

**DOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
January 24, 2011**

The Dover Township Board of Supervisors regular meeting for Monday, January 24, 2011 was called to order at 7:00 PM by Chairwoman Shermeyer in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Chair Madelyn Shermeyer, Monica Love, Duane Hull, and Curtis Kann. Supervisor Michael Husson was absent with prior notification. Other Township Representatives in attendance were Laurel Wilson, Township Manager; Atty. Charles Rausch, Township Solicitor; Terry Myers, Township Engineer; Karen Wilson, C. S. Davidson, Inc.; Georgia Sprenkel, Zoning Officer; Charles Farley, Public Works Director; and Dawn Slegel, Recording Secretary. There were 28 citizens seated in the audience. This meeting has been recorded for minute purposes only.

Chair Shermeyer requested a moment of silence and remembrance for all those who stand in harm's way and their families, followed by the reciting of the Pledge of Allegiance.

Chair Shermeyer welcomed Boy Scouts Troop No. 22 of Weigelstown who were attending in order to earn their citizenship and community merit badges.

**APPROVAL OF WORK SESSION MINUTES FOR JANUARY 10, 2011**

**Motion** by D. Hull and second by M. Love to approve the Work Session Minutes for January 10, 2011 as presented. **Passed** with 4 ayes.

**APPROVAL OF MEETING MINUTES FOR JANUARY 10, 2011**

Supervisor Hull corrected the typographical error of the word *grant* instead of using *grand* in the Treasurer's Report referring to the warrants' grand total.

**Motion** by M. Love and second by C. Kann to approve the corrected version of meeting minutes for January 10, 2011. **Passed** with 4 ayes.

**TREASURER'S REPORT**

Chair Shermeyer reported that the warrant total for December 31, 2010 was in the amount of \$118,791.30 and the warrant total for January 24, 2011 was in the amount of \$366,563.22 with a grand total of \$485,354.52.

**Motion** by D. Hull and second by C. Kann to approve the warrants' grand total of \$485,354.52. **Passed** with 4 ayes.

**PUBLIC COMMENT PERIOD**

**Request to be on Agenda**

**Deborah and Jack Wood, 3261 Fox Run Road - Sewer Easement Infringement Issue** - Mr. Farley explained that there is a problem with a sewer easement encroachment at 3261 Fox Run Road. He requested that the property owners, the Woods, attend the meeting this evening to resolve this issue. A fence, trees and a storage shed have been placed within the sewer easement area. The Woods were willing to cooperate so the Township can gain access to this easement and manhole.

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Mrs. Wood distributed photographs of the sewer easement area within their property. She stated that they would be placing a large gate on their privacy fence in the Spring to allow the Township access.

Mr. Farley reported that a building permit for the fence was not obtained which was installed approximately ten years ago per the Wood's recollection.

**Board Consensus** was that the Woods would not have to obtain a building permit for the fence due to the age of the fence installation.

Atty. Rausch will prepare an easement agreement to be signed and recorded. As a part of the agreement, Mr. Farley asked for a statement to be included to the effect that the Township reserves the right to clear the easement if needed.

### **ZONING OFFICER'S REPORT by Georgia Sprenkel**

**PL2010-2 Members 1<sup>st</sup> Federal Credit Union Final Land Development Plan** - Aaron Navarro of J. Michael Brill & Associates, Project Manager, represented Members 1<sup>st</sup> with the final land development plan. The proposed project is located at the intersection of Palomino Road and Carlisle Road where a 2,700 square foot facility will be constructed with two drive-thru lanes and an ATM lane and a parking lot along Carlisle Road. Access will be provided through an access drive which aligns with Palomino Road and the design allows for a future road connection constructed to current public street standards but maintained as a private drive by Members 1<sup>st</sup>. Stormwater management will be handled through a subsurface drain system which will be conveyed through the Wellspan property and onto the regional stormwater facility. Services for the site consist of public water and sewer. Public improvements on Carlisle Road consist of installation of a left turn lane, restriping, traffic pole relocations, and updating the handicap ramps. Additional road right-of-way has been dedicated for a future right turn lane on Carlisle Road.

The five waiver requests were addressed individually by the direction of a majority of the Board.

**Motion** by M. Love and second by C. Kann to grant Waiver No. 1 considering this plan as a preliminary and final land development plan per the requirement in §304.2. **Passed** with 4 ayes.

**Motion** by D. Hull and second by M. Love to grant Waiver No. 2 allowing the street trees to align the access drive due to the utility easement along Carlisle Road per the requirement in §1103.5. **Passed** with 4 ayes.

**Motion** by C. Kann and second by D. Hull to grant Waiver No. 3 allowing the parking lot to have a minimum radius of two feet per the requirement in §707.2. **Passed** with 3 ayes and 1 nay with opposition by M. Love.

**Motion** by M. Love and second by C. Kann to grant Waiver No. 4 exceeding the access drive width to 36 feet wide standard street width per the requirement in §709.8. **Passed** with 4 ayes.

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**Motion** by M. Love and second by D. Hull to grant Waiver No. 5 allowing the stormwater infiltration to be conveyed off-site to the regional stormwater facility per §19-306.1. **Passed** with 4 ayes.

Mr. Myers reviewed the outstanding plan conditions.

As per the discussion concerning water service, Members 1<sup>st</sup> has agreed to extend the eight inch existing water main from the end of the Wellspan property to the end of their access drive. The Township will be providing the materials to install an additional fire hydrant somewhere along the front portion of the Members 1<sup>st</sup> property.

Mr. Myers noted that the Township will need to sign the signal modification permit.

**Board Consensus** was to have the Township abandon the existing water service line for that property on the east side of Carlisle Road in exchange for Members 1<sup>st</sup>'s agreement to extend the eight inch water main on the west side of Carlisle Road from Wellspan to the end of the access drive.

Mr. Myers indicated that the traffic signage maintenance responsibility needs to be finalized with Doug Plank, ELA Traffic Engineer.

Mr. Lippa of Members 1<sup>st</sup> stated that they would not be constructing an access drive to meet the street standards if they were not willing to work with the Township in the future on the road connection.

Mr. Myers concluded from the Board's discussion to remove Condition No. 11 from the open items that at this time the Board was done trying to negotiate the street right-of-way for the future connection of Palomino Road from Carlisle Road to the Donwood Development.

**Motion** by M. Love and second by D. Hull to conditionally approve the Members 1<sup>st</sup> Federal Credit Union Final Land Development Plan contingent on the completion of the following outstanding items: 1. GIS disk submission per §501.2.A.; 2. Engineer's/Surveyor's seal, signature and date site added on the plan per §501.2.F; 3. Owners' notarized signatures added to the plan per §501.2.H.; 4. Existing environmentally constraining resources noted added to plan specifying none exist on the plan per §501.2.P; 5. Landscape Architect's seal and signature provided on the landscaping plan per §501.2.II; 6. Approval of the sewer and design obtained from the Public Works Director, along with execution of the Township Solicitor's prepared water agreement; 7. Approval of the traffic impact study obtained from the Township Engineer per §501.4; 8. Public improvement security per §602.1; Stormwater management approval obtained from the Township Engineer per §602.3; Soil erosion and sedimentation control plan approval obtained from the York County Conservation District per §602.4; and 12. A PennDOT Highway Occupancy Permit and a Modified Signal Permit must be obtained from PennDOT for the proposed intersection improvements. **Passed** with 4 ayes.

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**ENGINEER'S REPORT by Terry Myers**

**Hilton Avenue Water Improvements Project** - Mr. Myers updated the Board on the progress of the project noting the lines, services, and tanks have been completed, approved, and are now in operation. The contractor has completed the project, except for the final paving restoration on Virginia Avenue and the lawn restoration work.

**Approval of Application for Payment No. 8 to E.K. Service, Inc. in the Amount of \$25,093.67 for the Hilton Avenue Water System Improvements Project** - Mr. Myers reported that the total value of all work to date is \$1,515,089.08 and previously paid was \$1,420,960.58 leaving the amount due the contractor before retainage of \$94,128.50 deducting the 5% retainage of \$69,034.83 results in the net amount approved for payment of \$25,093.67.

**Motion** by D. Hull and second by M. Love to approve Application for Payment No. 8 to E.K. Service, Inc. in the amount of \$25,093.67 for the Hilton Avenue Water System Improvements Project. **Passed** with 4 ayes.

Mr. Myers reported that C. S. Davidson has developed a punch list along with assistance from the Water Department and it will be issued to the contractor along with the Notice of Substantial Completion. Another payment is expected to be presented to the Board next month reducing the contractor's retainage as per the contract.

**Carousel Building Reconstruction** - Mr. Myers reported that a preliminary cost estimate and a preliminary schedule were prepared for the reconstruction of the Carousel Building. He requested a work session before the next meeting to discuss the heating options with the mechanical engineer, Barton & Associates, and he should also have the final plans on the structure. He reviewed the schedule noting the first bid advertisement on March 14, the second bid advertisement on March 17, a prebid conference on March 23, open bids the week of April 4 with the award on April 11, the executed contract by April 25, the preconstruction meeting and the Notice to Proceed at the beginning of May, and the 120 day construction period with completion anticipated for the beginning part of September.

**George Street Culvert Replacement Project** - Mr. Myers reported that the permit process has begun on the culvert replacement project for George Street. The approvals have been obtained from the York County Planning Commission.

**SOLICITOR'S REPORT by Atty. Charles Rausch**

Atty. Rausch had nothing to report to the Board at this time.

**MANAGER'S REPORT by Laurel A. Wilson**

**Authorization to Advertise Ordinance 2011-02 Water Well Ordinance Amendments** - Manager Wilson reported that these amendments had been discussed previously with the Sewage Enforcement Officer.

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**Motion** by C. Kann and second by M. Love to authorize the advertisement of Ordinance 2011-02 the water well ordinance amendments. **Passed** with 4 ayes.

**Approval of the One Year Contract Extension with York Waste Disposal** - Manager Wilson reported that the five year contract will terminate on July 1, 2011 for the residential trash service. The current contract allows for an additional one year extension of the contract. York Waste has offered to continue their services for another year at the same price. Therefore, the Township Solicitor prepared Resolution 2011-06 which would authorize the one year contract extension with York Waste Disposal.

**Motion** by D. Hull and second by C. Kann to approve Resolution 2011-06 authorizing the one year contract renewal expiring on July 1, 2012 honoring the same terms and conditions as the 2006-2011 Municipal Waste and Recycling Contract with Republic Services of Pennsylvania, Inc. d/b/a York Waste Disposal. **Passed** with 4 ayes.

**Union Contract Extension** - Manager Wilson requested that the Board authorize the Township Manager to sign a sixty day extension of the Union Contract which will allow negotiations to continue until the end of February.

**Motion** by M. Love and second by C. Kann to authorize the Township Manager to sign a sixty day extension of the Union Contract until the end of February. **Passed** with 4 ayes.

**OLD BUSINESS**

There was nothing at this time.

**COMMENTS/NEW BUSINESS FROM THE BOARD OF SUPERVISORS**

Chair Shermeyer announced that Supervisor Husson was absent from this meeting with prior notification.

There weren't any comments from the public present.

Chair Shermeyer adjourned the meeting at 8:38 PM.

Respectfully submitted by:

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Dawn D. Slegel, Township Secretary