DOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
REORGANIZATION  
January 3, 2011

The Dover Township Board of Supervisors Meeting for Monday, January 3, 2011 was called to order at 6:07 PM by Chairman Curtis Kann in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Curtis Kann, Michael Husson, Duane Hull, Madelyn Shermeyer, and Monica Love. Other Township Representatives in attendance were Laurel Wilson, Manager and Dawn Slegel, Secretary. There weren’t any citizens present. This meeting is being recorded for minutes purposes only.

FINAL EXPENDITURES FOR 2010
Chair Kann reported on finalizing the 2010 expenditures with the warrant total for December 23, 2010 in the amount $111,121.08.

Motion by D. Hull and second by M. Love to approve the December 23, 2010 in the amount of $111,121.08. Passed with 5 ayes.

Chair Kann also reported on the warrant total for December 30, 2010 in the amount of $134,627.69.

Motion by M. Love and second by M. Husson to approve the December 30, 2010 in the amount of $134,627.69. Passed with 5 ayes.

NOMINATIONS FOR THE 2011 SLATE OF OFFICERS
Motion by D. Hull and second by C. Kann to designate Supervisor Husson to take nominations for the position of Chairperson of the Dover Township Board of Supervisors for 2011. Nomination by C. Kann for Michael Husson as Chairman. Nomination by D. Hull for Madelyn Shermeyer as Chairperson. Motion by D. Hull and second by M. Shermeyer to close the nominations for Chairperson. Passed with 5 ayes. Denied the vote for Michael Husson as Chairman with 2 ayes and 3 nays. Passed the vote for Madelyn Shermeyer as Chairperson with 3 ayes and 2 nays.

Chair Shermeyer resumed the nominations for the other officer positions.

Chair Shermeyer opened nominations for the position of Vice Chairperson. Nomination by D. Hull for Michael Husson as Vice Chairman. Nomination by M. Shermeyer for Monica Love as Vice Chairperson. Denied the vote for Michael Husson as Vice Chairperson with 2 ayes and 3 nays. Passed the vote for Monica Love as Vice Chairperson with 3 ayes and 2 nays.

Chair Shermeyer opened nominations for the position of Assistant Secretary. Nomination by C. Kann for Michael Husson as Assistant Secretary. Passed with 5 ayes.

The 2011 Slate of Officers for the Dover Township Board of Supervisors is accepted as follows:
Chairperson Madelyn Shermeyer
Vice Chairperson Monica Love
Assistant Secretary Michael Husson
ESTABLISH DEPARTMENTAL BOARD RESPONSIBILITIES
Chair Shermeyer assigned the duties of liaison positions in 2011 as follows:
- Administration - Madelyn Shermeyer
- Police (Northern York County Regional Police) - Duane Hull
- Highways - Curtis Kann
- Water (Production & Distribution) - Monica Love
- Sewer/Wastewater Treatment - Michael Husson
- Fire/Emergency Services - Madelyn Shermeyer
- Recreation/Parks - Duane Hull
- Industrial/Commercial Development Committee - Madelyn Shermeyer
- Dover Area Ambulance Club - Michael Husson

TOWNSHIP VOTING DELEGATE FOR YORK ADAMS TAX BUREAU
Chair Shermeyer designated Laurie Rummel to be reappointed as the Dover Township Representative with Supervisor Michael Husson as the alternate representative at the York Adams Tax Bureau Meetings. Motion by D. Hull and second by M. Love to reappoint Laurie Rummel as the Dover Township Representative and Supervisor Michael Husson as the alternate for the York Adams Tax Bureau Meetings. Passed with 5 ayes.

YORK ADAMS TAX BUREAU AS THE LOCAL SERVICES TAX COLLECTOR - Motion by M. Husson and second by M. Love to authorize the agreement allowing York Adams Tax Bureau as the Local Services Tax Collector for Dover Township. Passed with 5 ayes.

YORK COUNTY LOCAL GOVERNMENT COMMISSION REPRESENTATIVE
Chair Shermeyer designated the reappointment of Madelyn Shermeyer as the York County Local Government Commission Representative with Michael Husson as the alternate representative. The Board agreed to the reappointment of Madelyn Shermeyer as the York County Local Government Commission Representative and Michael Husson as the alternate.

APPOINT PROFESSIONAL & DEPARTMENTAL OFFICIALS
Motion by D. Hull and second by M. Love to reappoint the Professional & Departmental Officials for 2011 as indicated:
- Township Manager - Laurel A. Wilson
- Township Secretary - Dawn D. Slegel
- Township Treasurer - Laurie J. Rummel
- Township Engineer - C. S. Davidson/Terry A. Myers, P. E.
- Township Zoning Officer - Georgia A. Sprenkel
- Sewage Enforcement Officer - Bradley D. Hengst
- S. E. O. Alternate - Richard K. Baade
- Township Fire Marshal - Glenn P. Jansen
Passed with 5 ayes.

ACTION TO APPOINT DUANE HULL (SUPERVISOR) AS WATER OPERATOR TRAINEE IN THE DOVER TOWNSHIP WATER DEPARTMENT FOR 2011
Motion by M. Love and second by M. Husson to reappoint Duane Hull as the Water Operator Trainee in the Water Department for 2011. Passed with 4 ayes and 1 abstention by D. Hull.
APPOINT LEGAL COUNSEL FOR BOARDS & COMMISSION
Motion by M. Husson and second by C. Kann to reappoint the legal counsel for 2011 as follows:
1. Board of Supervisors - Charles A. Rausch, Esq.
2. Planning Commission - Blakey, Yost, Bupp & Rausch, LLP
Passed with 5 ayes.

APPROVE BANK DEPOSITORY FOR 2011
Motion by D. Hull and second by M. Love to approve the bank depositories and financial
institutions for 2010 as listed: M & T Bank, Susquehanna Bank, Fulton Bank, Pennsylvania Local

NEW APPOINTMENTS/REAPPOINTMENTS TO BOARDS AND COMMISSION
Motion by M. Love and second by M. Husson to reappoint Wayne M. Hoffman to the Planning
Commission, Jane Ginter to the Zoning Hearing Board, and Dean Smith to the Sewer Authority
Passed with 5 ayes.

Manager Wilson stated that a work session has been scheduled to interview for the vacant positions
which include alternate positions on the Zoning Hearing Board and Planning Commission and a
plumber member for the Codes Enforcement Board.

2011 RESOLUTIONS
Resolution 2011-01 The 2011 Fee Schedule - Supervisor Hull questioned a rental fee for Pavilion
No. 1 at the Dover Area Community Park to help offset the cost of the new bathroom facilities. The
Board agreed that the cost should be the same as the rental of Pavilion No. 2 which is $25.00.
Motion by C. Kann and second by D. Hull to approve Resolution 2011-01 the 2010 Fee Schedule
as amended. Passed with 5 ayes.

Resolution 2011-02 Appointment of G. H. Harris Associates Inc. of Dallas, Pennsylvania, as
Dover Township’s Delinquent Tax Collector of Per Capita Taxes for the fiscal year of 2011 -
Motion by C. Kann and second by M. Husson to appoint G. H. Harris Associates Inc. of Dallas,
Pennsylvania, as Dover Township’s delinquent tax collector of per capita taxes for the fiscal year

Resolution 2011-03 Ratifying and Confirming the Appointments to the Dover Township
Zoning Hearing Board - Motion by C. Kann and second by D. Hull to approve Resolution 2011-03
to ratify and confirm the appointments to the Dover Township Zoning Hearing Board. Passed with
5 ayes.

2011 MEETING SCHEDULE
Board of Supervisors - January 10 and 24; February 14 and 28; March 14 and 28; April 11 and 25;
May 9 and 23; June 27; July 25; August 22; September 12 and 26; October 10 and 24; November
14 and 28; December 12, 2011, at 7:00 PM. The Board of Supervisors will hold a work session
before each meeting to begin at 6:00 PM and will continue with a work session following the
adjournment of each meeting as necessary at the Township Municipal Building.

**Planning Commission** - 1st Wednesday of each month at 7:00 PM - Township Municipal Building

**Zoning Hearing Board** - 3rd Wednesday of each month at 7:00 PM - Township Municipal Building

**Sewer Authority** - 4th Wednesday of each month at 7:00 PM - Wastewater Treatment Plant

**Codes Enforcement Board** - at the call of the Chairman

**Industrial/Commercial Development Committee** - at the call of the Liaison

**Agricultural Security Committee** - at the call of the Chairman

Chair Shermeyer requested that the Board only holds the second meeting in the months of June, July, and August.

Supervisor Husson recommended that the Industrial/Commercial Development Committee become active again because of the new Zoning Ordinance revisions. Chair Shermeyer agreed that the maps in the manual need to be revised.

**Motion** by M. Shermeyer and second by M. Love to approve the 2011 Meeting Schedule and various Boards, the Authority, and the Commission schedules for 2011 with the changes for only one meeting in June, July, and August on June 27, July 25, and August 22. **Passed** with 5 ayes.

**2011 TREASURER’S BOND**

**Motion** by D. Hull and second by M. Love to establish the Treasurer’s Bond for 2011 of $1,000,000.00. **Passed** with 5 ayes.

**VACANCY BOARD APPOINTMENT**

**Motion** by D. Hull and second by M. Husson to reappoint Kenneth D. Shaffer to be the Resident at Large on the Vacancy Board with the Board of Supervisors for 2011. **Passed** with 5 ayes.

**2011 MEETING, CONVENTION, SEMINAR ATTENDANCE AUTHORIZATION**

**Motion** by C. Kann and second by M. Husson to approve authorization of the 2011 meetings, conventions, and seminars attendance by the Supervisors, Township Manager, Administrative Assistant, Secretary, Treasurer, and other designees. **Passed** with 5 ayes.

**2011 STATE CONVENTION VOTING DELEGATE**

Supervisor Love stated that she would accept being the Voting Delegate at the State Convention for this year. **Motion** by C. Kann and second by M. Husson to appoint Monica Love as the Voting Delegate at the 2011 State Convention. **Passed** with 5 ayes.

Chair Shermeyer announced that the next meeting of the Dover Township Board of Supervisors is on Monday, January 10, 2011 with a work session at 6:00 PM to interview candidates for the various board vacancies.
With no further business, Chair Shermeyer adjourned the reorganization meeting at 6:43 PM.

Respectfully submitted by: _______________________________
Dawn D. Slegel, Township Secretary