

**DOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
MINUTES  
FEBRUARY 12, 2018**

The Dover Township Board of Supervisors' Meeting for Monday, February 12, 2018, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Michael Cashman, Stephen Parthree, Charles Richards and Robert Stone. Other Township Representatives in attendance were Charles Rausch; Township Solicitor, Laurel Oswalt, Township Manager; Michael Fleming, Township Public Works Director and Tiffany Strine, Township Secretary. There were nine citizens present. This meeting is being recorded for the purpose of minutes only.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

**CHAIRMAN STEFANOWICZ ANNOUNCED THAT A BOARD OF SUPERVISORS WORK SESSION MEETING WAS HELD PRIOR TO THIS EVENINGS REGULARLY SCHEDULED BOARD OF SUPERVISORS MEETING TO DISCUSS THE EAGLE VIEW PARK PRELIMINARY PLAN PROPOSAL**

**APPROVAL OF THE BOARD OF SUPERVISORS' WORK SESSION MEETING MINUTES FOR JANUARY 22, 2018**

**Motion** by R. Stone and seconded by M. Cashman to approve the Board of Supervisors' Work Session Meeting Minutes for January 22, 2018, as presented. **Passed** with 5 ayes

**APPROVAL OF THE BOARD OF SUPERVISORS' MEETING MINUTES FOR JANUARY 22, 2018**

**Motion** by R. Stone and seconded by M. Cashman to approve the Board of Supervisors' Meeting Minutes for January 22, 2018, as presented. **Passed** with 5 ayes

**TREASURER'S REPORT**

**Approval of Current Expenditures**

**Motion** by C. Richards and seconded by S. Parthree to approve the warrant total for February 5, 2018, in the amount of \$243,241.91 as presented. **Passed** with 5 ayes

**Motion** by C. Richards and seconded by S. Parthree to approve the warrant total for February 7, 2018, in the amount of \$54,277.14 (Liquid Fuels) as presented. **Passed** with 5 ayes

**Motion** by C. Richards and seconded by S. Parthree to approve the warrant total for February 8, 2018, in the amount of \$800.00 (Wallace Trust Fund) as presented. **Passed** with 5 ayes

**Motion** by C. Richards and seconded by S. Parthree to approve the warrant total for February 9, 2018, in the amount of \$9,286.34 (General Bond) as presented. **Passed** with 5 ayes

**Motion** by C. Richards and seconded by S. Parthree to approve the warrant total for February 12, 2018, in the amount of \$131,062.78 as presented. **Passed** with 5 ayes

### **INFORMATION ON EVENTS AND LOCAL ANNOUNCEMENTS**

**C. Richards** – C. Richards announced that the Dover Area Community Library will be holding a fundraiser at the local restaurant; Brewvinos', to help raise money in support of the Library on February 13, 2018.

**S. Stefanowicz** – S. Stefanowicz informed the public that the Dover Area Intermediate School Chorus and Band ensembles will be holding a concert for the public to attend. The Dover Area Intermediate School Chorus and Band will be collecting non-perishable food item donations for the Dover Area Food Bank on February 15, 2018.

### **PUBLIC COMMENT**

#### **Mr. William Kimmel – 5030 North Salem Church Road – Rain Garden Concern**

Mr. Kimmel is a resident whom resides at 5030 North Salem Church Road. Mr. Kimmel had built a new home on this property and during his permitting and building process, Mr. Kimmel had a rain garden designed and installed as well. Mr. Kimmel stated that his rain garden is failing and the plants and mulch planted within the rain garden are continuously washed out of the rain garden. Mr. Kimmel stated that Johnston and Associates designed his rain garden and Top Quality Construction built his rain garden. Mr. Kimmel has concerns because he is to maintain the rain garden area and he feels as though he cannot maintain the rain garden because the system is failing. Mr. Kimmel stated that he would like to instead plant grass in the rain garden area.

C. Richards stated that he viewed the property area in question.

Attorney Rausch inquired about prior correspondence that Mr. Kimmel relayed to the Board members that stated there may be a storm drainage pipe that can be angled differently to help ease the amount of stormwater runoff. Mr. Kimmel stated that the pipe was adjusted; however, it doesn't help the current issue in his opinion.

Manager Oswald stated that she has informed the Township Engineer of Mr. Kimmel's concern and that the Township Engineer is willing to meet with Mr. Kimmel to review the rain garden. Manager Oswald indicated that the Township Engineer's duty is to review the plans for conformance with Township Ordinances and to make sure it is built to the necessary design specifications.

**The Board collectively decided to have the Township Engineer; Mr. Terry Myers with C.S. Davidson, review the area of concern.**

**SOLICITORS REPORT by Township Solicitor Charles Rausch****MINI CASINO UPDATE**

Attorney Rausch informed the Board of Supervisors that he has reached out to Penn National with regards to the possibility of a mini casino coming to the area. Penn National informed Attorney Rausch that it does not seem to appear that Penn National would be pursuing the Dover area.

**INCORRECT TRAFFIC FINE DISBURSEMENTS**

Attorney Rausch briefed the Board of Supervisors on recent updates regarding the incorrect traffic fine disbursements issue. A meeting regarding this matter was held for the affected parties in this matter to determine the best collective approach to seek resolve. During this meeting it seemed as though the County feels they are not responsible for the incorrect traffic fine disbursement. The Administrative Office of Pennsylvania Courts is considered another area that may be looked into as an area of issue that determined the distribution of the traffic fines in DUI offenses and the infractions involved with these DUI offenses. There will be additional discussion on this matter in the coming weeks.

**MANAGER'S REPORT by Township Manager Laurel Oswalt****ACCEPTANCE OF MR. MICHAEL CURLEY'S RESIGNATION FROM THE INDUSTRIAL/COMMERCIAL DEVELOPMENT COMMITTEE**

Manager Oswalt informed the Board of Supervisors that Mr. Michael Curley provided a letter of Resignation from the Industrial/Commercial Development Committee to the Township and that Mr. Curley will be resigning from his position effective as of its acceptance.

**Motion** by R. Stone and seconded by S. Parthree to approve Mr. Michael Curely's resignation from the Industrial/Commercial Development Committee, as presented. **Passed** with 5 ayes

**APPROVAL OF RESOLUTION 2018-08 AUTHORIZATION TO APPLY FOR THE GRANT FOR WATER SECURITY IMPROVEMENTS THROUGH THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT**

Manager Oswalt informed the Board that she is seeking authorization from the Board of Supervisors to apply for a grant for the Water Security Improvements through the Department of Community and Economic Development.

**Motion** by R. Stone and seconded by S. Parthree to approve Resolution 2018-08 authorizing the Township to apply for the grant for Water Security Improvements through the Department of Community and Economic Development, as presented. **Passed** with 5 ayes

**APPROVAL OF THE T-MOBILE LEASE EXTENSION**

Manager Oswalt stated that the Township was contacted by T-Mobile regarding reducing the

amount of rent that T-Mobile pays on the water tower location on Admire Road. The current rent is \$1,210.00 per month. T-Mobile proposed reducing the rent to \$600.00 per month. Manager Oswalt is seeking the Board's thoughts on this matter. It was made known that no other lease agreements are rated below \$1,000.00.

The proposal before the Board was a rate of \$1,000.00 per month. The terms will consist of a four (4) year term agreement as well and an eight percent (8%) increase every term year.

**Motion** by C. Richards and seconded by S. Parthree to approve to not accept the T-Mobile Lease Extension Agreement in the current proposed amount of \$1,000.00 and instead offer to set the new base rate to \$1,200.00 per month for a term of four years or forty-eight months at an (8%) increase every term year, as presented. **Passed** with 5 ayes

### **STORM WATER SEMINAR ANNOUNCEMENT**

Manager Oswalt informed the Board of Supervisors and the public present that a stormwater Seminar will be held on April 12<sup>th</sup>, 2018 at 6:30 p.m. The seminar is on "Managing stormwater in Your Neighborhood". This seminar will be held at the West Manchester Township building.

### **OLD BUSINESS**

### **COMMENTS FROM THE BOARD**

**R. Stone** – R. Stone extended a generous thank you to the staff at the Wastewater Treatment Plant for the round the clock service they provide to keep the plant running smoothly, especially during the recent winter storms.

**M. Cashman** – M. Cashman informed the Board that he had recently taken part in a tour of the Wastewater Treatment Facility with a new member of the Sewer Authority; Mr. David Hogeman. The facility appears very well ran and everything was very well explained.

**Chairman Stefanowicz** – Chairman Stefanowicz informed the Board that during the January 2018 Sewer Authority Meeting, it was brought to the Authority's attention that no new progress has been made with regards to the Fox Run Interceptor project. The Sewer Authority will be seeking the assistance of Mr. Fleming; Dover Township Public Works Director, to help manage and progress the Fox Run Interceptor project.

Chairman Stefanowicz stated that he attended this year's Dover Township Prognostication. Chairman Stefanowicz extended a sincere thank you to the Township's new Prognosticator's; Township Secretary, Tiffany Strine and Township Recreation Director, Chalet Harris for their time and a job well done. Chairman Stefanowicz thanked the Township staff whom helped and participated in the Pancake Breakfast that was held the following day, in celebration of the Prognostication festivities.

Chairman Stefanowicz informed the Board that he will be attending a Dover Area School Board meeting. Chairman Stefanowicz would like to see a Township presence at the School Board meetings and extended an invitation to one of the other Board of Supervisors members whom

might like to attend a future meeting.

Chairman Stefanowicz added that he has recently attended a Township Planning Commission meeting. Chairman Stefanowicz stated that the Planning Commission is doing an excellent job with their duties within this commission and is putting forth great efforts for the betterment of the community.

**S. Parthree** – S. Parthree informed the Board that the individuals involved with the design and planning of the proposed Eagle View Park are doing an excellent job and have made great progress which is truly appreciated.

### **PUBLIC COMMENT**

**None to note.**

With no further business, the meeting was adjourned by Chairman Stefanowicz at 9:00 PM and the Board of Supervisors then entered into an Executive Session.

Respectfully submitted by: \_\_\_\_\_  
Tiffany Strine, Recording Township Secretary