

**Dover Township**  
**BOARD OF SUPERVISORS**  
**REORGANIZATION**  
**MEETING AGENDA**  
January 2, 2018

**6 PM CALL TO ORDER – FINAL BUSINESS FOR 2017**

**PLEDGE OF ALLEGIANCE**

**APPROVE FINAL EXPENDITURES FOR 2017**

1. 12/15/17 Warrant Total - \$62,402.58
2. 12/26/17 Warrant Total - \$53,654.57
3. 12/27/17 Warrant Total - \$265,506.32
4. 12/28/17 Warrant Total - \$2,072.00 (**GENERAL BOND**)

**NOMINATION AND APPOINTMENT OF SUPERVISOR & OFFICERS FOR 2018**

1. Chairperson (New Chairperson to continue with meeting)
2. Vice Chairperson
3. Assistant Secretary

**ACTION TO ESTABLISH DEPARTMENTAL BOARD RESPONSIBILITIES**

***Chairperson to appoint Supervisors in charge of:***

1. Administration
2. Police (NYCRP)
3. Highways
4. Water (Production & Distribution)
5. Sewer/Wastewater Treatment
6. Fire/Emergency Services
7. Recreation/Parks
8. Industrial/Commercial Development Committee
9. Dover Area Ambulance Club
10. MS4 Stormwater

**ACTION TO APPOINT TOWNSHIP VOTING DELEGATE & ACT 32 YORK COUNTY TAX COLLECTION COMMITTEE REPRESENTATIVE – YORK/ADAMS TAX BUREAU**

1. Board Representative – Trena M. Hall
2. Alternate – Stephen Stefanowicz

**APPOINT REPRESENTATIVE – YORK COUNTY LOCAL GOVERNMENT COMMISSION**

1. Board Representative – Stephen Stefanowicz
2. Alternate – Matthew Menges

**-CONTINUED-**

**Dover Township**  
**BOARD OF SUPERVISORS**  
**REORGANIZATION**  
**MEETING AGENDA**  
January 2, 2018

**-CONTINUED-**

**PAGE 2 OF 4**

**ACTION TO APPOINT PROFESSIONAL & DEPARTMENTAL OFFICIALS**

1. Township Manager – Laurel A. Oswalt
2. Township Secretary– Tiffany A. Strine
3. Township Treasurer – Trena M. Hall
4. Township Engineer – C.S. Davidson/Terry A. Myers, P.E.
5. Township Zoning Officer – Georgia A. Sprenkel
6. Sewage Enforcement Officer – Eric Swiger
7. Sewage Enforcement Officer Alternate – Keith Hunnings
8. Township Fire Marshal – Glenn P. Jansen
9. Township Emergency Management Officer – Anne Zarlenga

**ACTION TO APPOINT LEGAL COUNSEL FOR BOARDS & COMMISSIONS**

1. Board of Supervisors – Charles A. Rausch, Esq.
2. Planning Commission – Blakey, Yost, Bupp & Rausch, LLP

**ACTION TO APPROVE BANK DEPOSITORIES AND FINANCIAL INSTITUTIONS FOR 2017**

1. M & T Bank
2. BB&T Bank
3. Pennsylvania Local Government Investment Trust
4. Wealth Management
5. Fulton Bank
6. PeoplesBank
7. ACN Bank

**NEW APPOINTMENTS/REAPPOINTMENTS OF BOARDS AND COMMISSION DISCUSSION**

1. Auditors – Katrina L. Delauter
2. Planning Commission Reappointment – Eric Harlacher
3. Sewer Authority Reappointment – Robert T. Stone
4. Zoning Hearing Board Reappointment – Steven R. Barkdoll

**-CONTINUED-**

**Dover Township**  
**BOARD OF SUPERVISORS**  
**REORGANIZATION**  
**MEETING AGENDA**  
January 2, 2018

**-CONTINUED-**

**PAGE 3 OF 4**

**ACTION TO APPOINT REPRESENTATIVES FOR THE YORK COUNTY  
STORMWATER CONSORTIUM REGIONAL COMMITTEE**

1. Board Representative – Michael Fleming
2. Alternative – Robert Stone

**APPROVAL OF RESOLUTIONS FOR 2018**

**Resolution 2018-01** – 2018 Fee Schedule

**Resolution 2018-02** – Ratifying and Confirming the Appointment to the Dover Township Zoning Hearing Board

**APPROVAL & ADOPTION OF 2018 MEETING SCHEDULE**

***Board of Supervisors*** – January 8 and 22; February 12 and 26; March 12 and 26; April 9 and 23; May 14 and 28; June 11 and 25; July 9 and 23; August 13 and 27; September 10 and 24; October 8 and 22; November 12 and 26; December 10, 2018 at 7:00 PM. A work/executive session can be scheduled before and after each regular meeting – Township Municipal Building

***Planning Commission*** – 1<sup>st</sup> Wednesday of each month at 7:00 PM – Township Municipal Building

***Zoning Hearing Board*** – 3<sup>rd</sup> Wednesday of each month at 7:00 PM – Township Municipal Building

***Sewer Authority*** – 4<sup>th</sup> Wednesday of each month at 7:00 PM, except for the November meeting to be held on the 21<sup>st</sup> and the December meeting to be held on the 19<sup>th</sup> – Wastewater Treatment Plant

***Codes Enforcement Board*** – at the call of the Chairman

***Industrial/Commercial Development Committee*** – 4<sup>th</sup> Wednesday of each month at 4:00 PM – Township Municipal Building

**-CONTINUED-**

**Dover Township**  
**BOARD OF SUPERVISORS**  
**REORGANIZATION**  
**MEETING AGENDA**  
January 2, 2018

**-CONTINUED-**

**PAGE 4 OF 4**

**Agricultural Security Committee** – at the call of the Chairman

**ACTION TO ESTABLISH/TREASURERS BOND FOR - \$1,000,000.00**

**ACTION TO APPOINT MEMBERS OF VACANCY BOARD – BOARD OF SUPERVISORS PLUS AN ADDITIONAL RESIDENT AT LARGE**

Resident at Large – W. Michael Hoffman

**ACTION TO AUTHORIZE MEETING, CONVENTION, SEMINAR ATTENDANCE:**

SUPERVISORS, TOWNSHIP MANAGER, ADMINISTRATIVE ASSISTANT, SECRETARY, TREASURER, AND DESIGNEES acting as “Delegate(s)” of Dover Township, may apply for reimbursement of expense as provided by the Commonwealth of Pennsylvania “Statue, Law”, and/or “Code”

**ACTION TO APPOINT BOARD MEMBER AS VOTING DELEGATE AT 2018 STATE CONVENTION**

**PLEASE NOTE:** *The next scheduled meeting of the Board of Supervisors is Monday, January 8th, 2018.*