

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
WORK SESSION MINUTES
JULY 25, 2016**

The Dover Township Board of Supervisor's Work Session for Monday, July 25, 2016, was called to order at 6:00 PM by Chairperson Matthew Menges in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Matthew Menges, Charles Richards, Stephen Stefanowicz, Robert Stone and Stephen Parthree. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Michael Fleming, Township Public Works Director; Corey Flythe, Lead Water Operator and Tiffany Strine, Recording Township Secretary. Glenn Jansen; Dover Township Fire Chief, from the Dover Township Fire Department was present. Al Guiseppe, from the SSM Group, Inc. was present. There were no members of the public present. This meeting is being recorded for the purpose of minutes only.

The first portion of this work session is being held for the purposes of holding an informational presentation from Glenn Jansen; Dover Township Fire Chief, on the Dover Township Fire Department.

Informational Presentation about the Dover Township Fire Department – By Glenn Jansen, Dover Township Fire Chief

Mr. Jansen is the Dover Township Fire Department Chief as well as the Dover Township Fire Marshall. Mr. Jansen stated the Dover Township Volunteer Fire Department's mission statement. Mr. Jansen stated the mission of the Dover Township Volunteer Fire Department is to deliver efficient and effective fire suppression, fire prevention, emergency management and rescue services to the citizens and visitors of Dover Township and surrounding communities.

Mr. Jansen gave his presentation via a Microsoft Power Point presentation. A copy of this presentation has been attached to these minutes. Mr. Jansen expressed the Departments vision. The Dover Township Fire Department strives to provide services that exceed expectations and to operate in a responsible cost-effective manner. The Department strongly and regularly promotes public awareness and integrates outlying public safety organizations into our service delivery area.

Mr. Jansen briefed everyone on the current Fire Officers for the Dover Township Fire Department. Mr. Glenn Jansen, Department Chief; Brian Widmayer, Department Deputy Chief; Chris Wertz, Department Assistant Chief; Dan Bowers, Department Captain, Brandon Schnur, Department Lieutenant; Nate Baker, Department Lieutenant; Joe Kohler, Department Lieutenant and Fred Miller, Fire Police Captain. Mr. Jansen provided additional briefing on the Dover Township Board of Directors and the governance of the Department. The department provides a plethora of services including but not limited to: Primary fire protection for Dover Township including structure, vehicle, brush, wires and electrical. Mutual aid for surrounding areas including West Manchester Township, Manchester Township, Conewago Township, Wellsville, Paradise Township, Jackson Township, West York, York City, Lake Meade and as needed as specially requested by others. Vehicle rescue with injury and non-injury. EMS support and

HAZMAT at an operations level. Technical rescue services such as confined space, trench rescue, structure collapse, water and ice rescue, high angle rescue. These aforementioned services are provided to Dover Township, York County and six other counties as a regional response operation. Public services, assist the Police Department, animal rescue, smoke and odor investigations as well as trees and wires down. The Department provides public education, transfers standbys, installs smoke detectors within the community, local school drills and assists fire police with events. A good portion of time is provided in assisting and supporting the local Emergency Management Association.

Mr. Jansen reviewed the Department's budget. Six hundred thousand dollars (\$600,000.00) is utilized annually with respects to the Dover Township Fire Department. Dover Township contributes to a portion of this cost in the following ways: Repair and maintenance of fire department vehicles, fuel, engine loans, vehicle insurance, Length of Service Award Programs; herein referred to as LOSAP, Capital Reserves, Engine ATR units, utility, fire prevention outreach, workman's compensation and communication equipment. The Relief Association from fire insurance taxes contributes to a portion of this cost in the following ways: Equipment purchase, personal protective equipment, small equipment maintenance, training expense, capital savings and equipment savings. The Fire Department contributes to a third portion of the overall cost in the following ways: Vehicles, life and supplemental insurances, repair and maintenance on vehicles and equipment, LOSAP, fire prevention, recruit retention, medical supplies, office supplies, bingo games, phone services, television and internet services and capital loans.

Mr. Jansen emphasized the benefits and need of grants and funding to adequately maintain department operations. Mr. Jansen added that the department receives eleven to twelve thousand dollars from the state to reduce debt and that the department requests FEMA grants every year; however, their Department has not received any monetary grants from FEMA since 1996. The Department receives local funding from local organizations such as the Lions Club and the American Legion. Mr. Jansen underlined the fact that the township does not have a lot of business and industry to assist in funding and that only twenty percent of township residents contribute to the department fund drive. A major area of funding is utilized for equipment replacement that must be maintained and replaced as per a set operating schedule.

Mr. Jansen asked the Board to please consider the future of the volunteer fire service and to consider that the services provided are in urgent straits in many communities in York County and that forward thinking is needed to maintain and improve all operations.

The Board thanked Mr. Jansen and the department officers, directors and fireman for their time and commitment to Dover Township, the Dover Township Fire Department and the community.

The second portion of this works session is being held for the purposes of holding an informational presentation from Al Guiseppe; with the SSM Group, Inc., to review the McNaughton Well project in the township and to review future prospects for well sites in the township.

Informational Review on the McNaughton Well project and informational review on future

prospects for well sites in the township – By Al Guiseppe, SSM Group, Inc.

Mr. Guiseppe began a brief presentation as an overview of the recent McNaughton Well Project. After advanced environmental engineering, planning and implementation, the drilling of a well was performed on a property within the township known as the McNaughton property. This well test was performed during April 4 thru April 7, 2016. The test well was drilled at a distance of six hundred and ninety-five (695) feet deep. Mr. Guiseppe stated that one water-bearing zone was discovered at two hundred and two (202) feet deep. This water-bearing zone produced thirteen (13) gallons per minute. This total equivalent of gallons produced does not provide for an adequate production site for a well to be further developed.

Mr. Guiseppe informed the Board of future prospects for new sources to explore within the township for well sites. Mr. Guiseppe stated that SSM will evaluate the potential for well exploration at sites identified in previous hydrogeological studies. The evaluations will include a preliminary fracture trace and land use analysis to identify locations with the greatest potential to support a public water supply well. Upon receiving permission to access the properties, the potential well locations will be field-verified and staked for future test well development.

Mr. Guiseppe added that SSM Group, Inc. will assist Dover Township to submit a new water allocation permit application. The current Water Allocation Permit W A 67-960 will expire September 16, 2017. The application package will be prepared by a certified professional engineer and submitted to the Pennsylvania Department of Environmental Protection's Southcentral Regional Office and Susquehanna River Basin Commission.

In preparation for the regulatory portions of the Susquehanna River Basin Commission renewal application, SSM Group, Inc. recommends that of pump tests be performed on each of the eight wells subject to renewal through the Susquehanna River Basin Commission including well number nine and pre-regulation wells. Mr. Guiseppe informed the Board that by using the data collected through the well testing and historic data gathering, this will aid in completing the Susquehanna River Basin Commission renewal application.

The Board thanked Mr. Guiseppe for his time and expertise in providing high quality services to the township.

The work session was adjourned at 7:00PM.

Respectfully submitted by: _____

Tiffany Strine, Recording Secretary