

Dover Township Sewer Authority
2480 West Canal Road
Dover PA 17315

Chairman: Dean Smith
Vice Chairman: John Miller
Treasurer: John Matthews

Secretary: Vacant
Member: Robert Stone
Member: Bob Boyer
Attorney: Christian Miller

Minutes: 10/25/17

Attending Were: D. Smith, J. Matthews, B. Boyer, J Miller, R. Stone (Authority Members), T. Biese (Plant Asst. Superintendent), S. Simon (Plant Superintendent), C. Miller (Solicitor), S. Stefanowicz (Twp. Liaison), P. Gross (Engineer), C. Hamme (Sewer Crew Chief) and M. Fleming (Public Works Director).

Minutes:

J. Miller made a motion to approve the September minutes. The motion was seconded by J. Matthews and unanimously approved.

Financial Report:

No Report

Engineer's Report:

P. Gross provided an Engineer's Report for end of August/September which is filed with these minutes and incorporated herein by reference. P. Gross provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- Requisition 18 (ACNB to TD Bank) in the amount of \$35,679.25 for payment from ACNB's construction account to TD Bank as trustee for the Authority (18th draw from the Construction Account to TD Bank).
- DT-18 in the amount of \$14,668.00 to Buchart Horn for engineering fees for the Misc. Upgrade Project (this is the 68th draw on the 2016 bond fund)
- DT-Palomino 18 in the amount of \$666.50 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 69th draw on the 2016 bond fund)
- DT-Joint 19 in the amount of \$11,995.75 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 70th draw on the 2016 bond fund)
- DT-NOB 16 in the amount of \$6,208.00 to Buchart Horn for engineering fees for the North of the Borough Project (this is the 71st draw on the 2016 bond fund)
- DT-Headworks 11 in the amount of \$2,181.00 to Buchart Horn for engineering fees for the Headworks Project (this is the 72nd draw on the 2016 bond fund)

J. Miller made a motion to approve the above requisitions for payment. The motion was seconded by J. Matthews and unanimously approved.

P. Gross reported that he has permit approval from DEP and now has the stream permit for the Palomino project. The project is now out for bids and a Pre-Bid meeting will be held November 15, 2017. The bids are due November 30, 2017. He hopes to have the project started in March of 2018.

P. Gross stated that on the North of the Borough Project, further discussion will be required to determine the location of the pump station.

P. Gross reported that the Miscellaneous Improvement Project is not completed as of today's meeting. He has sent letters to the contractor with a reminder of the completion date and the liquidated damages. Paul reported that additional change orders have not been submitted for work that has been completed.

P Gross presented the cost of \$20,000.00 for Buchart Horn to provide Bid Phase Service for the Palomino Interceptor Project. Although the original proposal provided for both Bid Services and Construction Phase Services, the Authority decided to only approve the Bid Phase Services for the time being. R. Stone made a motion to approve the proposal as to the Bid Phase Services only. The motion was seconded by B. Boyer and unanimously approved. Additional submitted unit prices will be reviewed at the next meeting.

Public Works Report:

No Report.

Treasurer's Report:

A discussion was held on misc. leftover grant money. C. Miller said he would check with L. Oswalt about these funds.

Plant Operator's Report:

S. Simon discussed the September Report, which is filed with these minutes and incorporated herein by reference. The average flow for September was 4.129 MGD. The Treatment Plant did not have any effluent discharge violations for the month of August.

Sewer Chief Report:

The sewer chief report was provided for September and is incorporated herein by reference. C. Hamme reported that Abel is finished with their work. C. Hamme thinks there will be some small charges for additional work.

New Business:

J. Schiesinger of PFM would like to have a meeting with Authority to review financing options for refinancing savings and funding future projects. The Authority agreed to have J. Schiesinger to the December meeting to discuss financing options.

Adjournment.

D. Smith adjourned the meeting at 7:55 P.M.

Next Meeting Date:

11/15/17 at 7:00PM

Respectfully submitted,

J. Miller Acting Secretary