

**DOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
MINUTES  
APRIL 9<sup>th</sup>, 2018**

The Dover Township Board of Supervisors' Meeting for Monday, April 9<sup>th</sup>, 2018, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Michael Cashman, Stephen Parthree and Charles Richards. Supervisor Robert Stone was absent with prior notice. Other Township Representatives in attendance were Charles Rausch; Township Solicitor, Laurel Oswalt, Township Manager; Michael Fleming, Township Public Works Director; Township Zoning Officer; Georgia Sprenkel, and Township Secretary; Tiffany Strine. There were six citizens present. This meeting is being recorded for the purpose of minutes only.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

**CHAIRMAN STEFANOWICZ ANNOUNCED THAT A BOARD OF SUPERVISORS EXECUTIVE SESSION WAS HELD PRIOR TO THIS EVENINGS REGULARLY SCHEDULED BOARD OF SUPERVISORS MEETING TO DISCUSS TOWNSHIP PERSONNEL MATTERS**

**INFORMATION ON EVENTS AND LOCAL ANNOUNCEMENTS**

**Manager Oswalt** – Manager Oswalt announced that an MS4 Stormwater Management Seminar entitled Water-Smart Landscapes is being held on Thursday, April 12<sup>th</sup>, 2018 from 6:30 p.m. 7:30 p.m. This event will be held at West Manchester Township and is open to the public.

**APPROVAL OF THE BOARD OF SUPERVISORS' MEETING MINUTES FOR MARCH 26, 2018**

**Motion** by S. Parthree and seconded by M. Cashman to approve the Board of Supervisors' Meeting Minutes for March 26, 2018, as presented. **Passed** with 4 ayes

**TREASURER'S REPORT**

**Approval of Current Expenditures**

**Motion** by C. Richards and seconded by S. Parthree to approve the warrant total for March 28, 2018, in the amount of \$92,903.38 as presented. **Passed** with 4 ayes

**Motion** by C. Richards and seconded by S. Parthree to approve the warrant total for April 9, 2018, in the amount of \$171,019.76 as presented. **Passed** with 4 ayes

**PUBLIC COMMENT**

**Mr. Brian Klinger – 2210 Blackberry Road, Dover Pennsylvania 17315 – Re-Zoning Proposal**

Mr. Klinger currently owns a parcel of land containing twelve (12) acres at the address of 2210 Blackberry Road, Dover Pennsylvania. Mr. Klinger is present to discuss the favorability of having his lands at 2210 Blackberry Road re-zoned. The current zoning of this parcel of land is Conservation. Mr. Klinger would like to have this parcel of land re-zoned to a Business Park classification, the Business Park classification is adjacent this property. Mr. Klinger had noted that he is exploring options for a fueling station; such as Rutter's or Sheetz, at this location and the current zoning does not meet requirements for a fueling station.

**Board consensus was reached, it was collectively agreed that the Board of Supervisors would look favorably on this potential re-zoning. The fact was made clear to Mr. Klinger that he must proceed thru the necessary legal means and processes prior to a final approval from the Board of Supervisors.**

**ZONING OFFICER'S REPORT by Township Zoning Officer Georgia Sprenkel****Approve Resolution 2018-13 Dover Area School District Pennsylvania Department of Environmental Protection Planning Module**

**Motion** by C. Richards and seconded by S. Parthree to approve Resolution 2018-13 Dover Area School District Pennsylvania Department of Environmental Protection Planning Module, as presented. **Passed** with 4 ayes

Ms. Cheryl Love, E.L.A. Group was present and provided a briefing to the Board of Supervisors on the current status of the New Dover Area High School building project. Ms. Love stated that she has spoken with the Dover Borough Council regarding a second turn lane located in the Borough's jurisdiction for the new Dover Area High School, as traffic studies deemed it necessary. The second series of land development plans have been submitted recently, the Township Public Works Director and the Township Engineer will be reviewing and adding necessary comments where needed.

**Review Request for Planning Waiver & Non-Building Declaration and Approve the Township Secretary to Sign for 2965 West Canal Road, Mr. Christopher Moul, Three Lot Subdivision**

**Motion** by C. Richards and seconded by S. Parthree to approve the Request for Planning Waiver & Non-Building Declaration and approve the Township Secretary to sign this waiver for 2965 West Canal Road, Mr. Christopher Moul, three (3) lot subdivision, as presented. **Passed** with 4 ayes

**MANAGER'S REPORT by Township Manager Laurel Oswalt****Approval of the Revised I/CDC Vision and Mission Statements**

The Board of Supervisors are in favor of the Industrial/Commercial Development Committee's

Mission and Vision Statement.

The following is the proposed Industrial/Commercial Development Committee Mission Statement:

To preserve the heritage of Dover and to grow the Tax Base while balancing, Agricultural, Residential and Business through Technology and Innovation.

The following is the proposed Industrial/Commercial Development Committee Vision Statement:

The Industrial/Commercial Development Committee will advise and evaluate business policies and strategies, focusing on preserving our agricultural heritage and embracing technology and innovation

**Motion** by C. Richards and seconded by M. Cashman to approve the Industrial/Commercial Development Committee Mission and Vision Statement as detailed above, as presented. **Passed** with 4 ayes

It was noted that the Industrial/Commercial Development Committee is in need of some direction.

Manager Oswalt suggested creating a guiding list of suggestions and ideas to give to the Industrial/Commercial Development Committee. This listing of suggestions and ideas will help constitute focus on and potentially create positive growth within the committee and the Township.

S. Parthree suggested holding a work session, to collectively as a Board, create a list of suggestions and ideas for the Industrial/Commercial Development Committee.

**The Board of Supervisors reached consensus to schedule a work session on this topic.**

### **Approval of Resolution 2018-12 Authorizing an Application to DCNR for Eagle View Park Phase 1 Development Grant**

Manager Oswalt informed the Board of Supervisors that the grant application for Eagle View Park, Phase 1, Development Grant is due on Wednesday, April 18<sup>th</sup>, 2018. The application focuses on walking trails, a disc golf course, an outdoor classroom, a pavilion with a warming station and interpretive signage for the stormwater project. The Township is applying for the maximum grant amount of two hundred and fifty thousand dollars and zero cents (\$250,000.00) which requires a five percent (50%) match of the DCNR amount of two hundred and fifty thousand dollars and zero cents (\$250,000.00). Manager Oswalt provided the Board of Supervisors with a current park plan drawing and cost estimate.

**Motion** by S. Parthree and seconded by C. Richards to approve Resolution 2018-12 authorizing an application to DCNR for Eagle View Park Phase 1 Development Grant, as presented. **Passed** with 4 ayes

### **Approval of the Acceptance of a Proposal for Construction Materials Testing and Inspection Services**

The Public Works Garage Project Bid documents state that the Township will negotiate with a third party for testing of concrete, bolts, etc. The Township is in the process of attempting to obtain a not to exceed price for this service from three (3) local companies. The services will not exceed twenty thousand dollars and zero cents (\$20,000.00).

**Motion** by C. Richards and seconded by S. Parthree to approve the acceptance of a Proposal for Construction Materials Testing and Inspection Services and to select the agency from the quotes obtained not to exceed twenty thousand dollars and zero cents (\$20,000.00), as presented.

**Passed** with 4 ayes

### **Request from Dover Borough for a Credit on their Water Bill**

Manager Oswalt informed the Board of Supervisors that during the month of February, it was discovered that a water hose spigot within the Dover Community Park was left on for some time. The Dover Borough provides water service to the park free of charge.

After extensive research, no formal agreement about the terms of this service have been recovered. The history of the Dover Community Park dates back to the 1970's when the park was owned by the Dover Area School District. At this time, there was a Joint Recreation Commission that included the Borough, Township and DASD. The development of the park was a collective effort, mostly paid for by the Township. In 1998, the Township requested and was given the land by DASD. Some years later, the Joint Recreation Commission was dissolved.

According to the Dover Borough records, 169,120 gallons of water was used in the park between January 25<sup>th</sup>, 2018 and February 25<sup>th</sup>, 2018. The Township sells water to the Dover Borough each month so supplement their well supply to their residential services. The Dover Borough is asking the Township to consider giving them a credit toward their monthly bill to aid in this loss situation. Based on the 169,120 gallon daily metered amount for the month, the credit would be five hundred and five dollars and fifty-six cents (\$505.56).

**Motion** by C. Richards and seconded by S. Parthree to approve to issues a check to the Dover Borough in the amount of five hundred dollars and fifty-six cents (\$500.56), as presented.

**Passed** with 4 ayes

### **OLD BUSINESS**

#### **FOUNTAIN ROCK ESTATES UPDATE by Township Solicitor Charles Rausch**

Attorney Rausch informed the Board of Supervisors that Fountain Rock Estates has been put up for Sherriff's Sale and has sold. It was noted that Fountain Rock Estates has sold to MGM, LLC.

**COMMENTS FROM THE BOARD**

**M. Cashman** – M. Cashman informed the Board of Supervisors of the status on the Northern York County Regional's Appreciation Plaque and possible presentation location. A detailed drawing with the appropriate wording was presented to the Board of Supervisors for review. M. Cashman reached out to Ms. Snyder to obtain her opinion on the option of presenting the plaque during this years Annual National Night Out event. Ms. Snyder agreed that would be a great idea.

T. Strine added that Mr. Darryl Wagner, whom owns Custom Engraving Studio, has been wonderful to partner with, to create the appreciation plaque for the Northern York County Regional Police Department.

**S. Parthree** – S. Parthree informed the Board of Supervisors that he was contacted recently regarding a possible donation to Dover Township Recreation in the form of property. This possible donation will be further explored and updates will be provided as they arrive. It was noted that the Dover Community Senior Center is first in line to be considered for the land.

**C. Richards** – C. Richards extended a kind thank you to Ms. Georgia Sprenkel, Township Zoning Officer, for working with Mrs. Chalet Harris, Township Recreation Director, in the mailing of Township letters to reach out to local businesses interested in advertising with the Township.

**PUBLIC COMMENT**

**None to note.**

With no further business, the meeting was adjourned by Chairman Stefanowicz at 8:21 PM.

Respectfully submitted by: \_\_\_\_\_  
Tiffany Strine, Recording Township Secretary