

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
WORK SESSION
MARCH 23, 2015**

The Dover Township Board of Supervisors work session meeting for March 23, 2015, was called to order at 6:00 PM by Chair Matthew Menges in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Matthew Menges, Monica Love, Charles Richards, and Stephen Stefanowicz. *Stephen Parthree was absent with prior notice.* Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Attorney Charles Rausch, Township Solicitor; Charles Farley, Township Public Works Director; and Trena Hall, Recording Secretary. There were 2 citizens in the audience. This meeting has been recorded for minute purposes only.

This work session was held to discuss the possible purchase of a new Tanker Truck for the Dover Township Volunteer Fire Department.

Brian Widemayer, Deputy Chief of the Dover Township Volunteer Fire Department, was present to provide information on a new Tanker Truck. This truck is needed for non-hydrant areas which is 70% of Dover Township. Currently the fire department can haul 750 gallons of water to a scene. This new Tanker Truck would be able to haul 3,000 gallons of water. The proposed truck would have a Kenworth Chassis, two 8" dumps on both sides that are electric, and it would be designed for the need of only one operator. The truck is over-rated weight wise, in order to increase the braking power. The Fire Department believes, with the amount of volunteer staff, they can support a Fire Truck and a Tanker Truck which would now be supplying 3,750 gallons of water to a scene. This truck would be insured and maintained through the Township because it will be Township owned. Purchasing this Tanker Truck will also help decrease the residents insurance costs.

The Fire Chief's end-of-the year report noted that the Fire Department was interested in purchasing a new Tanker Truck in 2015. The Tanker Truck can be purchased this year with an arrival date of 2016. Chief Jansen received 3 manufacturer's quotes which were from US Tanker, KME, and Pierce. Pierce bid through the COSTAR pricing. KME bid \$348,000, Pierce bid \$327,364 and offered a \$9,920 pre-paid discount totaling \$317,444, and US Tanker bid \$317,705. These prices do not include any extra options.

The Fire Department is leaning toward purchasing a Pierce because of the quality, price and history with other purchased trucks.

Chair Menges inquired if the Dover Borough Fire Department is in the process of repairing their Tanker Truck that is being reported as out-of-service. He suggested assisting the Borough in repairing their truck. Mr. Widemayer noted that his department approached the Borough in the following ways: 1. Asked if the Borough was interested in selling their tanker with a third party

appraisal (this was before the pump on the Tanker stopped working); and 2. Inquired about leasing the Tanker Truck to the Township with the Township paying for the maintenance and insurance and housing the truck at the Township Station. The Borough was not interested in either suggestion and noted that they were going to approach the Township asking for assistance to help with the \$10,000 repair on the pump for their 2,100 gallon Tanker Truck. Mr. Widemayer noted even if the Tanker Truck is repaired they still need staff to operate the truck.

Financially, the Fire Department budgeted \$345,000 for the Tanker which most quotes were coming in less. They were going to apply \$50,000 of their own money and \$100,000 from the Fireman's Relief Association, with hopes that the remainder of the money would come from the Township. Initially, thoughts were to finance but Manager Oswalt suggested using the Fire Capital Reserve and take advantage of the discount option through Pierce by paying all of the cost up front when ordered. Not using the discount would result in buying the chassis when it comes off of the assembly line and then paying the rest to the manufacturer when completed. Manager Oswalt noted that one of the other Fire Department's loans will be paid off in 2018 and then additional money can be put back into the Capital Reserve Fund for future purchases.

Chair Menges inquired on the building time of the truck. The building time of the truck takes 9-12 months with a delivery date in the spring of 2016.

Chair Menges inquired if this was in the budget. This was not budgeted but can come out of the Fire Capital Reserve by using a simple contract. The money being held in the Fire Capital Reserve is for the purchase of new items but not with a specified time for purchasing.

Manager Oswalt noted that in order to eliminate the bidding process, COSTAR pricing will be needed. If the Board agrees to approve this purchase, additional approval is needed that the Fire Capital Reserve amount will not exceed a certain amount or wait for a final purchase cost.

M. Love will respond back to the Fire Department on the outcome of this matter.

With no further business, the work session was adjourned at 6:26 PM into an executive session on Pro Electric Litigation Matters.

Respectfully submitted by:

Trena M. Hall, Township Secretary