

**DOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
MINUTES  
MARCH 12, 2018**

The Dover Township Board of Supervisors' Meeting for Monday, March 12, 2018, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Michael Cashman, Robert Stone, Stephen Parthree and Charles Richards. Other Township Representatives in attendance were Charles Rausch; Township Solicitor, Laurel Oswalt, Township Manager; Michael Fleming, Township Public Works Director and Tiffany Strine, Township Secretary. There were two citizens present. This meeting is being recorded for the purpose of minutes only.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

**CHAIRMAN STEFANOWICZ ANNOUNCED THAT A BOARD OF SUPERVISORS EXECUTIVE SESSION WAS HELD PRIOR TO THIS EVENINGS REGULARLY SCHEDULED BOARD OF SUPERVISORS MEETING TO DISCUSS TOWNSHIP PERSONNEL MATTERS**

**APPROVAL OF THE BOARD OF SUPERVISORS' MEETING MINUTES FOR FEBRUARY 26, 2018**

**Motion** by M. Cashman and seconded by C. Richards to approve the Board of Supervisors' Meeting Minutes for February 26, 2018, as presented. **Passed** with 5 ayes

**TREASURER'S REPORT**

**Approval of Current Expenditures**

**Motion** by R. Stone and seconded by S. Parthree to approve the warrant total for March 9, 2018, in the amount of \$32,829.42 (General Bond) as presented. **Passed** with 5 ayes

**Motion** by R. Stone and seconded by S. Parthree to approve the warrant total for March 12, 2018, in the amount of \$522,263.01 as presented. **Passed** with 5 ayes

**INFORMATION ON EVENTS AND LOCAL ANNOUNCEMENTS**

**None.**

**PUBLIC COMMENT**

**None.**

**SOLICITORS REPORT** by Township Solicitor Charles Rausch

## **INCORRECT TRAFFIC FINE DISBURSEMENTS**

Attorney Rausch briefed the Board of Supervisors on recent updates regarding the incorrect traffic fine disbursements issue. The county was presented with a resolution to have the County reimburse the underpaid municipalities and then enter into repayment plans with the overpaid municipalities. The solicitor from the County has agreed to consider the resolution. There were a few issues raised with this resolution probability and a final determination for restitution has yet to be collectively reached. Further updates will follow when presented.

## **MANAGER'S REPORT by Township Manager Laurel Oswalt**

### **Request for Dover Township to Apply for a Special Event Permit for the 2020 Fire Convention Parade**

Manager Oswalt informed the Board of Supervisors that the Dover Township Volunteer Fire Department is being asked to host the 2020 York County Fireman's Convention. In conjunction with the 2020 York County Fireman's Convention, there is a parade held as well. Fire Company representatives would like the Township to make application for the Special Events Permit through PENNDOT.

**Board consensus was reached and it was collectively determined to have Township personnel make the application on behalf of the Dover Fire Company for a Special Events Permit through PENNDOT.**

### **Comprehensive Plan Draft RFP**

Manager Oswalt provided the Board of Supervisors with a draft of the RFP that has been prepared and submitted to DCED with a recent grant. The Borough is currently reviewing the document to provide any addition necessary. Manager Oswalt added that three (3) Borough Council members were present at a recent meeting regarding this matter and the three (3) Borough Council Members seemed excited to participate in this new style of plan.

Manager Oswalt added that she feels as though this implementable Comprehensive Plan document will prove much more user friendly.

### **Conewago Road/Route 74 Traffic Complaint**

It was noted that during a previous Township Board of Supervisors meeting, a gentleman was present voicing safety concerns regarding Conewago Road and Route 74 traffic and recent accidents that occurred in this location. Chairman Stefanowicz requested Manager Oswalt gather additional information regarding the recent accidents the gentleman previously commented on and the accident history that had occurred at this intersection as of this time.

**The Board of Supervisors instructed Manager Oswalt to draft a letter to PENNDOT inquiring the feasibility of having the speed limit reduced in the location of Conewago**

## **Road and Route 74.**

### **Intermediate Avenue Road Extension**

The Developer's Attorney for the Intermediate Avenue Road Extension has indicated that they cannot make the project work for their entity economically if they are required to connect to the Township sewer system. This is due to the need for a pump station. Attorney Katherman has indicated that they approached Dover Borough with regards to accepting the flow from the new unit and were told the Borough does not have the capacity.

A suggestion was made from the Township Engineer that perhaps the Township could accept the flow from the Delwood Pump Station in the Borough, which would then eliminate the need for the Borough's station. In return, the Borough would then take the new Dover Highlands Units. Manager Oswalt stated that she feels there are some concerns with this proposal. There are currently Inflow and Infiltration issues with the Delwood Pump Station and the Delwood Pump Station is an older station as well. There may be foreseeable issues in accepting more flow at the present time as well.

Another foreseeable option per Manager Oswalt, is to allow the building of a pump station to Township specifications and then possibly have the Township take the new pump station over. The long-term expense of this option must be considered.

**The Board of Supervisors would like to present this matter to the Sewer Authority during the next Sewer Authority Meeting. It was agreed to present this matter on the Sewer Authority Agenda for further discussion.**

### **Northern Regional Plaque**

Manager Oswalt stated that at the request of Supervisor Cashman, Manager Oswalt asked the Township Secretary, Tiffany Strine, to look into the options for the creation of a plaque honoring the Northern Regional Police Department. Tiffany Strine contacted the local engraving business of Mr. Darryl Wagner business. Mr. Wagner owns a local engraving business and has offered to provide the plaque.

The Board chose an option and progress with the creation of this plaque will be moving forward.

### **Sewer Replacement at Eagle View Park**

Township Public Works Director; Michael Fleming, provided the Board of Supervisors with a C. S. Davidson, Inc. Construction Cost Estimate for Fox Run (Eagle View Park) Interceptor Replacement Project. With the creation of the new Eagle View Park, the current sewer line needs to be addressed. The estimate includes the necessary work to be done, inspections required, and etc. The funds may be budgeted to be allocated from the reserve funds this year and the sewer funds next year.

Mr. Fleming add that he feels the quote received from C.S. Davison is reasonable and should be considered to move forward.

**Motion** by C. Richards and seconded by R. Stone to accept the C.S. Davidson, Inc. Fox Run (Eagle View Park) Interceptor Replacement Project Construction Cost Estimate in the amount of one hundred thirty thousand (\$130,000.00) dollars and zero cents as presented. **Passed** with 5 ayes

**Authorization to have the Chairman Sign the Following Deed of Easements for the Jayne Lane/Tower Drive/Davidsburg Road Project:**

1. **Rosengrant**
2. **Shortencarrier**
3. **Strine**
4. **Griffin**
5. **Brown**
6. **Latchaw**
7. **MGM Enterprises**
8. **Rauhauser/Bray**

**Motion** by R. Stone and seconded by S. Parthree to authorize the Chairman of the Board of Supervisors sign the following Deed of Easements for the Jayne Lane/Tower Drive/Davidsburg Road Project; 1.) Rosengrant, 2.) Shortencarrier, 3.) Strine, 4.) Griffin, 5.) Brown, 6.) Latchaw, 7.) MGM Enterprises, 8.) Rauhauser/Bray, as presented. **Passed** with 5 ayes

**MS4**

**York County Stormwater Authority Local Government Committee Appointee**

The Township has received a letter from the York County Planning Commission and the Township was informed via this letter that the Commission is still in the process of looking into the creation and implementation of a York County Stormwater Authority. The Commission would like to continue discussing and pursuing this topic and the Commission would like a member from each municipality to participate within the Committee to be part of their discussions and mission to better determine community needs.

R. Stone volunteered his service on the York County Stormwater Authority Local Government Committee.

**Motion** by S. Parthree and seconded by C. Richards to appoint Dover Township Board of Supervisors Member, Mr. Robert T. Stone, as a member to the York County Stormwater Authority Local Government Committee on behalf of Dover Township, as presented. **Passed** with 5 ayes

**OLD BUSINESS**

**None.**

**COMMENTS FROM THE BOARD**

**C. Richards** – C. Richards stated that the Township Public Works employees are doing a great

job preparing and working on the Township's new fuel pad location. The new fueling pad area is part of the new Township Garage Project.

**R. Stone** – R. Stone thanked Township Water Crew Chief; Mr. Matthew Helwig, for an excellent job in educating R. Stone and Supervisor M. Cashman on the Township's wells and daily functions.

**PUBLIC COMMENT**

**None to note.**

With no further business, the meeting was adjourned by Chairman Stefanowicz at 9:25 PM and then the Board of Supervisors entered into an Executive Session regarding Township personnel matters.

Respectfully submitted by: \_\_\_\_\_  
Tiffany Strine, Recording Township Secretary