

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
MINUTES
MARCH 26th, 2018**

The Dover Township Board of Supervisors' Meeting for Monday, March 26th, 2018, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Michael Cashman, Robert Stone, Stephen Parthree and Charles Richards. Other Township Representatives in attendance were Charles Rausch; Township Solicitor, Laurel Oswald, Township Manager; Michael Fleming, Township Engineer; Terry Myers, Township Zoning Officer; Georgia Sprenkel, Township Public Works Director; Michael Fleming and Township Secretary; Tiffany Strine. There were fourteen citizens present. This meeting is being recorded for the purpose of minutes only.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

CHAIRMAN STEFANOWICZ ANNOUNCED THAT A BOARD OF SUPERVISORS EXECUTIVE SESSION WAS HELD PRIOR TO THIS EVENINGS REGULARLY SCHEDULED BOARD OF SUPERVISORS MEETING TO DISCUSS TOWNSHIP PERSONNEL MATTERS

REVEREND STERLING WALSH FROM LIGHTHOUSE BAPTIST CHURCH WAS PRESENT TO SAY A PRAYER FOR THE FALLEN YORK CITY FIREMEN AND THEIR FAMILIES, FRIENDS AND COWORKERS

INFORMATION ON EVENTS AND LOCAL ANNOUNCEMENTS

Manager Oswald – Manager Oswald announced the next Township hosted event will be held at the end of March. A Flashlight Egg Hunt will be held Friday, March 30th, 2018 at 7:00 p.m. at Brookside Park. This egg hunt will be held for ages 10-18 only. A regular Easter Egg Hunt on Saturday, March 31st, 2018 beginning at 10:00 a.m. at Lehr Park. This hunt will be held in a series of time slots for ages 0 thru nine. A special needs egg hunt will be held at 11:30 a.m.

S. Stefanowicz – S. Stefanowicz informed the public that the Dover Area High School will be performing a Musical Program consisting of all grades on March 28th, 2018 at 7 p.m.

APPROVAL OF THE BOARD OF SUPERVISORS' MEETING MINUTES FOR MARCH 12, 2018

Motion by R. Stone and seconded by M. Cashman to approve the Board of Supervisors' Meeting Minutes for March 12, 2018, as presented. **Passed** with 5 ayes

TREASURER'S REPORT

Approval of Current Expenditures

Motion by S. Parthree and seconded by C. Richards to approve the warrant total for March 16, 2018, in the amount of \$69,172.00 as presented. **Passed** with 5 ayes

Motion by S. Parthree and seconded by C. Richards to approve the warrant total for March 23, 2018, in the amount of \$3,000.00 (General Bond) as presented. **Passed** with 5 ayes

Motion by S. Parthree and seconded by C. Richards to approve the warrant total for March 26, 2018, in the amount of \$375,900.53 as presented. **Passed** with 5 ayes

INFORMATION ON EVENTS AND LOCAL ANNOUNCEMENTS

None.

PUBLIC COMMENT

Laura Gurreri of the York County Visitors and Convention Bureau

Ms. Laura Gurreri of the York County Visitors and Convention Bureau was present and discussed what the York County Visitors and Convention Bureau is doing to generate interest in York County to attract tourism and business to the area.

A new grant program was implemented within the Bureau in 2017 to attract tourism and businesses to the area, Ms. Gurreri added that there had been more than one million dollars distributed within the first year of the grant program. Dover Township is considering applications for Eagle View Park Improvements. York County, Pennsylvania has been voted one of the top five places in the country to visit in the 2018 year.

ZONING OFFICER'S REPORT by Township Zoning Officer Georgia Sprenkel

Re-Approve Plan 13-8, Terra Vista Land Development Plan and Terra Vista Subdivision Plan 14-6

Motion by C. Richards and seconded by R. Stone to approve Plan 13-8 Terra Vista Land Development Plan and Terra Vista Subdivision Plan 14-6, as presented. **Passed** with 5 ayes

Re-Approve Plan 17-6, Dover Township Building Land Development Plan and Dover Township Subdivision Plan 17-5

Motion by M. Cashman and seconded by R. Stone to approve Plan 17-6 Dover Township Building Land Development Plan and Dover Township Subdivision Plan 17-5, as presented. **Passed** with 5 ayes

Approve Plan 17-10, 2727 Grandview Avenue (Dunkin Donuts) Land Development Plan, Commercial Zone

Mr. Mark A. Magrecki with PennTerra Engineering, Inc. presented the final subdivision and land

development plans for 2727 Grandview Avenue, Dunkin Donuts. C.S. Davidson has reviewed the above referenced subdivision plan, revised March 15, 2018, prepared by PennTerra Engineering, Inc. and offered comments on Waiver Requests, the Zoning Ordinance and the Subdivision and Land Development Ordinances. These matters were reviewed by Mr. Terry Myers; C.S. Davison, Inc.

Motion by C. Richards and seconded by M. Cashman to approve Plan 17-10 for 2727 Grandview Avenue (Dunkin Donuts) Land Development Plan, Commercial Zone, Waiver Requests as follows: 1.) §22-501.2.0 Show all existing significant man-made features within 400' on the plans, 2.) §22-501.2. W Show all existing or proposed streets within 400' on the plans, 3.) §22-502.5 Environmental Impact Report Prepared by a 3rd Party, 4.) §22-1103.12. B Parking lot closer than 6 feet to the building, 5.) §19-301.11 Infiltration bed location within setbacks (revise cover sheet to correct situation), as presented. **Passed** with 5 ayes

Motion by C. Richards and seconded by M. Cashman to approve Plan 17-10 for 2727 Grandview Avenue (Dunkin Donuts) Land Development Plan, Commercial Zone, Subdivision and Land Development Ordinance Requirements as follows: 1.) §22-501.2.A Prior to final plan approval, a disk in an electronic format compatible with the Township GIS system, should be provided, 2.) §22-501.2.F A statement shall be added to the plan, along with the Engineer's/Surveyor's seal, signature, and date certifying that he has been to the site and observed the present condition and that the plan indicates the actual condition of the site, 3.) §22-501.2.H The legal and/or equitable Owner's notarized signatures must be added to the plan certifying concurrence with the plan. 4.) §22-502.2 Anticipated water usage for the site shall be provided for review and stated on the cover sheet of the plans. Because the existing lot currently has 1 EDU, if the anticipated combined water usage is below 400gpd, sewage planning will not be required, 5.) Approval of the layout design of water, sanitary, and storm systems is needed from the Public Works Director and Township staff, 6.) §22-502.8 Approval of the stormwater management plan in accordance with Part 10 requirements and the Dover Township Stormwater Management Ordinance shall be obtained from the Township Engineer, 7.) §602.1 Public Improvement security shall be provided prior to final plan approval, 8.) §22-719.2.C A transportation impact study shall be provided whenever the Planning Commission or Board of Supervisors shall find that there is reasonable ground to believe that the existing transportation network may be inadequate to handle the volume or character of traffic likely to result from the proposed land development, 1.) §27-503.C.2.a Any exterior speaker/microphone system shall be arranged and/or screened to prevent objectionable noise impact on adjoining properties. This matter is not to be an issue; however, if a problem presents itself regarding the exterior speaker/microphone system, the Township Zoning Officer may need to address the issue at that time, as presented. **Passed** with 5 ayes

DASD (Dover Area School District) New High School Plan Review and Discussion

The Board of Supervisors reviewed the plans for the newly proposed Dover Area School District, New Dover High School Land Development Plan. Ms. Cheryl L. Love, RLA, ELA Group, Inc. presented the New Dover High School Land Development Plan. A team of individuals involved in the New Dover High School proposal attended as well.

The New Dover Area High School proposal is consisting of two stories with one main entrance

into the building. Larger parking space, new baseball fields and multipurpose fields are proposed as well.

The Board of Supervisors addressed various portions regarding the New Dover High School proposal. Items of concern included remaining vigilant in addressing traffic flow and speed limit considerations, fire safety matters, and so forth. The Board of Supervisors thanked Ms. Love, along with her team, for their time in presenting their plans tonight prior to the plan approval at the April 23rd meeting.

C.S. Davidson, Inc. reviewed the Dover Area School District, New Dover High School, Final Land Development Plans on February 1, 2018 that were prepared by the ELA Group, Inc. and offered waiver requests for Board consideration and approval.

Motion by C. Richards and seconded by M. Cashman to approve the Dover Area School District, New Dover High School, Final Land Development Plan, Waiver Requests as follows: 1.) §22-501.2.A Plan sheet size, 2.) §22-602.1 Financial security, 3.) §22-1103.12.A Parking lot screening, 4.) §22-1103.12.C Parking lot planting islands, 5.) §22-1103.12.E Parking lot divider islands, as presented. **Passed** with 5 ayes

ENGINEER'S REPORT by Township Engineer Terry Myers

Danielle/Willipa Drive Stream Project

Mr. Myers informed the Board of Supervisors that all the necessary contract components and documents have been completed and reviewed and wetland project updates. Mr. Myers asked the Board of Supervisors to authorize advertising for bids. The bids will be proposed to have an opening date on April 19th, 2018. Mr. Myers added that construction is anticipated for June or July of 2018 and at the completion of this project, reimbursement of some of the construction costs will be requested from the York County Storm Water Consortium.

Motion by R. Stone and seconded by C. Richards to approve to advertise for bids for the Danielle/Willipa Drive Stream Project with an opening date of April 19th, 2018, as presented. **Passed** with 5 ayes

SOLICITORS REPORT by Township Solicitor Charles Rausch

Authorization for the Township Solicitor to Call the Bond for the Fountain Rock Development

Attorney Rausch informed the Board of Supervisors that the Fountain Rock Development is now being offered for Sheriff's Sale on April 9th, 2018. Attorney Rausch requested that the Township call the bond from the bonding company. Township Zoning Officer; Ms. Georgia Sprenkel, is holding the bond in the amount of seven hundred eighty-nine thousand, nine hundred fifty-one dollars and fifty-three cents (\$789,951.53). The bond for the Fountain Rock Development was put into place to insure the completion of the public improvements in the Fountain Rock Development.

Motion by R. Stone and seconded by M. Cashman to approve to authorize the Township Solicitor; Solicitor Charles Rausch, to Call the Bond for the Fountain Rock Development, as presented. **Passed** with 5 ayes

MANAGER'S REPORT by Township Manager Laurel Oswalt

Award to the Lowest Bidders for Materials Associated with the Terre Vista Sewer Main Replacement

The Board of Supervisors was provided with the Dover Township Final Bid Tabulation for the Terra Vista and Palomino Interceptor Materials Bid that was held on March 12, 2018. Subject to the provisions within the developers' agreement with Terra Vista and or Randal L. Hess. The awarding of the bid for materials for the Terra Vista Palomino sanitary sewer upgrade to the bidder(s) is listed as follows:

- 1.) Pipe – Item 1 through 5, Core & Main, LP, Estimated costs \$10,876.15
- 2.) Manhole – Item 6 through 10, Monarch Products, Estimated costs \$6,835.00
- 3.) Aggregate – Item 11, Vulcan Materials, Estimated cost \$4,200.00

Total estimated materials costs to equate to \$21,911.15.

Motion by C. Richards and seconded by R. Stone to approve the following low bids:

- 1.) Pipe – Item 1 through 5, Core & Main, LP, Estimated costs \$10,876.15
- 2.) Manhole – Item 6 through 10, Monarch Products, Estimated costs \$6,835.00
- 3.) Aggregate – Item 11, Vulcan Materials, Estimated cost \$4,200.00

At the total estimated materials costs to equate to \$21,911.15, as presented. **Passed** with 5 ayes

Award to the Lowest Bidders for the Public Works Garage Expansion Project

The Board of Supervisors was provided with the Core Design's Dover Township Public Works Garage Expansion Project. Various alternate options were bid as well.

Motion by R. Stone and seconded by S. Parthree to award to the lowest bidder for the Public Works Garage Expansion Project consisting of the base bid with the following alternates: 1.) Provide window type "SF9" at the (4) locations shown on the west elevation of Room 118 Highway Garage. 6.) Provide (6) High Velocity Low Speed Ceiling Fans and Controller as indicated on MA100. 8.) Provide Voice/Data Wiring System as indicated on drawings and specifications, as presented. **Passed** with 5 ayes

Proclamation Declaring April Pennsylvania 811 Safe Digging Month

On behalf of the Pennsylvania One Call System, a request was made that a proclamation from Dover Township designate the month of April as "Pennsylvania 811 Safe Digging Month". The Pennsylvania One Call System is a utility service information center celebrating its 46th year of continuous service to the Commonwealth and is key to preventing injuries and damage when excavating.

Motion by R. Stone and seconded by M. Cashman to approve the Proclamation declaring April, Pennsylvania 811 Safe Digging Month, as presented. **Passed** with 5 ayes

Approve Resolution 2018-11 for the Pennsylvania Department of Environmental Protection Planning Module for The Reserve at Copper Chase and Authorize the Township Secretary to Sign the Planning Module

Motion by R. Stone and seconded by M. Cashman to approve Resolution 2018-11 for the Pennsylvania Department of Environmental Protection Planning Module for The Reserve at Copper Chase and authorize the Township Secretary to sign the planning module, as presented.
Passed with 5 ayes

OLD BUSINESS

None.

COMMENTS FROM THE BOARD

M. Cashman – M. Cashman informed the Board of Supervisors that Dover Borough Mayor Robert Dentler has passed away on March 24th, 2018. Mayor Dentler was the current Mayor of Dover Borough and the police commissioner.

S. Parthree – S. Parthree informed the Board of Supervisors that he was approached by an individual willing to donate land to the Senior Center for the purposes of building a new center. The Senior Center is currently working with Providence Place to develop on their property. However; pending the needs and wants of the community, this now gives the Senior Center two possible locations to explore for expansion.

PUBLIC COMMENT

None to note.

With no further business, the meeting was adjourned by Chairman Stefanowicz at 9:50 PM.

Respectfully submitted by: _____
Tiffany Strine, Recording Township Secretary