by D. Hogeman and unanimously approved.

P. Gross reported on the status of the Mis. Upgrade Project, stating the Electrical Contractor has completed its work. P. Gross anticipates the project to be closed out by the May Authority meeting. The Authority is currently holding roughly \$100,000 in retainage.

P. Gross discussed the Palomino project stating that there was no real update to provide, and that the contractor has not yet mobilized to start the job. P. Gross also reported no response from the Conservation District had been provided yet, speculating that the delay may be due to a change in the

Conservation District's representative for the project. P. Gross believed this lack of response may contribute to the contractor's decision to not mobilize for the job yet.

P. Gross reported on the status of the Joint Interceptor project, stating that there was little to report on since last meeting. P. Gross did note that two (2) easements remained outstanding.

P. Gross reported on the status of the North of the Borough project, stating he and M. Fleming met with Donald Miller (the owner of the lot where the proposed pump station would be located). He reported the meeting was positive. M. Fleming reported that the Twp. was in the process of obtaining an appraisal of the lot for eventual purchase, but it may take up to six (6) weeks for the appraisal. The Authority generally discussed why the Miller lot was the optimal location for the pump station, including depth of pipe, access, and being located on a Twp. (not State) road for HOP purposes.

Treasurer's Report: The requisitions approved at the March 28, 2018 Authority meeting were submitted to ACNB and TD Bank on March 29, 2018. The requisitions for the April meeting were reviewed and were found to be consistent with the Treasurer's records.

Plant Operator's Report: S. Simon discussed the March report, which is filed with these minutes and incorporated herein by reference. The average flow for February was 5.855 MGD with a maximum daily flow of 12.077 MGD. S. Simon reported on the status of the Plant, and stated that if things continue as anticipated, the Plant should have nutrients for sale by the end of the year.

Public Works Report: M. Fleming reported that a meeting was held with the developer of Dover Highlands, as well as the developer's representatives. The developer agreed to build a pump station to the Twp./Authority's specifications, but requested that upon completion the pump station be turned over to the Authority. The developer also disclosed that they were going to approach the school district (who also will have to construct a pump station for its building plans) about jointly building and planning a pump station. While the Authority agreed this would be ideal, members were skeptical of the logistics, especially the relative time frames of each project.

M. Fleming reported that he had contact with both property owners for the Joint Interceptor Project, but that there was little movement. The Authority discussed eminent domain with C. Miller, and it was decided that if the easements were not obtained by the May meeting, C. Miller would move forward with eminent domain proceedings to acquire the easements.

Sewer Chief Report: The sewer chief report was provided for March and is incorporated herein by reference.

Public Comment: None.

New Business: None.

Adjournment.

R. Stone adjourned the regular meeting at 7:30 P.M.

Next Meeting Date:
5/23/2018 at 7:00PM

Respectfully submitted,
Bob Boyer, Secretary