

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: John Miller
Vice Chairman: Robert Stone
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Steve Stefanowicz
Attorney: Christian Miller

Minutes: 3/28/2018

Attending Were: J. Miller, R. Stone, B. Boyer, D. Hogeman, S. Stefanowicz (Authority Members), S. Simon (Plant Superintendent), C. Miller (Solicitor), P. Gross (Engineer), C. Hamme (Sewer Chief), and M. Fleming (Public Works Director).

J. Miller called the regular authority meeting to order for March 2018 at 7:00 p.m.

Opening/Minutes: S. Stefanowicz made a motion to approve the February 2018 meeting minutes. The motion was seconded by R. Stone and unanimously approved.

Financial Report: No report.

Engineer's Report: P. Gross provided an Engineer's Report for February and early March which is filed with these minutes and incorporated herein by reference.

P. Gross provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- Requisition 23 (ACNB to TD Bank) in the amount of \$37,559.15 for payment from ACNB's construction account to TD Bank as trustee for the Authority (23rd draw from the Construction Account to TD Bank).
- DT-Mechanical-2 (Final) in the amount of \$11,968.80 to Garden Spot Mechanical for mechanical contractor services for the Misc. Upgrade Project (this is the 98th draw on the 2016 bond fund)
- DT-Palomino 22 in the amount of \$9,598.35 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 99th draw on the 2016 bond fund)
- DT-Joint 23 in the amount of \$10,979.00 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 100th draw on the 2016 bond fund)
- DT-NOB 19 in the amount of \$4,178.00 to Buchart Horn for engineering fees for the North of the Borough Project (this is the 101st draw on the 2016 bond fund)
- Wilkins 1 in the amount of \$835.00 to Travis A. Wilkins for right-of-way consideration (this is the 102nd draw on the 2016 bond fund)

D. Hogeman made a motion to approve the above requisitions for payment & transfer the ACNB funds. The motion was seconded by R. Stone and unanimously approved.

P. Gross reported on the status of the Misc. Upgrade Project, stating Heisey (as the GC) has made progress getting the project closed out and completing punchlist items. P. Gross reported that with the above requisitions, the Mechanical contract is completed, and that the Electrical contractor only has two relatively small items. P. Gross remains confident that the Authority is holding enough retainage to cover any liability the Authority might be exposed to in order to complete the punchlist, although it is almost

complete as of the meeting. P. Gross reported that he does expect to have the General contract closed out by the April meeting.

P. Gross requested an approval on change order # 03-E on the Electrical contract in the amount of \$2,389.27. Steve Stefanowicz made a motion to approve change order #03-E The motion was seconded by Rob Stone and unanimously approved.

P. Gross discussed the Palomino project stating that the contractor has not yet mobilized to start the job. P. Gross also reported that a walk-through with the contractor, Buchart Horn, and YCCD was scheduled for the following week. Due to the additional scrutiny anticipated for the Palomino project (as previously reported), Buchart Horn has committed to taking additional oversight steps to ensure the project moves along as timely as possible.

P. Gross reported on the status of the Joint Interceptor project, stating that he did not foresee bidding the project until summer (likely in July). He is waiting to get all of the necessary permits in hand prior to moving forward. P. Gross and M. Fleming also discussed the status of the required easements, stating that two easements remain outstanding, and may have to be obtained through eminent domain.

Treasurer's Report: The requisitions approved at the February meeting were submitted to ACNB & TD Bank on 3/5/2018. The requisitions for the March meeting were reviewed prior to the meeting and found to be consistent with the treasurer's records.

Plant Operator's Report: S. Simon discussed the February report, which is filed with these minutes and incorporated herein by reference. The average flow for February was 8.77 MGD. The Treatment Plant did not have any effluent discharge violations for the month. S. Simon also reported that the Chapter 94 NPDES reports had been submitted to DEP, and that copies for the Authority members were provided for review, to be returned at the April meeting.

Public Works Report: M. Fleming reported that he had a positive meeting with the Millers regarding the location of the pump station for the North of the Borough project.

M. Fleming also brought up and discussed the Dover Highland projects, particularly that the developer was seeking financial assistance for the construction of a new pumping station which would be required for the project to pump sewer. After discussion on the topic, the Authority agreed to entertain further discussions, but would not do so without a more definite request from the developer.

M. Fleming also suggested that the Authority research and adopt specifications on pump stations for all future projects requiring pumping stations.

Sewer Chief Report: The sewer chief report was provided for February and is incorporated herein by reference.

Public Comment: S. Stefanowicz made a comment about the Twp. preparing to conduct a new comprehensive plan and stated that anyone interested should inquire into being a volunteer on the upcoming committee.

Adjournment.

J. Miller adjourned the regular meeting at 8:00 P.M.

Next Meeting Date:
4/25/2018 at 7:00PM

Respectfully submitted,
Bob Boyer, Secretary