

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
February 28, 2011**

The Dover Township Board of Supervisors regular meeting for Monday, February 28, 2011 was called to order at 7:06 PM by Chairwoman Shermeyer in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Chair Madelyn Shermeyer, Monica Love, Michael Husson, Duane Hull, and Curtis Kann. Other Township Representatives in attendance were Laurel Wilson, Township Manager; Atty. Charles Rausch, Township Solicitor; Terry Myers, Township Engineer; Karen Wilson, C. S. Davidson, Inc.; Georgia Sprenkel, Zoning Officer; Charles Farley, Public Works Director; and Dawn Slegel, Recording Secretary. There were 6 citizens and a news reporter seated in the audience. This meeting has been recorded for minute purposes only.

Chair Shermeyer announced that a work session was held prior to this meeting on the creation of a strategic plan which was conducted by Al Weber of Tweed-Weber Inc. She requested a moment of silence and remembrance for all those who stand in harm's way and their families, followed by the reciting of the Pledge of Allegiance.

APPROVAL OF WORK SESSION MINUTES FOR FEBRUARY 14, 2011

Motion by D. Hull and second by M. Love to approve the work session minutes for February 14, 2011 as presented. **Passed** with 5 ayes.

APPROVAL OF MEETING MINUTES FOR FEBRUARY 14, 2011

Motion by M. Husson and second by C. Kann to approve the meeting minutes for February 14, 2011 as presented. **Passed** with 5 ayes.

TREASURER'S REPORT

Chair Shermeyer reported that the warrant total for February 28, 2011 was in the amount of \$368,014.08.

Motion by C. Kann and second by M. Love to approve the warrant total of \$368,014.08. **Passed** with 5 ayes.

PUBLIC COMMENT PERIOD

Steve Hall, 1291 Shadowbrooke Drive, reported a recent tragic accident which occurred on Cardinal Lane caused by a drunk driver. Since he moved here in 2007, there have been eight accidents at this location. He thought that the slight grade along with a curve attributes to the hazardous conditions. Speed also seems to be an issue on this stretch of road. It was his intention by his presence this evening to make the Township aware of this serious problem.

Chair Shermeyer recommended that the Police Liaison, Supervisor Hull, alert the Northern York County Regional Police of this situation in an attempt to control the speed.

Mr. Myers noted that major gas lines traverse this area.

Meeting Minutes of 2/28/11 - Page 2.

Supervisor Husson commented that the gas lines should be lowered so that the knoll can be cut back to make the road safer.

Supervisor Love stated that it is a gas main and other precautions could be taken.

Mr. Myers agreed that there is regulatory signage that could be installed.

Manager Wilson proposed that the Township Staff would research some options and report back on whether a traffic study should be performed on this portion of Cardinal Lane.

Board Consensus was to have the Township Staff review the options for this area of Cardinal Lane and forward their findings to the Board.

There weren't any additional comments from the public present at this time.

ZONING REPORT by Georgia Sprenkel

PL11-1 Miriam Lamparter Final 2-Lot Subdivision Plan - David Hoffman was present to represent the final 2-lot subdivision plan for Miriam Lamparter.

Supervisor Love expressed for the record that Mrs. Lamparter is her neighbor, but Supervisor Love will not recuse herself from voting because she felt she could be fair.

Mr. Hoffman stated that the plan consists of 83 acres on the east side of Butter Road and 49 acres on the west side of Butter Road for agricultural purposes. The east side of the property contains an existing farmhouse. The west side of the road contains the newly created Lot No. 3 which is vacant.

Motion by D. Hull and second by M. Love to grant the following waivers on the Miriam Lamparter Final 2-Lot Subdivision Plan: 1. Preliminary subdivision plan §304.2; 2. Add two foot contour intervals §501.2.R; 3. Calculate and note all existing environmentally constraining resources, specifically, trees, springs, and other significant natural features §501.2.P; 4. Provide location of corner markers on Lot No. 2 §706.4.; 5. Where a water main supply system is within 1,000 feet of the proposed subdivision, a completed water main supply system shall be provided connecting to the existing or proposed water main supply §713.3; and 6. Required cartway on Butter Road 36 feet with 8 foot shoulders, plus required curb and sidewalk §704.B. **Passed** with 5 ayes.

Motion by C. Kann and second by D. Hull to approve the Miriam Lamparter Final 2-Lot Subdivision Plan contingent on the completion of the outstanding items: 1. Submission of GIS disk §501.2.A; and 2. Owner's notarized signature on plan §502.2. **Passed** with 5 ayes.

PL07-16 Kunkel/Snyder 2-Lot Subdivision Plan extended to June 27, 2011 - The Board acknowledged the Kunkel/Snyder 2-Lot Subdivision Plan extension to June 27, 2011. Ms. Sprenkel reported that the extension is needed for DEP approval of the sewage planning module.

Meeting Minutes of 2/28/11 - Page 3.

ENGINEER'S REPORT by Terry Myers

Resolution 2011-09 Accepting Offer of Dedication for Public Use of Sanitary Sewer and Water Lines in Donwood Phases I and IIA - Mr. Myers stated that due to the economy, it could be a number of years before the streets in these phases will be adopted. An agreement has been signed by the developer that they will continue to be responsible for any damage to valves, curb stops, clean-outs, or manholes until the streets are adopted. The 18 month maintenance bond will begin for the water and sewer lines in the streets and the right-of-ways.

Motion by C. Kann and second by M. Love to approve Resolution 2011-09 accepting the offer of dedication for the public use of the sanitary sewer and water lines in Donwood Phases I and IIA. **Passed** with 5 ayes.

Approval of Change Order No. 4-Final for Contract Reduction of \$29,219.88 of the Hilton Avenue Water System Improvements Project - Mr. Myers reported that this change order adjusted the estimated quantities to the actual use quantities. The bottom line denoted a contract decrease of \$29,219.88. The original contract price was \$1,653,499.00 with prior change orders, which increased the cost, whereas this change order decreases the final contract price to \$1,627,384.63.

Motion by C. Kann and second by M. Husson to approve Change Order No. 4 for the contract reduction of \$29,219.88 on the Hilton Avenue Water System Improvements Project. **Passed** with 5 ayes.

Approval of Application for Payment No. 9 for \$12,887.06 to E.K. Service, Inc. - Mr. Myers reported that the total value of work to date is \$1,627,384.63 paid to date was \$1,446,054.25 with the total amount remaining to be paid of \$181,330.38. The work that must still be completed totals \$112,295.55 so the retainage of 150% of the project will be \$168,443.33. E.K. Service is entitled to \$12,887.06.

Motion by D. Hull and second by M. Love to approve Application for Payment No. 9 to E.K. Service, Inc. in the amount of \$12,887.06 for the Hilton Avenue Water System Improvements Project. **Passed** with 5 ayes.

Carousel Building Reconstruction Discussion - Mr. Myers reviewed the heating options from the previous work session in order for the Board to make a final decision.

Motion by M. Husson and second by C. Kann to not heat the Carousel Building. **Passed** with 5 ayes.

Supervisor Kann requested that the Township Engineer obtain a cost per sheet for the drywall and the cement board.

Supervisor Love questioned an insulation issue with moisture control due to the decision to not install a heating system in the building.

Meeting Minutes of 2/28/11 - Page 4.

Mr. Myers responded to previous questions noting that the windows contain one lock per sash and both sashes will tilt and slide. Laminated windows will crack under the same force as the regular window will shatter.

Motion by D. Hull and second by M. Shermeyer to authorize the installation of laminated windows. After some discussion, D. Hull withdrew his motion.

Motion by C. Kann and second by M. Love to install non-laminated windows and to utilize the screens that are sold with the windows. **Passed** with 5 ayes.

Motion by M. Love and second by C. Kann to install rain gutters along the roof line on each of the doors. **Passed** with 3 ayes and 2 nays with opposition by M. Husson and D. Hull.

Mr. Myers stated that the lighting plan will be worked out with the Recreation Director for the Carousel Building and she can inform the Board.

Chair Shermeyer requested that the local electricians be afforded the opportunity to bid on the electrical work.

Approval of Setback Agreement with the Faire Wynd Development - Mr. Myers showed on the Faire Wynd plan that some of the corner lots have a 35 foot setback. Faire Wynd is an open space development. According to the Zoning Ordinance, the setback requirement is only 30 feet.

Motion by M. Husson and second by M. Love to approve the Setback Agreement with the Faire Wynd Development. **Passed** with 5 ayes.

Adam & Kirsten Zeigler Small Flow Treatment Facility Discharge on to Township Road Right-of-Way - Mr. Myers reported that the sewer treatment facility runs through a chlorinator and continues down a drainage ditch. It will contribute about two gallons per minute at peak flow. It will flow through the pipe of the adjacent property owner to a small tributary.

Motion by M. Love and second by M. Shermeyer to allow the discharge from Adam and Kirsten Zeigler's small flow treatment facility to enter on to the Township road right-of-way. **Passed** with 4 ayes and 1 nay with opposition by M. Husson.

Question for the Township Engineer

Supervisor Love inquired about a recent legal ad published in the newspaper about a small flow treatment facility on Butter Road for Martin L. Green in which comments for a thirty day time period are to be directed to Dover Township. Township Staff had no prior knowledge of this publication.

Mr. Myers responded that as part of the planning module process, it may have to be advertised. A copy should have been submitted to the Township.

Meeting Minutes of 2/28/11 - Page 5.

Authorization to Advertise the Stormwater Management Ordinance - Mr. Myers reported that with the new Subdivision and Land Development Ordinance, a new stormwater management ordinance must be adopted because the previous stormwater provisions have been removed from the new SALDO. As an MS4 municipality, the State DEP Model Ordinance must be followed and also the County Integrated Water Resource Plan Sample Ordinance is incorporated, plus it addresses some other Township stormwater issues.

Motion by M. Love and second by M. Husson to authorize the advertisement of the stormwater management ordinance proposed by the Township Engineer. **Passed** with 5 ayes.

SOLICITOR'S REPORT by Atty. Charles Rausch

Atty. Rausch requested an Executive Session pertaining to a real estate matter.

MANAGER'S REPORT by Laurel A. Wilson

Ordinance 2011-03 Authorizing Participation in Intergovernmental Cooperation Agreement for the Central PA-York Energy Partnership with Springettsbury Township for the Collective Purchase of Energy Supplies and Services - **Motion** by M. Love and second by D. Hull to adopt Ordinance 2011-03 authorizing participation in the Intergovernmental Cooperation Agreement for the Central Pa-York Energy Partnership with Springettsbury Township. **Passed** with 5 ayes.

Acknowledgment of 2011 Conservation Easement Applications in Dover Township from the York County Ag Land Preservation Board - Supervisor Husson commented on the Wayne Myers parcels surrounding the developments as per the Comprehensive Plan, which is within the Township's growth boundary.

Chair Shermeyer commented that the Myers Farm was in existence before the neighboring developments.

Manager Wilson reported that she will provide Supervisor Husson's comment via letter to the York County Ag Land Preservation Board.

The Board acknowledged the 2011 conservation easement applications for Dover Township with Supervisor Husson's comment duly noted and addressed.

Union Contract Extension - Manager Wilson requested the Board approve another thirty day extension for the Union Contract.

Motion by C. Kann and second by M. Husson to approve extending the union contract agreement for another thirty days. **Passed** with 4 ayes and 1 abstention by D. Hull.

Heritage Senior Center Lease Agreement - Manager Wilson requested a three year term extension of the lease agreement with the Heritage Senior Center with the same terms effective immediately.

Meeting Minutes of 2/28/11 - Page 6.

Motion by M. Husson and second by D. Hull to approve a three year term of the Heritage Senior Center Lease Agreement with the same terms effective as of February 28, 2011. **Passed** with 5 ayes.

Executive Session - Manager Wilson requested an Executive Session relating to two personnel matters.

OLD BUSINESS

There was nothing at this time.

COMMENTS/NEW BUSINESS FROM THE BOARD OF SUPERVISORS

Supervisor Hull provided Chair Shermeyer with the 2010 Annual Report and the Staffing Report from the Northern York County Regional Police Department to review and circulate to the other Board members. He also requested an Executive Session with the other four Board Members only.

Chair Shermeyer informed the Board that she has six volunteers from the Greater Dover Area Historical Society who would be willing to paint the new restroom facilities in the Community Park. She suggested painting every other board to resemble the log house which is situated beside the restrooms.

Discussion was held on whether the stucco area was wider than the logs on the Log House. It was recommended that the restroom facilities be painted consistent to the Log House with two boards white and one board brown.

Motion by M. Husson and second by M. Love to allow the paint concept on the restroom facilities to be consistent with the horizontal spacing of the logs on the Log House. **Passed** with 5 ayes.

Chair Shermeyer proposed that the 100,000 Glen Gery bricks be utilized for the apron/patio area of the Carousel Building. She will discuss the brick style with the Recreation Director.

Board Consensus was that the Glen Gery bricks be used for the apron at the Carousel Building.

Chair Shermeyer discussed the trim color for the Carousel Building. She disliked green trim with the cinnamon colored roof as was suggested by the Recreation Director.

There weren't any comments from the public present.

Chair Shermeyer adjourned the meeting at 8:57 PM into an Executive Session on personnel and real estate matters.

Respectfully submitted by:

Dawn D. Slegel, Township Secretary

