

Dover Township  
**Board of Supervisors Minutes**  
November 13, 2017

The Dover Township Board of Supervisors' meeting for Monday, November 13, 2017, was called to order at 7:02 p.m. by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present: Charles Richards, Stephen Parthree, Matthew Menges, and Robert Stone. Present on behalf of the Township: Laurel Oswalt, Township Manager; Charles Rausch, Township Solicitor; and Michael Fleming, Township Public Works Director. Also present: Recording Secretary and two citizens.

A moment of silence was observed and the Pledge of Allegiance was recited. It was reported that the Board met in an Executive Session at 6 p.m., immediately prior to this meeting to discuss personnel matters.

**Minutes**

**Motion** by Stone, second by Richards, to approve the Minutes of the Board of Supervisors Meeting of October 23, 2017. All members voted aye; motion carried.

**Treasurer's Report of Current Expenditures**

**Motion** by Menges, second by Parthree, to approve the following:  
Warrant Total for October 27, 2017, for \$351,020.94; and Warrant Total for November 13, 2017, for \$423,496.14. All members voted aye; motion carried.

**Information on Events and/or Local Announcements**

Christmas in the Park is December 2, 5 to 8 p.m. The high school play performances are November 17, 18. There will also be several concerts in December.

**Public Comment**

Nothing at this time.

**Solicitor's Report**

1. Discussion of Act 42 of 2017 regarding mini-casinos in Dover Township

Mr. Rausch discussed the opt-out provision. Action must be taken by December 31, 2017. Mr. Richards asked about preventing such uses around schools, etc. Mr. Rausch noted that those provisions are already provided in the Act. It was noted that there is a 2% give-back to the host community. In general, the Board was split on whether it is a good idea. Mr. Menges suggested since a decision to prohibit mini-casinos must be made by the end of the year, that the resolution be passed and the Township take a look at its zoning provisions. The Township can change its position to opt-out of the matter at a later date, after the zoning has been reviewed. Chairman Stefanowicz suggested that if the Township opts out, the state will not entertain putting a casino in the Township. Overall, it's rather unlikely that Dover Township will be selected for a casino.

The Board requested that the Resolution be prepared for consideration at a future meeting.

**Motion** by Parthree, second by Richards, to *table* this issue until next meeting. All members voted aye; motion carried.

## 2. Creekside Road Dedication discussion

Mr. Rausch gave the history of this development. The road isn't dedicated to the Township yet, so there's a question of who will handle snow removal. The road was paved but with no crown. The stormwater permit has expired, and a new one will need to be obtained for the stormwater improvements to be finalized. Mr. Fleming indicated the road was paved incorrectly without an inspector's approval, and there could be a problem with drainage. Mr. Fleming stated a third party could perform core samples of the road to ensure there are not additional issues with the work. Mr. Menges asked about the terms of the contract between the developer and the contractor. He wanted to know if the Township could be assigned those rights under the contract by the developer.

The Board agreed that until the developer and Township have adequately resolved this matter, the Township will end up plowing the snow, even though the road hasn't officially been dedicated yet. The Board further agreed that the pond and the road aren't tied together, so the stormwater pond improvements shouldn't affect the road finishing and dedication. Consensus was also reached to have the core samples performed by a third-party. Mr. Rausch will contact Mr. Hueke about the terms of his contract with the contractor.

### **Manager's Report**

1. Award of items to highest responsive bidders on Municipi Bid Sale.

**Motion** by Stone, second by Richards, to award the items to the highest responsive Municipibid bidder for the items in question. All members voted aye; motion carried.

2. Discussion regarding the Intermediate Avenue Extended Project.

Ms. Oswalt indicated that at last month's meeting it was suggested that the School District and/or Developer would consider helping to pay for the intersection. Ms. Oswalt has received confirmation that neither party is willing to take on that additional financial responsibility. Consensus was reached to move forward with the development of an agreement regarding this project, building in some flexibility for the construction for the Township portion.

3. Resolution 2017-21 authorizing the Assistant Secretary to sign the Planning Module for the Hilton Ave Partners- 1515 Hilton Avenue Plan.

**Motion** by Menges, second by Stone, to adopt Resolution 2017-21, authorizing the Assistant Secretary to sign the Planning Module for the Hilton Avenue Partners Plan, 1515 Hilton Avenue. All members voted aye; motion carried.

4. Authorization of the Agreement of Sale of Nitrogen Credits from the Dover Township WWTP to Pennsylvania American Water.

**Motion** by Stone, second by Menges, to approve the authorization of the Agreement of Sale of Nitrogen Credits from the Dover Township WWTP to Pennsylvania American Water. All members voted aye; motion carried.

### **MS-4 Updates**

1. Authorization to have the Chair sign the Temporary Construction Easement for 2537 Willapa Drive.

**Motion** by Menges, second by Stone, to authorize the Chairman to sign the Temporary Construction Easement for 2537 Willapa Drive. All members voted aye; motion carried.

There were no questions on the Public Works Department report.

Mr. Richards offered kudos to the crews who have been cleaning up the municipal lot to prepare for the new building. All Board members agreed that the crews have been working well together on these projects.

### **Old Business**

1. Update on the backyard drainage issue at 4289 Winchester Road.

Chairman Stefanowicz provided several pictures for tonight's meeting. He asked if the board members were ready to select a course of action to have the situation resolved. The homeowner feels that the concrete frame is sinking, making the situation worse. Mr. Menges is opposed to making any repairs, but if the Township ultimately does repair the area, he suggested an agreement between the homeowner and the Township detailing future responsibilities for any other situation that may or may not develop after the repair is made. Mr. Richards indicated he would like more time on this matter.

**Motion** by Richards, second by Parthree, to *table* until next meeting. All members voted aye; motion carried.

### **Comments/New Business from Board of Supervisors Members**

Mr. Richards noted no damage to the fire equipment last month. Also, the fire company roof is on and painted.

Mr. Parthree stated there will be meetings held in December, January, February, and March to discuss how to proceed with the golf course project. Anyone interested should attend. Mr. Stone and Mr. Richards are interested in attending those meetings. Ms. Oswalt gave the list of parties that were requested to participate in the plan's development.

Mr. Stone indicated he will not be at the next November meeting.

Mr. Stefanowicz reported the Dover Township WWTP was selected as the premier plant for next year (September 14, 2018, date that the honor will be bestowed). Congratulations was expressed to all those involved.

### **Public Comments**

Scott Miller, 4912 Harmony Grove Road, had a question about the Intermediate Avenue expansion/extension. Will the road expansion affect his property? He'd like to expand his business and doesn't want to do the wrong thing. Ms. Oswalt noted that there will likely be a land swap presented to him by the developer. The plan/design of the road isn't complete yet, so there's nothing definitive yet to show or tell Mr. Miller. He does feel that the traffic signal would be helpful to his trucks that turn onto Route 74. Of course, as soon as any information becomes available, it will be presented to Mr. Miller, and if he has questions or comments, he should certainly call the Township.

**Motion** by Parthree, second by Stone, to adjourn the meeting. All members voted aye; motion carried. The meeting adjourned at 8:14 p.m.

Respectfully submitted,

Julie B. Maher  
Recording Secretary

Laurel Oswalt,  
Township Manager