

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
MINUTES
JANUARY 8, 2018**

The Dover Township Board of Supervisors' Meeting for Monday, January 8, 2018, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Michael Cashman, Stephen Parthree, Charles Richards and Robert Stone. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Michael Fleming, Township Public Works Director and Tiffany Strine, Township Secretary. There were nine citizens present. This meeting is being recorded for the purpose of minutes only.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

APPROVAL OF THE BOARD OF SUPERVISORS' MEETING MINUTES FOR DECEMBER 11, 2017

Motion by R. Stone and seconded by C. Richards to approve the Board of Supervisors' Meeting Minutes for December 11, 2017, as presented. **Passed** with 5 ayes

APPROVAL OF THE BOARD OF SUPERVISORS' REORGANIZATION MEETING MINUTES FOR JANUARY 2, 2018

Motion by S. Parthree and seconded by M. Cashman to approve the Board of Supervisors' Reorganization Meeting Minutes for January 2, 2018, as presented. **Passed** with 5 ayes

TREASURER'S REPORT

Approval of Current Expenditures

Motion by R. Stone and seconded by C. Richards to approve the warrant total for January 8, 2018, in the amount of \$56,804.01 as presented. **Passed** with 5 ayes

RECOGNITION OF SERVICE – APPROVAL OF RESOLUTION 2018-05 TO RECOGNIZE MATTHEW D. MENGES FOR HIS SERVICE AS A DOVER TOWNSHIP SUPERVISOR

S. Parthree presented former Supervisor Matthew D. Menges with Resolution 2018-05. The Board of Supervisors of Dover Township recognized Mr. Menges for his service as a member of the Board of Supervisors over the past six years and commended Mr. Menges on his dedication to the Township for the betterment of its current and future residents.

Mr. Menges was present for the acceptance of Resolution 2018-05 and the current Board of Supervisors extended their best wishes to Mr. Menges in his current and future endeavors.

Mr. Menges thanked the Board of Supervisors and stated that it has been an honor and a privilege to work together and wished M. Cashman the best of luck in his new role as a Dover Township Board Supervisor.

Motion by C. Richards and seconded by S. Parthree to approve Resolution 2018-05 recognizing Matthew D. Menges for his service as a Dover Township Supervisor, as presented. **Passed** with 5 ayes

INFORMATION ON EVENTS AND LOCAL ANNOUNCEMENTS

None to note.

PUBLIC COMMENT

None to note.

MANAGER'S REPORT by Township Manager Laurel Oswalt

APPROVE RESOLUTION 2018-03 TO DISPOSE OF RECORDS UNDER THE PENNSYLVANIA HISTORIC MUSEUM COMMISSION GUIDELINES

Manager Oswalt stated that Resolution 2018-03 is to dispose of Township records under the Pennsylvania Historic Museum Commission guidelines. Resolution 2018-03 is an annual Township resolution and documents the disposal of paper files under state guidelines for Township records.

Motion by R. Stone and seconded by M. Cashman to approve Resolution 2018-03 to dispose of records under the Pennsylvania Historic Museum Commission guidelines, as presented. **Passed** with 5 ayes

APPROVE RESOLUTION 2018-04 TO APPROVE APPLYING FOR A DCED SOLAR GRANT

Manager Oswalt informed the Board that the Township is working on an application to the Pennsylvania Department of Community and Economic Development for the Solar Lighting program to help fund the Township Building's outdoor lighting improvements associated with the Garage Addition project.

Motion by S. Parthree and seconded by C. Richards to approve Resolution 2018-04 to approve applying for a DCED Solar Grant, as presented. **Passed** with 5 ayes

APPROVE RESOLUTION 2018-06 AMENDING THE DOVER TOWNSHIP EMPLOYEE POLICY MANUAL

Manager Oswalt presented a draft of amendments to the Dover Township Employee Policy Manual. The amendments being recommended are to coordinate with the Union Contract

changes, laws and noted issues with the current policies.

Motion by C. Richards and seconded by R. Stone to approve Resolution 2018-06 amending the Dover Township Employee Policy Manual, as presented. **Passed** with 5 ayes

ACCEPTANCE OF MICHAEL D. CASHMAN'S RESIGNATION FROM THE INDUSTRIAL COMMERCIAL DEVELOPMENT COMMITTEE

Motion by R. Stone and seconded by S. Parthree to accept Michael D. Cashman's resignation from the Industrial Commercial Development Committee, as presented. **Passed** with 5 ayes

REVIEW OF THE WIRELESS FACILITIES PROPOSAL

A proposal from Cohen Law was previously provided to the Board members for consideration. Since that time, the Board of Supervisors had opted to pass a resolution opposing changes to the law that would take the approval of wireless facilities away from local governing bodies. It was further discussed that if the Township chose to participate in this proposal a cost would be associated as well.

Motion by S. Parthree and seconded by R. Stone to move to table the review of the wireless facilities proposal, as presented. **Passed** with 5 ayes

AWARDING OF THE HIGHEST BIDDER ON MUNICI-BID AUCTION ITEMS

The items that are being elected to be awarded to the highest bidder on Munici-bid are items that were not bid on the last time they were advertised; therefore, it is being recommended the Township accept the prices offered.

Motion by C. Richards and seconded by S. Parthree to award the current Munici-Bid auction items to the highest bidder, as presented. **Passed** with 5 ayes

AUTHORIZATION TO HAVE THE CHAIR SIGN THE AGREEMENT TO MODIFY THE FINAL PLAN FOR FAIRE WYND-PHASE 3

The original Faire Wynd Development included a walking trail that circled the development of Faire Wynds through the back yards of homes. The Home Owner's Association has elected to not implement a walking path for various issues that they feel it would impose such as privacy, costs and maintenance. The developer of Faire Wynds has agreed not to install the proposed walking trail and has drafted an agreement for all parties to execute to eliminate the walking trail addition.

Motion by C. Richards and seconded by R. Stone to authorize to have the Chair to sign the Agreement to Modify the Final Plan for Faire Wynd-Phase 3, as presented. **Passed** with 5 ayes

APPROVAL OF ORDINANCE 2018-01 REDUCING THE WEIGHT RESTRICTION ON FOX RUN ROAD BRIDGE #366

Ordinance 2018-01 Reducing the Weight Restriction on Fox Run Road Bridge #366 was advertised on December 22, 2017 to lower the single vehicle requirement to 16 ton and to 23 ton for combination vehicles. This recommended change was a result of an inspection that was performed by C.S. Davidson through the County Bridge Inspection Program.

Motion by R. Stone and seconded by M. Cashman to approve Ordinance 2018-01 reducing the weight restriction on Fox Run Road Bridge #366, as presented. **Passed** with 5 ayes

NEWBERRY DEVELOPMEN LLC MEETING RIGHT IN/RIGHT OUT ACCESS TO ROUTE 74

A meeting was held between the Township and Newberry Development LLC whom is the developer of properties between Hilton Avenue and Poplars Road on Route 74. The meeting was held to discuss the developers access from the state road way and their expressed need for Right In/Right Out accesses. During the meetings between the Township and the Newberry Developer, it was discussed to have the Township issue a letter supporting the Right In/Right Out accesses concept.

Board consensus was reached and collectively deemed to have the Township Manager draft a letter to PENNDOT depicting that provided the plan meets all PENNDOT requirements, the Township would be accepting of the Right In/Right Out access to the property.

APPROVAL OF A ONE YEAR EXTENSION OF THE TEE TO GREEN MOWING CONTRACT

Manager Oswalt reminded the Board of Supervisors that during last years advertisement for mowing services for the Township, the Township requested a one (1) year term with a one (1) year extension option to be elected and applied by the Board of Supervisors if the pricing remained the same for the awarded contractor. The contractor is willing to hold the current pricing.

Motion by S. Parthree and seconded by C. Richards to approve a one (1) year extension of the Tee to Green mowing contract, as presented. **Passed** with 5 ayes

OLD BUSINESS

None to note.

COMMENTS FROM THE BOARD

R. Stone – R. Stone informed the Board of Supervisors of Dr. John Matthews resignation from his position with the Sewer Authority. R. Stone provided Dr. Matthews letter of resignation to the Board of Supervisors.

Motion by R. Stone and seconded by S. Parthree to accept Dr. John Matthews resignation from the Sewer Authority, as presented. **Passed** with 5 ayes

C. Richards – C. Richards thanked the Township Public Works Department, on behalf of himself and the Dover School bus drivers, for their great upkeep of the local Township roadways in the recent winter storms.

S. Parthree – S. Parthree stated that the Dover Senior Center Representative contacted him and informed him that the Senior Center has reached an agreement with Providence Place in Dover for the construction of a new senior center. The Dover Senior Center Representative added that a plot plan had been created for the proposed building, forward progress is being made. S. Parthree also informed the Board of Supervisors that the World Amateur Golf Tournament is being planned for 2019. This event may possibly bring a great deal of business to the Township.

PUBLIC COMMENT

None to note.

With no further business, the meeting was adjourned by Chairman Stefanowicz at 8:00 PM.

Respectfully submitted by: _____
Tiffany Strine, Recording Township Secretary