

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
September 26, 2011**

The Dover Township Board of Supervisors regular meeting for Monday, September 26, 2011 was called to order at 7:04 PM by Chairwoman Shermeyer in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Chair Madelyn Shermeyer, Monica Love, and Duane Hull. Other Township Representatives in attendance were Laurel Wilson, Township Manager; Atty. John Baranski, Jr., Township Solicitor; Terry Myers, Township Engineer; Charles Farley, Public Works Director; and Dawn Slegel, Recording Secretary. *Supervisors Husson and Kann were absent with prior notification.* There were 13 citizens and 1 reporter seated in the audience. This meeting has been recorded for minute purposes only.

Chair Shermeyer requested a moment of silence and remembrance for all those who stand in harm's way and their families, followed by the reciting of the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES FOR AUGUST 22, 2011

Supervisor Love corrected Paragraph 9, Page 8 of the Meeting Minutes for August 22, 2011 in which Supervisor Hull commented that he recently visited some beautiful parks within York County and he hoped that Dover Township could *duplicate*, instead of reciprocate, some of their features in the Township's parks.

Supervisor Hull agreed with this change.

Motion by M. Love and second by D. Hull to approve the meeting minutes for August 22, 2011 as amended. **Passed** with 3 ayes.

TREASURER'S REPORT

Chair Shermeyer reported that the warrant total for September 1, 2011 was in the amount of \$66,755.91.

Motion by D. Hull and second by M. Love to approve the warrant total for September 1, 2011 in the amount of \$66,755.91 as presented. **Passed** with 3 ayes.

Chair Shermeyer reported that the warrant total for September 12, 2011 was in the amount of \$598,814.46.

Supervisor Hull questioned whether the two Price Refrigeration invoices were both for repairs of the same freezer at the Community Building.

Manager Wilson noted that one invoice did not indicate that it was for the Community Building. She will have to check further into the matter.

Motion by M. Love and second by D. Hull to approve the warrant total for September 12, 2011 in the amount of \$598,814.46 as presented. **Passed** with 3 ayes.

Chair Shermeyer reported that the warrant total for September 26, 2011 was in the amount of \$326,832.87.

Motion by M. Love and second by D. Hull to approve the warrant total for September 26, 2011 in the amount of \$326,832.87 as presented. **Passed** with 3 ayes.

PUBLIC COMMENT PERIOD

Listed on the Agenda

Dave Erney - Dover Halloween Parade - Mr. Erney reported that four bands will be performing this year and includes the Kiltie Band of York. The parade will consist of seven divisions and several baton groups. The expenses are estimated to cost \$3,550 with income of approximately \$1,135. He requested a donation from the Township for the bands of \$1,750.

Motion by D. Hull to donate \$1,500 to the Dover Halloween Parade. No second was received.

Supervisor Love commented that she could not support this motion because of the burden of the flood recovery costs placed on the Township.

Motion by M. Shermeyer to donate \$1,000 to the Dover Halloween Parade with the stipulation that the Township Staff receive a \$1,000 for their Christmas Party to a restaurant this year instead of their own cost and preparation.

Supervisor Love stated that she could not support her motion either.

Chair Shermeyer withdrew her motion.

Motion by M. Love and second by D. Hull to donate \$1,200 to the Dover Halloween Parade. **Denied** 2 ayes and 1 nay with opposition by M. Shermeyer.

Troy Dettinger, 3112 Glen Hollow Drive - Sewer & Water Bill Delinquent Fees - Mr. Dettinger noticed on his last utility bill that he had received late charges for the past quarter which had been apparently lost in the mail. He noted that this has also occurred to his neighbors. Through no fault of his, he requested that the Board waive his late fees in the amount of \$15.59.

Supervisor Love noted concerns on his payment history.

Motion by M. Love and second by M. Shermeyer to deny waiving the late fees for 3112 Glen Hollow Drive. **Passed** with 3 ayes.

Edward Harvey, 1743 Oakley Drive - Water Drainage - Mr. Harvey distributed a map and photographs to the Board for their review. He reported that the stormwater is coming from Hilton and Brookside Avenues and Imperial Drive which do not contain any storm drains. The four basins near his home on Oakley Drive cannot handle all this water. He proposed that the Township install a grate across Oakley Drive.

Mr. Farley explained that the crew televised the line where the sink holes appeared. They discovered a twelve foot section with sink holes at either end possibly contributed to a change in the pipe material. There didn't seem to be any sand or dirt in the pipe. He resolved that the line would be re-televised and that the Township's engineering firm would be consulted for assistance on a solution.

Board Consensus was to have the Township Engineer evaluate the situation.

Frank Tardio, 1750 Oakley Drive - Water Drainage/Sink Hole Issues - Mr. Tardio also presented the Board with additional photographs of the area. His concern was for the safety of his and neighborhood children due to the swiftness of the flowing water. He noted that on a regular rain that the drains cannot keep up with the amount of water they receive. He was appreciative for the Township's assistance in resolving this issue.

Martin Constanzer, 3170 Cypress Road South - Waiver Request for Fence in Drainage Easement - Mr. Constanzer requested a waiver for a backyard fence. He presented photographs and a sketch of his property to the Board. His request entails the installation of a four foot high vinyl fence with a two inch rise on the bottom (to allow the waterflow) for the security of two dogs and a small child. Part of the fence is shared with his neighbor's. He noted that the drainage easement worked well during the recent rainstorms. The panels and posts will be removable so the Township can access the easement area.

Manager Wilson advised that an agreement needs to be prepared with the property owner paying the cost preparation and recording fees approximately \$100.

Atty. Baranski added that the agreement gives the property owner the right to build within the Township's easement subject to the Township's easement rights.

Mr. Constanzer was agreeable to the terms and conditions involved with the fence agreement.

Mr. Farley requested that the fence be raised 2 ½ inches from ground level.

Supervisor Love noted that it is the property owner's responsibility to keep debris from accumulating underneath the fence.

Motion by D. Hull and second by M. Love to approve the waiver request to install a fence within the drainage easement at 3170 Cypress Road South contingent on the execution of a fence agreement. **Passed** with 3 ayes.

Not Listed on the Agenda

Regina Springer, resident on Marlborough Road in the Edgewood Park Development, stated that the water situation on her property continues to worsen. She informed the Board that the water is now ponding in her front yard along with the prior problem with water in her backyard. She and several neighbors were present to request that the Board proceed with their plans to alleviate this stormwater problem.

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Manager Wilson reported that all of the easements have been signed. Updated budget figures need to be provided for the 2012 Budget.

Dave Erney, 5767 Old Carlisle Road, made the Board aware of holes that need to be patched along the right-of-way of Old Carlisle Road near Kochenour Lane.

Supervisor Love stated that a road inspection is planned for Friday, September 30th.

Mr. Erney mentioned that he will mark the areas with orange paint.

Donald Hively, 5657 Paradise Court, requested that on their road inspection the Supervisors should take a look at Robin Road between Paradise and West Canal Roads for base repairs.

There wasn't any further comments from the public at this time.

ENGINEER'S REPORT by Terry Myers

Approval of Contract Change Order No. 1 to Decrease the Amount (\$857.00) to Poole Construction for Carousel Building - Mr. Myers reported that a credit of \$4,500 was included in the change order for the approved windows. Also, Change Order No. 1 contains modifications to the steel roof structure in the amount \$3,643 which decreases the total contract by \$857.

Motion by M. Love and second by D. Hull to approve Contract Change Order No. 1 which was a net change in the contract price of \$857.00 for the Carousel Building. **Passed** with 3 ayes.

Approval of Application for Payment No. 3 in the Amount of \$92,933.10 to Poole Construction for Carousel Building - Mr. Myers reported that the total value of the work to date is \$169,274 of which \$59,413.50 has been paid and 10% retained leaving a net amount for payment of \$92,933.10.

Motion by M. Love and second by M. Shermeyer to approve Application for Payment No. 3 in the amount of \$92,933.10 to Poole Construction for the Carousel Building. **Denied** with 2 ayes and 1 nay with opposition by D. Hull.

SOLICITOR'S REPORT by Atty. John Baranski, Jr.

Atty. Baranski had nothing to report at this time.

MANAGER'S REPORT by Laurel Wilson

Resolution 2011-19 2011 Road Adoptions - Mr. Myers reported that the wearing course has been completed on the streets in Ashcombe Farms Phases 3 and 4. The contractor also had to make a storm sewer repair. The calculation for the PennDOT liquid fuels reimbursement paid by the contractor would be .25 of a mile at \$2,259 totaling \$564.75 which Mr. Nadu stated he would pay tomorrow if the street were approved for adoption this evening.

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Manager Wilson reported that Mr. Nadu still has some outstanding engineering bills.

Motion by M. Love and second by D. Hull to approve Resolution 2011-19 contingent on payment by the contractor of the PennDOT liquid fuels reimbursement, outstanding engineering bills, and/or any other bills for this project. **Passed** with 3 ayes.

2012 SPCA Animal Care and Housing Agreement - Manager Wilson reported that there is an increase in the Township's fee to the SPCA due to the change in the 2010 Census population for Dover Township from 18,000 to 21,000 which is multiplied by the per capita rate of \$.50 (this rate remained the same). The annual total for 2012 is \$10,539.00.

Motion by D. Hull and second by M. Love to approve the 2012 Animal Care and Housing Agreement in the amount of \$10,539.00.

Supervisor Love requested that the benefits of the SPCA be published in Township Newsletter so that the residents can take advantage of these services.

Chair Shermeyer added that the residents should know how much this service costs the taxpayers of the Township in that article also.

Amended Motion by D. Hull and second by M. Love to approve the 2012 Animal Care and Housing Agreement in the amount of \$10,539.00 and to include the benefits and costs associated with the services of the SPCA in the next Township Newsletter. **Passed** with 3 ayes.

2012 Hemler Animal Control Contract Renewal - Manager Wilson reported that the \$350 retainer fee remains the same as last year, but that the hourly service charge has increased. She stated that licensed dogs are returned to their owners and the owners reimburse these fees.

Motion by M. Love and second by D. Hull to approve the 2012 Hemler Animal Control Contract Renewal. **Passed** with 3 ayes.

Minimum Requirement and Minimum Municipal Obligation for 2012 - Manager Wilson reported that this MMO is for the non-uniformed employees' pension plan.

Motion by M. Love and second by D. Hull to approve the non-uniformed employees' pension plan municipal requirement and minimum municipal obligation for the 2012 municipal budget. **Passed** with 3 ayes.

Manager Wilson reported that there is an increase in the State reimbursement for the pension per unit value according to the provided information from R. J. Hall Company.

Authorization for Advertisement to Appoint Hamilton Musser, Certified Public Accountants for Fiscal Year 2011 - **Motion** by D. Hull and second by M. Love to authorize the advertisement of Hamilton Musser, CPA for the fiscal year 2011. **Passed** with 3 ayes.

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Statement of Support for American Soldiers Serving in the National Guard and Reserve - Motion by M. Shermeyer and second by M. Love to support the statement for the National Guard and Reserve. **Passed** with 3 ayes.

Stormwater Complaint - Manager Wilson received a request from the Township Building Code Official for the Township Solicitor's assistance in handling a letter of response to a stormwater issue between neighbors.

Motion by M. Love and second by D. Hull to authorize the BCO to contact the Township Solicitor to prepare a letter regarding this issue. **Passed** with 3 ayes.

Budget Liaison Meetings - Manager Wilson requested that the Liaisons schedule their departmental meeting on their portion of the budget as soon as possible.

Ashley Farms Parking Issue - Manager Wilson reported that this parking issue will be addressed through enforcement by the police department.

Flood Dumpsters Extension - Manager Wilson reported that the Township has provided a dumpster for flood victims to dispose of flood-related items the past two Saturdays. She inquired whether the Board wanted to extend this service for another Saturday.

Board Consensus was to terminate this service.

OLD BUSINESS

There wasn't any old business to be discussed at this time.

COMMENTS/NEW BUSINESS FROM THE BOARD OF SUPERVISORS

Supervisor Hull was unaware that the parks caretaker had resigned and expressed displeasure with the temporary arrangements.

Manager Wilson reported that options to hire a current employee who is retiring are being discussed.

Supervisor Love thanked everyone involved with the flood clean-up efforts and the public for working together with neighbors and completing things in a safe manner.

Chair Shermeyer requested money be provided for the Township employees to be treated to a Christmas Party this year.

Motion by M. Love to budget \$500 for a Employee Christmas Party either a catered lunch or taken to a restaurant. **Motion withdrawn** due to a lack of a majority vote (As a Township employee, Supervisor Hull chose to abstain).

Chair Shermeyer addressed an article in the recent Township News on E1 sewer systems noting potential use in the Mount Royal and Davidsburg areas.

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Chair Shermeyer informed the Board that the State Asset equipment will be displayed at the Township Building on Monday, October 24, 2011, 6:00 PM before the meeting for their observation.

Manager Wilson announced that the Patrick Dolan Memorial Basketball Tournament raised \$4,800 this weekend for improvements to Brookside Park. The tournament was sponsored by the Dolan family and Outback Steakhouse (where Patrick was employed).

Chair Shermeyer addressed an issue by a resident on the 4200 block of South Salem Church Road relating to the manhole bumps on the resurfaced roadway. She noted that they need to be raised along with the other manholes on the Admire Road between Davidsburg and South Salem Church Roads.

COMMENTS FROM THE PUBLIC PRESENT

Cheryl Miller, 4257 Marlborough Road, noted maintenance issues with her neighbor's pool at 4249 Marlborough Road.

Manager Wilson will advise the Township Building Code Official of this matter.

There weren't any further comments from the public at this time.

Motion by D. Hull and second by M. Love to adjourn the meeting at 8:53 PM.

Respectfully submitted by:

Dawn D. Slegel, Township Secretary

