# DOVER TOWNSHIP
# BOARD OF SUPERVISORS MEETING
# REORGANIZATION
# January 3, 2011

The Dover Township Board of Supervisors Meeting for Monday, January 3, 2011 was called to order at 6:07 PM by Chairman Curtis Kann in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Curtis Kann, Michael Husson, Duane Hull, Madelyn Shermeyer, and Monica Love. Other Township Representatives in attendance were Laurel Wilson, Manager and Dawn Slegel, Secretary. There weren't any citizens present. This meeting is being recorded for minutes purposes only.

**FINAL EXPENDITURES FOR 2010**
Chair Kann reported on finalizing the 2010 expenditures with the warrant total for December 23, 2010 in the amount $111,121.08.

**Motion** by D. Hull and second by M. Love to approve the December 23, 2010 in the amount of $111,121.08. **Passed** with 5 ayes.

Chair Kann also reported on the warrant total for December 30, 2010 in the amount of $134,627.69.

**Motion** by M. Love and second by M. Husson to approve the December 30, 2010 in the amount of $134,627.69. **Passed** with 5 ayes.

**NOMINATIONS FOR THE 2011 SLATE OF OFFICERS**
Motion by D. Hull and second by C. Kann to designate Supervisor Husson to take nominations for the position of Chairperson of the Dover Township Board of Supervisors for 2011. **Nomination** by C. Kann for Michael Husson as Chairman. Nomination by D. Hull for Madelyn Shermeyer as Chairperson. **Motion** by D. Hull and second by M. Shermeyer to close the nominations for Chairperson. **Passed** with 5 ayes. **Denied** the vote for Michael Husson as Chairman with 2 ayes and 3 nays. **Passed** the vote for Madelyn Shermeyer as Chairperson with 3 ayes and 2 nays.

Chair Shermeyer resumed the nominations for the other officer positions.

Chair Shermeyer opened nominations for the position of Vice Chairperson. **Nomination** by D. Hull for Michael Husson as Vice Chairman. **Nomination** by M. Shermeyer for Monica Love as Vice Chairperson. **Denied** the vote for Michael Husson as Vice Chairman with 2 ayes and 3 nays. **Passed** the vote for Monica Love as Vice Chairperson with 3 ayes and 2 nays.

Chair Shermeyer opened nominations for the position of Assistant Secretary. **Nomination** by C. Kann for Michael Husson as Assistant Secretary. **Passed** with 5 ayes.

The 2011 Slate of Officers for the Dover Township Board of Supervisors is accepted as follows:
Chairperson Madelyn Shermeyer
Vice Chairperson Monica Love
Assistant Secretary Michael Husson

**ESTABLISH DEPARTMENTAL BOARD RESPONSIBILITIES**

Chair Shermeyer assigned the duties of liaison positions in 2011 as follows:

Administration - Madelyn Shermeyer
Police (Northern York County Regional Police) - Duane Hull
Highways - Curtis Kann
Water (Production & Distribution) - Monica Love
Sewer/Wastewater Treatment - Michael Husson
Fire/Emergency Services - Madelyn Shermeyer
Recreation/Parks - Duane Hull
Industrial/Commercial Development Committee - Madelyn Shermeyer
Dover Area Ambulance Club - Michael Husson

**TOWNSHIP VOTING DELEGATE FOR YORK ADAMS TAX BUREAU**

Chair Shermeyer designated Laurie Rummel to be reappointed as the Dover Township Representative with Supervisor Michael Husson as the alternate representative at the York Adams Tax Bureau Meetings. **Motion** by D. Hull and second by M. Love to reappoint Laurie Rummel as the Dover Township Representative and Supervisor Michael Husson as the alternate for the York Adams Tax Bureau Meetings. **Passed** with 5 ayes.

**YORK ADAMS TAX BUREAU AS THE LOCAL SERVICES TAX COLLECTOR - Motion** by M. Husson and second by M. Love to authorize the agreement allowing York Adams Tax Bureau as the Local Services Tax Collector for Dover Township. **Passed** with 5 ayes.

**YORK COUNTY LOCAL GOVERNMENT COMMISSION REPRESENTATIVE**

Chair Shermeyer designated the reappointment of Madelyn Shermeyer as the York County Local Government Commission Representative with Michael Husson as the alternate representative. The Board agreed to the reappointment of Madelyn Shermeyer as the York County Local Government Commission Representative and Michael Husson as the alternate.

**APPOINT PROFESSIONAL & DEPARTMENTAL OFFICIALS**

**Motion** by D. Hull and second by M. Love to reappoint the Professional & Departmental Officials for 2011 as indicated:

Township Manager - Laurel A. Wilson
Township Secretary - Dawn D. Slegel
Township Treasurer - Laurie J. Rummel
Township Engineer - C. S. Davidson/Terry A. Myers, P. E.
Township Zoning Officer - Georgia A. Sprenkel
Sewage Enforcement Officer - Bradley D. Hengst
S. E. O. Alternate - Richard K. Baade
Township Fire Marshal - Glenn P. Jansen

**Passed** with 5 ayes.

**ACTION TO APPOINT DUANE HULL (SUPERVISOR) AS WATER OPERATOR TRAINEE IN THE DOVER TOWNSHIP WATER DEPARTMENT FOR 2011**

**Motion** by M. Love and second by M. Husson to reappoint Duane Hull as the Water Operator Trainee in the Water Department for 2011. **Passed** with 4 ayes and 1 abstention by D. Hull.

**APPOINT LEGAL COUNSEL FOR BOARDS & COMMISSION**

**Motion** by M. Husson and second by C. Kann to reappoint the legal counsel for 2011 as follows:

1. Board of Supervisors - Charles A. Rausch, Esq.
2. Planning Commission - Blakey, Yost, Bupp & Rausch, LLP

**Passed** with 5 ayes.

**APPROVE BANK DEPOSITORIES FOR 2011**

**Motion** by D. Hull and second by M. Love to approve the bank depositories and financial institutions for 2010 as listed: M & T Bank, Susquehanna Bank, Fulton Bank, Pennsylvania Local Government Investment Trust, Wealth Management, and Metro Bank. **Passed** with 5 ayes.

**NEW APPOINTMENTS/REAPPOINTMENTS TO BOARDS AND COMMISSION**

**Motion** by M. Love and second by M. Husson to reappoint Wayne M. Hoffman to the Planning Commission, Jane Ginter to the Zoning Hearing Board, and Dean Smith to the Sewer Authority **Passed** with 5 ayes.

Manager Wilson stated that a work session has been scheduled to interview for the vacant positions which include alternate positions on the Zoning Hearing Board and Planning Commission and a plumber member for the Codes Enforcement Board.

**2011 RESOLUTIONS**

**Resolution 2011-01 The 2011 Fee Schedule -** Supervisor Hull questioned a rental fee for Pavilion No. 1 at the Dover Area Community Park to help offset the cost of the new bathroom facilities. The Board agreed that the cost should be the same as the rental of Pavilion No. 2 which is $25.00. **Motion** by C. Kann and second by D. Hull to approve Resolution 2011-01the 2010 Fee Schedule as amended. **Passed** with 5 ayes.

**Resolution 2011-02 Appointment of G. H. Harris Associates Inc. of Dallas, Pennsylvania, as Dover Township's Delinquent Tax Collector of Per Capita Taxes for the fiscal year of 2011 - Motion** by C. Kann and second by M. Husson to appoint G. H. Harris Associates Inc. of Dallas, Pennsylvania, as Dover Township's delinquent tax collector of per capita taxes for the fiscal year of 2010 by Resolution 2011-02. **Passed** with 5 ayes.

**Resolution 2011-03 Ratifying and Confirming the Appointments to the Dover Township Zoning Hearing Board - Motion** by C. Kann and second by D. Hull to approve Resolution 2011-03 to ratify and confirm the appointments to the Dover Township Zoning Hearing Board. **Passed** with 5 ayes.

**2011 MEETING SCHEDULE**

***Board of Supervisors*** - January 10 and 24; February 14 and 28; March 14 and 28; April 11 and 25; May 9 and 23; June 27; July 25; August 22; September 12 and 26; October 10 and 24; November 14 and 28; December 12, 2011, at 7:00 PM. The Board of Supervisors will hold a work session before each meeting to begin at 6:00 PM and will continue with a work session following the adjournment of each meeting as necessary at the Township Municipal Building.

***Planning Commission -*** 1st Wednesday of each month at 7:00 PM - Township Municipal Building

***Zoning Hearing Board -*** 3rd Wednesday of each month at 7:00 PM - Township Municipal Building

***Sewer Authority -*** 4th Wednesday of each month at 7:00 PM - Wastewater Treatment Plant

***Codes Enforcement Board -*** at the call of the Chairman

***Industrial/Commercial Development Committee -*** at the call of the Liaison

***Agricultural Security Committee -*** at the call of the Chairman

Chair Shermeyer requested that the Board only holds the second meeting in the months of June, July, and August.

Supervisor Husson recommended that the Industrial/Commercial Development Committee become active again because of the new Zoning Ordinance revisions. Chair Shermeyer agreed that the maps in the manual need to be revised.

**Motion** by M. Shermeyer and second by M. Love to approve the 2011 Meeting Schedule and various Boards, the Authority, and the Commission schedules for 2011 with the changes for only one meeting in June, July, and August on June 27, July 25, and August 22. **Passed** with 5 ayes.

**2011 TREASURER'S BOND**

**Motion** by D. Hull and second by M. Love to establish the Treasurer's Bond for 2011 of $1,000,000.00. **Passed** with 5 ayes.

**VACANCY BOARD APPOINTMENT**

**Motion** by D. Hull and second by M. Husson to reappoint Kenneth D. Shaffer to be the Resident at Large on the Vacancy Board with the Board of Supervisors for 2011. **Passed** with 5 ayes.

**2011 MEETING, CONVENTION, SEMINAR ATTENDANCE AUTHORIZATION**

**Motion** by C. Kann and second by M. Husson to approve authorization of the 2011 meetings, conventions, and seminars attendance by the Supervisors, Township Manager, Administrative Assistant, Secretary, Treasurer, and other designees. **Passed** with 5 ayes.

**2011 STATE CONVENTION VOTING DELEGATE**

Supervisor Love stated that she would accept being the Voting Delegate at the State Convention for this year. **Motion** by C. Kann and second by M. Husson to appoint Monica Love as the Voting Delegate at the 2011 State Convention. **Passed** with 5 ayes.

Chair Shermeyer announced that the next meeting of the Dover Township Board of Supervisors is on Monday, January 10, 2011 with a work session at 6:00 PM to interview candidates for the various board vacancies.

With no further business, Chair Shermeyer adjourned the reorganization meeting at 6:43 PM.

Respectfully submitted by: _____

Dawn D. Slegel, Township Secretary