

DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING

Work Session Minutes

March 11, 2013

The Dover Township Board of Supervisors held a work session on Monday, March 11, 2013, which began at 6:03 PM in the Meeting Room of the Dover Township Municipal Building. Dover Township Supervisors present were Chairperson Monica Love, Madelyn Shermeyer, Michael Husson, Charles Richards and Matthew Menges. Other Township representatives present were Laurel Oswalt, Township Manager; Chuck Farley, Public Works Director; Trena Hall, Assistant Township Secretary; Terry Myers, Township Engineer and Ben Craddock, C.S. Davidson Representative. There was one citizen in the audience. This meeting has been recorded for minute purposes only.

The purpose of this work session was to discuss recommendations of the Township's Master Plan provided by C. S. Davidson.

Terry Myers began the work session by introducing Ben Craddock, with C.S. Davidson, who will help facilitate ideas for the Township's Master Plan. Mr. Myers asked Manager Oswalt to review payments and fee structure figures so the Board would have a more desirable overview moving forward. In 2013 the new and old dollar figures for the General Fund Debt Service are at \$328,227.50. In the following years, the amounts decrease leaving the Township with around \$100,000.00 to budget for future expenses. Manager Oswalt suggested that the Board consider allotting funds for projects or to possibly borrow additional funds for future projects.

Mr. Craddock reviewed the 2011 Resident Survey. He began by asking the Board questions he formed from reviewing the survey. Residents showed interest in more park and recreation areas, improvement of infrastructure and efficiency in roads, water and sewer issues and to generate more revenue but, not out of the resident's pocket. Mr. Craddock suggested that the Board determine the priorities of proposed ideas and create a process to expedite the Master Plan. The Board should decide what projects to begin within 5 years and how to finance those projects. Residents who are seeking better quality of road repairs can view the Township's website which includes the 5 year Road Management Plan and a current road plan. Another concern was updating residents on important concerns. The Township has purchased an auto dialer system which can be used to inform residents when needed.

The Staff's and resident's surveys were very similar in improving efficiencies and infrastructure within the Township. The staff is concerned with the limited work space and seeking expansion. Garage space is becoming an issue with constantly moving around vehicles to be worked with and in completing needed repairs. The value of equipment is decreasing because of improper storage. The Administrative staff is slowly becoming limited on space and feels antiquated on the ability to handle growth in the Township. The Township needs to plan for the future before it falls too far behind. Sewer and water have begun extensive updating at the Waste Water Treatment Plant and repairing of wells. In question is still how to extend water and sewer into rural areas, repair I and I issues and needed road repairs.

Road improvements were discussed when creating the 5 year Road Management Plan. Priorities were set by the number of residents residing along the road, how traveled and the age of the roads. Mr. Myers explained that improvement is needed on the Township's Roadway Management Plan and that the Township will fail to get ahead if road improvements are not met before the roads are too deteriorated.

Mr. Craddock stated that the priority of roadway values is sounding more important than recreation for the master plan. Two Supervisors disagreed and stated that there are no roads in the Township that are not passable and reminded the Board that this is a rural area. Many residents would like to see more park space available to use for sporting events and leisure time. Residents are requesting a walking path but it is believed, for insurance issues, all building structures need to be demolished before this could be accomplished and parking would need to be allotted.

The Board did agree that they all have different views and need to narrow down priorities to begin processing the Master Plan. Mr. Craddock questioned if the Board would like to focus more on road repairs and possibly one other issue. It is necessary for the Board to provide a guide to the amount of calculated land to be divided between Municipal expansion and Park and Recreation use.

Also noted, was a parcel of property for sale along Carlisle Road that could be of interest to purchase. This would allow another access to the future park area. Another thought was if the property around the salt dome can be developed. This was in discussion before and plans were not approved.

The Board decided to individually create a lists of specific priorities needed in the Township and provide them to Manager Oswald by the next March meeting. Manager Oswald asked the Board to also specify what aspects are or are not agreed upon, what parts are feasible and how to break them up. It was noted that the General Fund purchased the property and if a portion is going to be utilized for sewer and water functions, then a portion may need to be paid back

to the Township. C.S. Davidson and Manager Oswald will create a document with all priorities and be prepared to discuss them at the April meeting.

Respectfully submitted by: _____
Trena M. Hall, Assistant Township Secretary