DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
January 10, 2011

The Dover Township Board of Supervisors regular meeting for Monday, January 10, 2011 was called to order at 7:00 PM by Chairwoman Shermeyer in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Chair Madelyn Shermeyer, Monica Love, Michael Husson, Duane Hull, and Curtis Kann. Other Township Representatives in attendance were Laurel Wilson, Township Manager; Atty. Charles Rausch, Township Solicitor; Charles Farley, Public Works Director; and Dawn Slegel, Recording Secretary. There were 11 citizens and a news reporter seated in the audience. This meeting has been recorded for minute purposes only.

Chair Shermeyer announced that a work session was held prior to this meeting with potential candidates for vacancies on various Township boards.

Chair Shermeyer requested a moment of silence and remembrance for all those who stand in harm’s way and their families, and also for the families of those involved in the Tucson, Arizona incident followed by the reciting of the Pledge of Allegiance.

APPROVAL OF WORK SESSION MINUTES FOR DECEMBER 13, 2010
Chair Shermeyer inquired about the building occupancy discrepancies referencing two different discussions during the work session.

Ms. Slegel reported that she noticed the differences but typed it as was stated by the persons indicated. The two separate discussions were about two different topics (sprinkler system requirements and the seating layout).

Atty. Rausch advised to place an asterick referencing at the bottom of the page that the carousel building’s occupancy is 300 reporting the accurate building occupancy and then stating in the minutes what was actually said.

Motion by M. Love and second by D. Hull to approve the Work Session Minutes for December 13, 2010 with Atty. Rausch’s noted amendment. Passed with 5 ayes.

APPROVAL OF MEETING MINUTES FOR DECEMBER 13, 2010
Supervisor Love corrected the typographical error of the word *wench* instead of using *winch* in the first paragraph on Page 7 of the December 13th meeting minutes.

Motion by D. Hull and second by M. Husson to approve the corrected version of meeting minutes for December 13, 2010. Passed with 5 ayes.

APPROVAL OF REORGANIZATION MEETING MINUTES FOR JANUARY 3, 2011
Motion by M. Love and second by M. Husson to approve the reorganization meeting minutes for January 3, 2011. Passed with 5 ayes.
TREASURER’S REPORT
Chair Shermeyer reported that the warrant total for December 31, 2010 was in the amount of $18,556.47 and the warrant total for January 10, 2011 was in the amount of $336,064.51 with a grand total of $354,620.98.

Motion by D. Hull and second by M. Love to approve the warrants’ grand total of $354,620.98. Passed with 5 ayes.

PUBLIC COMMENT PERIOD
Chair Shermeyer advised that she will adhere to the guidelines set in Resolution 2009-15 regarding the Public Comment Period.

Requests to be on Agenda
Anne Druck of the York County Convention & Visitors Bureau commented that she represented the tourism industry in York County. She distributed a packet of information which included their duties and responsibilities, a calendar of events, and a fact sheet. She presented new upcoming events for 2011. An interesting new event coming to York County in 2014 will be the Canadian and American Police and Fire Games. Uncork York Wine Trail has an upcoming event in March called “Tour de Tanks” where local wineries are open to the public each weekend in March. The County Visitors Bureau will also assist in promoting local area businesses.

Jeff Kemper, Need to Feed Event Director, requested temporary road closures in the Ashley Farms and Admire Springs Developments on Saturday, May 14, 2011 between 8:00 and 8:30 a.m. approximately ten minutes per intersection for the Need to Feed Fundraiser Event 5K Race. Other scheduled events for that day include a car show, family bike-a-thon, and marathon bike ride. Advance fliers will be distributed to the homeowners in these two developments.

Manager Wilson suggested that he contact the homeowners’ associations in Ashley Farms and Admire Springs Developments providing them with advance notification of this event and the temporary road closures. An article can also be placed in the Township Spring Newsletter which should be mailed sometime in April.

Motion by M. Husson and second by D. Hull to approve the temporary township roads closures needed for the Need to Feed Event on Saturday, May 14, 2011. Passed with 5 ayes.

Atty. Robert Dobslaw, Attorney for Kings Court, updated the Board on the Brownstone Manor Homeowners’ Association situation. He reported that the Brownstone Manor Development will have two separate homeowners’ associations, the existing homeowners’ association which will consist of the common areas in Phases 1 and 2 including the swimming pool in their community building and the new homeowners’ association responsible for the common areas of the phases being developed. Marty Dwyer, who usually speaks before the Board, was recently hospitalized and is now recuperating. The Board has been copied on all correspondence between the two entities.
Robert Stevens, 2736 Danielle Drive was not present for his request to be on the agenda to discuss the barking dog ordinance and enforcement by the Township.

Not on the Agenda
Steven Faggiano, 3839 Kings Lane, spoke on behalf of the Brownstone Manor Homeowners’ Association. He is currently the President of this HOA. The HOA and their attorney reviewed letters and other documentation from Kings Court. Disagreements between the two parties are pending regarding the formation of one homeowners’ association for the entire community.

Board Consensus was to have the Brownstone Manor Homeowners’ Association and the Developer, Kings Court, work together to develop one homeowners’ association for the entire Brownstone community.

SOLICITOR’S REPORT by Atty. Charles Rausch
Zoning Ordinance Update - Atty. Rausch reported that the recent changes were made to the zoning map. The final set of zoning amendments and the revised zoning map were delivered to the York County Planning Commission last Thursday to commence the 45 day review period. The Township Engineer found an additional change to the zoning ordinance the next day. His change was passed along to the York County Planning Commission. The Township Engineer also has some additional changes to the Subdivision and Land Development Ordinance. The earliest that the public hearing can be scheduled is the last meeting in February or the first meeting in March on both ordinances.

Nagle and Brosend Agreements - Atty. Rausch reported that he has received the signed settlement and road right-of-way agreements from Nagle and Brosend.

Motion by D. Hull and M. Love to approve and authorize the Chairperson to sign the Settlement and Road Right-of-Way and Easement Agreements for Nagle and Brosend for the Tower Road Improvements. Passed with 5 ayes.

MANAGER’S REPORT by Laurel A. Wilson
Ordinance 2011-01 Traffic Ordinance Amendments - Manager Wilson reported that these traffic ordinance amendments were authorized for advertisement at the December 13, 2010 Meeting.

Motion by C. Kann and second M. Love to adopt Ordinance 2011-01 the Traffic Ordinance Amendments. Passed with 5 ayes.

Resolution 2011-04 Liquor Referendum - Manager Wilson reported that this resolution will allow the question of whether to grant liquor licenses for the sale of liquor in Dover Township on the ballot if enough signatures are acquired on the petition.

Motion by M. Husson and second by D. Hull to approve Resolution 2011-04 the Liquor Referendum. Passed with 4 ayes and 1 nay with opposition by M. Shermeyer.
Resolution 2011-05 Planning Module for Lewis G. Kunkel & Cynthia A. Snyder - Motion by M. Love and M. Husson to approve Resolution 2011-05 authorizing the Secretary to sign the planning module for Lewis G. Kunkel and Cynthia A. Snyder. Passed with 5 ayes.

Donwood SARP Agreement - Manager Wilson reported that the Letter of Credit has expired on the Donwood SARP Agreement and the Board must determine how they want to pursue payment.

Motion by C. Kann and second by D. Hull to authorize the Township Solicitor to take the necessary action to afford payment of the Donwood SARP Agreement. Passed with 5 ayes.

Act 32 York County Tax Collection Committee Representative Appointment from Dover Township - Manager Wilson reported that Laurie Rummel was the representative and Michael Husson was the alternate appointments that were made last year for the Act 32 York County Tax Collection Committee Representatives from Dover Township.

Motion by D. Hull and second by M. Love to appoint Laurie Rummel as the Act 32 York County Tax Collection Committee Representative from Dover Township with Michael Husson as the alternate. Passed with 5 ayes.

Acceptance of Letter of Resignation from Robert Wright for the Planning Commission - Motion by M. Love and second by M. Husson to accept the letter of resignation from Robert Wright for the Planning Commission. Passed with 5 ayes.

Discussion on New Board Appointments - Manager Wilson reminded the Board of the open positions and the candidates who were interviewed to fill those positions.


Motion by M. Love and second by M. Shermeyer to appoint Carol Kauffman for the alternate position on the Planning Commission. Passed with 3 ayes and 2 nays with opposition by M. Husson and D. Hull.

Motion by D. Hull and second by M. Love to appoint Neil Hoffstot for the alternate position on the Zoning Hearing Board. Passed with 4 ayes and 1 nay with opposition by M. Husson.

Motion by C. Kann and second by D. Hull to appoint Brian Chamberlain for the plumber member on the Codes Enforcement Board. Passed with 5 ayes.

OLD BUSINESS
Draft Well Ordinance Amendments with Brad Hengst - There was nothing additional to report at this time.
COMMENTS/NEW BUSINESS FROM THE BOARD OF SUPERVISORS

Supervisor Hull requested that formal action be taken to eliminate the sandbox at Brookside Park.

**Motion** by D. Hull and second by M. Love to demolish and remove the sandbox at Brookside Park. **Passed** with 5 ayes.

Manager Wilson was instructed to notify the Township Demolition Crew to tear off the roof of the sandbox and dispose of the debris in the construction dumpsters.

Supervisor Husson requested that a violation letter be sent to remove the used furniture sign advertisement for a business outside the Township on the Members 1st property in accordance with the Sign Ordinance. Secondly, he asked that Royal Farms be informed, even though they have been removed, that the ten small sign ads along the front of their property on Route 74 were non-compliant with the Township’s Sign Ordinance. Lastly, the numerous banners located on the front of the Fox Beverage property are in violation of the Township’s Sign Ordinance. He requested that Township Staff also address this issue.

Supervisor Hull remarked about his concern with vehicles continuing to make illegal left turns into McDonald’s entrance from Route 74.

Chair Shermeyer noted that the signage on Route 74 is in accordance with the plans.

Supervisor Love requested that the Recreation Director provide the Board with an update on the progress of the Carousel Building reconstruction plans.

Chair Shermeyer reported that Baughmans will engrave the bricks for the Buy-a-Brick Program. She also announced that a tax exempt organization is willing to lay the bricks at no cost to the Township.

Supervisor Love questioned whether the Township was aware of the water test kits residents have received at the end of their driveways and whether the Township issued transient sales licenses for them.

Manager Wilson replied that the water test kits are a sales gimmick and the solicitation business licenses are issued by the Northern York County Regional Police Department.

Supervisor Kann reported the he addressed Chair Shermeyer’s concerns with the Police Chief and Supervisor Hull will have to follow up on this matter. He also announced that he will not be seeking another term as Township Supervisor.

Chair Shermeyer acknowledged the Dover Township Volunteer Fire Department trained responders involved with the trench rescue in Newberry Township on December 16, 2010. Attached is the list for the record.

Fire Chief Faust noted that Andy Wallace was missing from that list. He assisted with the rescue but was working for the Depot at the time.
Chair Shermeyer commented on her displeasure with the grant project selections made by the Pennsylvania Department of Transportation in which Dover Township’s project for the Palomino Road/Carlisle Road intersection improvements was not considered even though they had met all three of the grant’s criteria.

Chair Shermeyer adjourned the meeting at 8:28 PM on motion by D. Hull and second by M. Love.

Respectfully submitted by: ________________________________

Dawn D. Slegel, Township Secretary