

**DOVER TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MEETING
MINUTES
May 14th, 2018**

The Dover Township Board of Supervisors' Work Session Meeting for Monday, May 14, 2018, was called to order at 6:15 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Robert Stone, Stephen Parthree, Charles Richards and Michael Cashman. Other Township Representatives in attendance were Charles Rausch; Township Solicitor, Laurel Oswalt, Township Manager and Township Secretary; Tiffany Strine. There were no citizens present. This meeting is being recorded for the purpose of minutes only.

**INDUSTRIAL/COMMERCIAL DEVELOPMENT COMMITTEE ACTION ITEMS
DISCUSSION**

The Board of Supervisor announced that this Board of Supervisor's Work Session Meeting was scheduled to discuss potential Dover Township Industrial/Commercial Development Committee Action Items. Herein referred to as the I/CD Committee.

The Board of Supervisors were reacclimated with both the Vision and Mission statements of the I/CD Committee that were stated as follows:

The following is the Industrial/Commercial Development Committee Mission Statement:
To preserve the heritage of Dover and to grow the Tax Base while balancing, Agricultural, Residential and Business through Technology and Innovation.

The following is the Industrial/Commercial Development Committee Vision Statement:
The Industrial/Commercial Development Committee will advise and evaluate business policies and strategies, focusing on preserving our agricultural heritage and embracing technology and innovation

R. Stone suggested that it be proposed to the I/CD Committee to initiate a more active role in welcoming local businesses and establishing a positive culture. Examples provided consisted of new business ribbon cutting ceremonies and a Dover Township Board of Supervisors issued certificate thanking new local business for being a part of the betterment of Dover Township. All Board members were in favor of these proposed ideas. Manager Oswalt added that the York County Economic Alliance will; if reached out to, provide this service of ribbon cutting ceremonies for new local business.

The idea of the I/CD Committee spearheading local business chamber or Business Association was discussed. The chamber was initially proposed to consist of Dover Township, Dover Borough and Washington Township businesses as in all of these municipal areas are covered the Dover Area School District. This idea was widely accepted when discussed in the past year during an actual I/CD Committee meeting; however, lack of a champion to spear head the large

undertaking was not reached. Manager Oswalt stated that such a champion of a local business chamber can prove to be a very large work load and the I/CD Committee could strongly benefit from more volunteers to help create and implement such a chamber.

M. Cashman added that a local business chamber would be a great consideration amongst the I/CD Committee as this would create a non-profit channel for growth where possible grant funding could then be sought and utilized. C. Richards suggested sending a mailing out to all local businesses to achieve a consensus of interest in the idea. R. Stone suggested reaching out to local ties that may be able to offer ideas and assistance to the I/CD Committee as well.

Chairman Stefanowicz offered the idea of holding a ribbon cutting ceremony for the New Dover Township Garage Facility project since the project is being implemented for the betterment of and to support the growing community. Another aspect to propose to the I/CD Committee is to research, discuss and replace the Welcome to Dover signage that is currently heavily damaged in both areas of the Township where the current signs are placed. Manager Oswalt informed the Board of Supervisors that this project has been proposed to local school students as a potential service project and no interest has been initiated; therefore, Manager Oswalt suggested that this project may prove to be very beneficial to have the I/CD Committee execute.

It was discussed that the project of replacing the two (2) welcome signs located in the Township, are greatly needed. All Board members and Manager Oswalt were in strong agreement that the current signs are in very poor condition and are founding points of the Township for the residents and businesses of Dover Township. It was suggested to propose this idea to have the I/CD Committee take on this project. This would be a great beautification project as well.

S. Parthree voiced a strong issue to consider, to aid the I/CD Committee in their efforts as a Committee, is to consider a financial basis for the I/CD Committee to work with.

The full Board collectively agreed that giving the I/CD Committee a budget would prove very beneficial to the Committee and Dover Township as a whole.

With no further business, the meeting was adjourned by Chairman Stefanowicz at 7:00 PM.

Respectfully submitted by:

Tiffany Strine, Recording Township Secretary