

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
March 28, 2011**

The Dover Township Board of Supervisors regular meeting for Monday, March 28, 2011 was called to order at 7:03 PM by Chairwoman Shermeyer in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Chair Madelyn Shermeyer, Monica Love, Michael Husson, Duane Hull, and Curtis Kann. Other Township Representatives in attendance were Laurel Wilson, Township Manager; Atty. Charles Rausch, Township Solicitor; Terry Myers, Township Engineer; Karen Wilson, C. S. Davidson, Inc.; Charles Farley, Public Works Director; and Dawn Slegel, Recording Secretary There were 3 citizens and a news reporter seated in the audience. This meeting has been recorded for minute purposes only.

Chair Shermeyer requested a moment of silence and remembrance for all those who stand in harm's way and their families, followed by the reciting of the Pledge of Allegiance.

Chair Shermeyer announced that an executive session was held prior to this meeting at 6:30 PM on a real estate matter as was indicated on the agenda.

APPROVAL OF WORK SESSION MINUTES FOR MARCH 14, 2011

Motion by M. Love and second by M. Husson to approve the work session minutes for March 14, 2011 as presented. **Passed** with 4 ayes and 1 abstention by D. Hull.

APPROVAL OF MEETING MINUTES FOR MARCH 14, 2011

Motion by M. Love and second by C. Kann to approve the meeting minutes for March 14, 2011 as presented. **Passed** with 5 ayes.

TREASURER'S REPORT

Chair Shermeyer reported that the warrant total for March 28, 2011 was in the amount of \$388,091.77.

Supervisor Husson recommended that the warrant be approved reallocating the C. S. Davidson invoice for the engineering of the Carousel Building and the Regal Plumbing invoice for the Community Building restroom facilities be transferred from the Recreation In-Lieu-of Funds.

Supervisor Shermeyer questioned the purchase of the pressure washer bought from Lowe's for the parks. Her thought was that the Public Works Department already owned a heavy duty pressure washer.

Manager Wilson responded that she would check on the condition of the existing pressure washer and reason for the new purchase.

Motion by M. Husson and second by C. Kann to approve the warrant total of \$388,091.77 contingent on the three invoices in question. **Passed** with 5 ayes.

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PUBLIC COMMENT PERIOD

There weren't any comments from the public present at this time.

ENGINEER'S REPORT by Terry Myers

Stormwater Management Ordinance - Mr. Myers reported that he and Township Staff are meeting with the York County Planning Commission representatives to review the new Stormwater Management Ordinance. He will also be discussing with DEP the action needed to modify the Model Ordinance.

Tower Drive Road Improvements - Mr. Myers reported that the Highway Crew Leader has scheduled the tree removals on the Brosend and Nagle properties for next week. The relocation of the two utility poles by Met-Ed and Verizon will both be moved at no cost to the Township.

Carousel Building Update - Mr. Myers reported that the bid advertisement for the Carousel Building will be publicized sometime this week. The bid opening will be held on April 20 with the bid award on April 25.

Chair Shermeyer inquired about the project schedule of the Carousel Building for a grant application.

Mr. Myers replied that he will email a revised schedule to her.

George Street Culverts - Mr. Myers reported that the survey work has been completed and the design phase is in process along with getting the necessary permits submitted to DEP.

2011 Street Contracts - Mr. Myers reported that the bids will be opened Wednesday, April 6th at the Township Building with the bid award on April 11th.

Questions for the Engineer

Supervisor Kann suggested that the contractor for the Hilton Avenue Project be prompted to complete the street restoration work early this Spring.

Mr. Myers reported that the inspector stated that the contractor will be moving his equipment in early next week. Both the lawn and the street restoration work will be completed at that time. All of the work should be finalized within the next month.

Supervisor Hull questioned the connection of the residence of 1390 Hilton Avenue.

Manager Wilson noted that this address was sent a letter by the Public Works Director.

SOLICITOR'S REPORT by Atty. Charles Rausch

Post Adoption Advertisement - Atty. Rausch inquired about advertising the post adoption of the Zoning Ordinance and Subdivision and Land Development Ordinance. This will help foreclose a challenge on procedural issues. Atty. Rausch will prepare the procedure for this process.

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Zoning Ordinance Amendments - Atty. Rausch inquired whether the Board would choose to refer the Zoning Ordinance amendments made by the York County Planning Commission to the Dover Township Planning Commission.

Board Consensus was to have the Dover Township Planning Commission address the comments from the York County Planning Commission and give recommendations to the Board of Supervisors.

Mr. Myers asked that a copy of the adopted Zoning Ordinance and Subdivision and Land Development Ordinance Amendments be sent to the York County Planning Commission. The Township Secretary will send them copies.

Purchase and Sale of 2531 Municipal Road - Atty. Rausch reported that he has a contract for the purchase and sale of the property at 2531 Municipal Road which is presently the golf course behind the municipal building. It consists of 49.74 acres. The Township has made an offer of \$1,792,500 which is an average of the four appraisals obtained by both the Township and the current property owner. The Township will escrow \$25,000. The settlement is scheduled for June 30, 2011 with one-half of the cost due at that time and the other \$896,250 would be borrowed on or before December 31, 2011 secured by First Mortgage at 5% interest.

Motion by D. Hull and second by M. Love to proceed with the contract for the purchase and sale of 2531 Municipal Road by Dover Township. **Passed** with 5 ayes.

MANAGER'S REPORT by Laurel A. Wilson

Accept Resignation Letter from Patrick O'Connor on Zoning Hearing Board - **Motion** by C. Kann and second by M. Husson to accept the resignation of Patrick O'Connor from the Zoning Hearing Board. **Passed** with 5 ayes.

Manager Wilson reported that this leaves an alternate position vacant on the Zoning Hearing Board.

Discussion on May Property at 3790 West Canal Road - Manager Wilson reported this property had substantial fire damage in December, 2010. The dilapidated condition of the structure and the close proximity to the road poses serious safety issues. There was no insurance on the property and very little has been accomplished to clean up the property to date. She requested the Board's position on pursuing further enforcement action by the Township on the cleanup of this matter.

Board Consensus was to have Chair Shermeyer address the demolition work be pursued through discussion with Mr. Deiter to contact his source so the work will be completed by the April 15th deadline.

As long as some progress continues to move along, the Board does not want the Township to become involved on this private property.

Permission to Hold York Habitat for Humanity 8th Annual 5K Run on Saturday, July 9, 2011 at 8:30 AM along Butter Road - **Motion** by C. Kann and second by D. Hull to approve the York Habitat for Humanity 8th Annual 5 K Run along Butter Road on Saturday, July 9, 2011 at 8:30 AM.

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Passed with 5 ayes.

Authorize Township Manager to Sign 30 Day Extension for Union Contract - Motion by C. Kann and second by M. Husson authorizing the signing of another 30 day extension of the Union Contract by the Township Manager. **Passed** with 4 ayes and 1 abstention by D. Hull.

OLD BUSINESS

Supervisor Love commented that she has received three additional complaints about the lighting at Pro-Pallet.

Manager Wilson noted that she will forward Supervisor Love's concerns to the Zoning Officer.

Chair Shermeyer reported on PennDOT's response letter to Conewago Township that an engineering and traffic study will be performed to determine if any changes are warranted to the existing conditions at the intersection of Bull and Canal Roads.

COMMENTS/NEW BUSINESS FROM THE BOARD OF SUPERVISORS

Supervisor Hull inquired whether any more progress has been made to clean up the piles of tires on the McClintock property. His concerns were regarding the discovery of West Nile in the area and the standing water in these tires. He claimed that DEP needs to have the tires removed from this property.

Manager Wilson noted that DEP is aware of the situation and is unwilling to spend their funds to resolve this issue. Since the property owner is deceased, an estate was opened locally on the property.

Supervisor Kann questioned the sign that has been posted on the Lamparter property along Canal Road.

Chair Shermeyer responded that she spoke with the Highway Crew Leader who informed her that the Gas Company found some deficiencies in the pipes and sections will need to be replaced.

COMMENTS FROM THE PUBLIC PRESENT

Charles Sunday expressed his concern of the water line pipes extending above the ground on the Horn Farm from the Hilton Avenue Water Project. He farms this land and this will interfere with his plowing.

Mr. Myers stated that the right-of-way was granted by the Horns for the expansion of their future development. These two areas are approximately 10 foot x 10 foot and contain four water valve boxes. Mr. Myers proposed stoning the areas so that Mr. Sunday could continue plowing without disturbing or damaging these areas.

The Board authorized the Township Engineer to work with Mr. Sunday so that he can maneuver his farm equipment over the water line sites and continue his plowing.

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Chair Shermeyer adjourned the meeting at 8:53 PM into an Executive Session on a personnel matter.

Respectfully submitted by:

Dawn D. Slegel, Township Secretary