

Dover Township Sewer Authority
2480 West Canal Road
Dover PA 17315

Chairman: Dean Smith
Vice Chairman: John Miller
Treasurer: John Matthews

Secretary: Vacant
Member: Robert Stone
Member: Bob Boyer
Attorney: Christian Miller

Minutes: 11/15/17

Attending Were: D. Smith, J. Matthews, B. Boyer, J Miller, R. Stone (Authority Members), T. Biese (Plant Asst. Superintendent), S. Simon (Plant Superintendent), C. Miller (Solicitor), S. Stefanowicz (Twp. Liaison), P. Gross (Engineer), and M. Fleming (Public Works Director).

Minutes:

J. Miller made a motion to approve the October minutes. The motion was seconded by J. Matthews and unanimously approved.

Financial Report:

No Report

Engineer's Report:

P. Gross provided an Engineer's Report for October which is filed with these minutes and incorporated herein by reference. P. Gross provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- Requisition 19 (ACNB to TD Bank) in the amount of \$130,335.87 for payment from ACNB's construction account to TD Bank as trustee for the Authority (19th draw from the Construction Account to TD Bank).
- DT-General-6 in the amount of \$108,160.35 to Heisey Mechanical, LTD for general contractor services for the Misc. Upgrade Project (this is the 72nd draw on the 2016 bond fund)
- DT-Electrical-9 in the amount of \$10,475.27 to Robert P. Lepley Electrical Contractor, Inc. for electrical services for the Misc. Upgrade Project (this is the 73rd draw on the 2016 bond fund)
- DT-Electrical-10 in the amount of \$11,700.25 to Robert P. Lepley Electrical Contractor, Inc. for electrical services for the Misc. Upgrade Project (this is the 74th draw on the 2016 bond fund)

R. Stone made a motion to approve the above requisitions for payment & transfer the ACNB funds. The motion was seconded by J. Matthews and unanimously approved.

P. Gross also presented DT-General-7 in the amount of \$52,988.15 to Heisey Mechanical, LTD for general contractor services for the Misc. Upgrade Project. After discussion on the progress of the general contractor's work on the Project, and delays to completion, as well as based on P. Gross' recommendation, the Authority agreed to not approve DT-General 7 for payment at this time.

P. Gross reported on Change Order Request 2E from the electrical contractor. A copy of said CO is filed with these minutes and incorporate herein by reference. P. Gross explained the cost increases (for additional work) and cost decreases (for work bid that was not done). P. Gross recommended approval of the CO, which was negotiated between Buchart Horn and the electrical contractor prior to submission. R.

Stone made a motion to approve Change Order 2E. The motion was seconded by J. Matthews and unanimously approved.

P. Gross reported there were three contractors at the pre-bid meeting for the Palomino project. The bid date is November 30, 2017.

P. Gross gave an update on the Terra Vista project. The developer had included a 12" sewer main in his original estimate. The consensus at the meeting was a 15" pipe would be the preferred size for future growth. Paul will contact the developer about the possibility to use a 15" pipe in lieu of the 12" pipe.

P. Gross reported that the Miscellaneous Improvement Project is not completed as of today's meeting. He contacted the owner of Heisey Mechanical and the owner said the project should be completed by the Authority's December 20, 2017 meeting.

Public Works Report:

M. Fleming reported on some of the many new projects including the Bull Road & Hilton Avenue module and the work on the sewer line located in the old golf course near township building.

M Fleming reported the Sewer Authority has total Nitrogen credits for sale at the rate of \$1.50 per pound. After review it was decided to authorize S.Simon and T.Biese to sell the credits at the best price. R.Stone made the motion to have S. Simon and T. Biese sell the Nitrogen credits. The motion was seconded by J. Miller and unanimously approved.

Treasurer's Report:

J. Matthews will visit M&T Bank and close an account in the sum of approximately \$2033.00. The money will be transferred to the Township and deposited in the Dover Township Sewer Fund.

Plant Operator's Report:

S. Simon discussed the October Report, which is filed with these minutes and incorporated herein by reference. The average flow for October was 3.257 MGD. Maximum daily flow was 6.731 MGD. The Treatment Plant did not have any effluent discharge violations for the month of October.

S.Simon reported that Central Pennsylvania Water Quality Association will have the meeting at the Sewer Plant in September, 2018.

Sewer Chief Report:

The sewer chief report was provided for October and is incorporated herein by reference.

New Business:

No Report.

Adjournment.

D. Smith adjourned the meeting at 8:05 P.M.

Next Meeting Date:

12/20/17 at 7:00PM

Respectfully submitted,

J. Miller Acting Secretary