

Dover Township  
**Board of Supervisors Minutes**  
November 27, 2017

The Dover Township Board of Supervisors' meeting for Monday, November 27, 2017, was called to order at 7:02 p.m. by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present: Charles Richards, Stephen Parthree, Matthew Menges. Absent: Robert Stone. Present on behalf of the Township: Laurel Oswalt, Township Manager; Charles Rausch, Township Solicitor; Wayne Latchaw, Facilities Superintendent; Georgia Sprenkel, Zoning Officer and Michael Fleming, Township Public Works Director. Also present: Recording Secretary and four citizens.

A moment of silence was observed and the Pledge of Allegiance was recited. It was reported that the Board met in an Executive Session at 6 p.m., immediately prior to this meeting to discuss personnel matters.

**Minutes**

**Motion** by Richards, second by Menges, to approve the Minutes of the Board of Supervisors Meeting of November 13, 2017. All members voted aye; motion carried.

**Treasurer's Report of Current Expenditures**

**Motion** by Menges, second by Richards, to approve the following:  
Warrant Total for November 16, 2017, for \$89,338.57; and Warrant Total for November 27, 2017, for \$114,490.32. All members voted aye; motion carried.

**Information on Events and/or Local Announcements**

Christmas in the Park is this Saturday from 5-8 p.m., at Brookside Park.

**Public Comment**

Nothing at this time.

**Zoning Officer's Report**

A. Re-approval of PL 17-4, Richard Bray; 1740 Rohlers Church Road; 2-lot subdivision  
Mrs. Sprenkel reported that this plan had been previously approved but because of the delay in obtaining the Planning Module approval, the Board's approval must be reissued.

**Motion** by Menges, second by Parthree, to re-approve the two-lot subdivision for Richard Bray, PL 17-4, subject to the following conditions in the initial approval, all from C. S. Davidson's letter dated June 26, 2017: SALDO, 1, GIS disk (Section 22-501.2.A); 4, planning module approval (Section 22-502.2); and 5, recreation land dedication or fees in lieu of (Section 22-718.1). All members voted aye; motion carried.

**Engineer's Report**

A. Nursery Road Culvert

Mr. Myers reported that there's a depression in the pipe near the headwall of the Nursery Road culvert project. Per Mr. Myers' request, the contractor supplied a letter indicating that he would provide a five-year warranty on this project. The Township Solicitor requested a maintenance bond, but the contractor's maintenance bonding agency refused to issue such a bond

for a five year term. Mr. Myers recommended staying with the one-year maintenance guarantee; examining the work in a year; having the contractor make any repairs needed; and settling the contract. Mr. Myers feels that it would be good to see how the pipe looks after a winter season. At the present time, approximately \$12,000 is still being held on the project, but a Change Order in the amount of \$9,920.00 will be presented at the next Board meeting.

Consensus of the Board members was to move forward as suggested by Mr. Myers to proceed with the paperwork, the change order, and to present this again for the next Board meeting.

As part of the County's bridge inspection program, CSD inspected the bridge on Fox Run Road over Fox Run. In the past longitudinal cracks were discovered; most recently there is a transverse crack in Beam #2. PennDOT's recommendation will be that Beam 2 should be augmented with something to keep the traffic off of that beam. To do that would likely result in weight restrictions and a narrowing of the bridge's drive-able area. Larger trucks would likely be restricted. This is a temporary measure until the bridge's beams can be replaced in the near future.

### **Solicitor's Report**

Creekside Development – Attorney Rausch reported that there's no actual contract between the developer and the paving contractor; the tonnage amount indicates that there would have been 1.5" applied. Mr. Myers indicated that the slope is satisfactory in all but one area beyond the crest of the hill. Mr. Richards questioned what it would take to correct this area. Mr. Myers can provide a quick cost estimate. The Board members requested that Mr. Myers contact Fitz and Smith and request that they correct the situation. From the audience, Mike Fleming noted that there are other issues that need to be addressed, which are related to the utilities in the area. These matters are not easily addressed without financial security from the developer in place.

### **Manager's Report**

1. Discussion was held regarding the Public Works Garage Addition Project. Bids were opened on November 17, and the bids were significantly higher than funds are available. Mr. Menges questioned how this could have occurred. Ms. Oswalt stated that reasons that were mentioned were site work costs are higher than estimated; the fuel island was added along with fencing; and the inconvenience of working the project around the Township personnel's schedule in phasing. Also, the original cost estimate was submitted about a year ago. Ms. Oswalt presented information on the possibility of borrowing more money and the Township's ability to pay this additional debt over time. Ms. Oswalt did not recommend this step. Therefore, a recommendation to reduce the project to only provide for the garage space was discussed. There was also a recommendation to address the fuel island removal and relocation at the beginning of the project to allow the contractor the ability to work on all parts of the new garage space at one time, instead of phasing. A decision to reject or accept the bids must be made at the December 11<sup>th</sup> Meeting. Mr. Menges agreed that the original reason for this project was to provide garage space and that the other items, while needed, are not as pressing. If the project is reduced, the plans will need to be amended and reviewed, then re-bid.

General consensus of the Board was to move ahead with the reduced project, focusing on rebidding as soon as practical.

2. **Motion** by Menges second by Richards, to adopt Resolution 2017-22, adopting the 2018 Budget. All members voted aye; motion carried.

3. **Motion** by Menges, second by Richards, to adopt Resolution 2017-23, setting the Real Estate Tax Millage rate for 2018. All members voted aye; motion carried.

4. **Motion** by Menges, second by Parthree, to adopt Resolution 2017-24, setting tax rates other than Real Estate, for 2018. All members voted aye; motion carried. Mr. Stefanowicz is still opposed to the Mercantile Tax.

5. **Motion** by Richards, second by Menges, to adopt Resolution 2017-25, prohibiting Category 4 Licensed Facilities in Dover Township. Three members voted aye; *Stefanowicz opposed*. Motion carried.

#### **MS-4 Updates**

1. **Motion** by Menges, second by Richards, to authorize the Chairman to sign the Temporary Construction Easements for 2519 and 2543 Willapa Drive. All members voted aye; motion carried.

#### **Old Business**

Mr. Caputo's drainage situation at 4289 Winchester Road was discussed again.

**Motion** by Richards, second by Menges, to authorize the Township personnel to fix the problem as follows: remove the inlet top, install fabric and stone into the pipe, add topsoil to fill in the drop-off, all subject to the homeowner's approval, *with* a release signed by the homeowner releasing the Township from any further liability or responsibility. All members voted aye; motion carried.

#### **Comments/New Business from Board of Supervisors Members**

Mr. Richards reported that other municipalities have eliminated their local ambulance clubs. A larger medical outfit will take over and will bill the municipality \$35 per call, which doesn't seem like much, but with Dover having 2,000 calls last year, that would have added up to \$70,000. Also, these companies have been pulling out without warning, leaving the municipality with no service. Additionally, the current Advanced Life Support (ALS) provider is charging approximately \$700 on canceled calls; Dover Ambulance does not charge members for canceled calls. Due to this issue, the Dover Ambulance Club is considering adding ALS to their services. Mr. Richards just wanted the Board members to be aware that this possibility might occur.

Mr. Richards brought forth another matter, Pro-Pallet trucks seem to be knocking down the delineators located at the intersection of Nursery and Bull Roads on a regular basis, and Mr. Richards feels that this it is happening way too often not to be intentional. Mr. Menges will speak to the police chief about this matter.

Mr. Menges reported that a contractor he is working with, who is also doing a project in Dover Township, recently gave high praise to Maureen App, Building Permit Clerk; the caller praised her knowledge and helpfulness, especially as it pertained to stormwater. Also, Northern York County Regional Police Department (NYCRPD) has been in talks with Southern Regional's municipalities, regarding providing service. If these municipalities were to join NYCRPD, it would not occur until 2019. Mr. Menges has been asked to serve as a special contact for this topic by the Commissioners though his term as Township Supervisor is ending in January of 2018.

Mr. Stefanowicz welcomed Mike Cashman (from the audience) as the next Township Supervisor.

**Public Comments**

Nothing at this time.

**Motion** by Menges, second by Richards to adjourn the meeting. The meeting adjourned at 8:24 p.m.

Respectfully submitted,

Julie B. Maher  
Recording Secretary

Laurel Oswalt,  
Township Manager