

**Dover Township Sewer Authority**  
2840 West Canal Road  
Dover PA 17315

**Chairman:** Dean Smith  
**Vice Chairman:** John Miller  
**Treasurer:** John Matthews

**Secretary:** James Theisen  
**Member:** Robert Stone  
**Attorney:** Christian Miller

**Minutes: 12/21/16**

**Attending Were:** J. Matthews, D. Smith, R. Stone, J. Miller (Authority Members), T. Biese (Plant Asst. Superintendent), S. Simon (Plant Superintendent), C. Miller (Solicitor), S. Stefanowicz (Twp. Liaison), P. Gross (Engineer), and M. Fleming (Public Works Director).

**Opening/Minutes:**

J. Matthews made a motion to approve the November minutes. The motion was seconded by R. Stone and unanimously approved.

**Financial Report:**

No Report

**Engineer's Report:**

P. Gross provided an Engineer's Report for December which is filed with these minutes and incorporated herein by reference. P. Gross provided an update on the status of the requisitions. The following new requisitions were submitted by Buchart Horn for payment:

- Requisition 7 (ACNB to TD Bank) in the amount of \$37,446.00 for payment from ACNB's construction account to TD Bank as trustee for the Authority (7<sup>th</sup> draw from the Construction Account to TD Bank).
- DT-9 in the amount of \$11,779.50 to Buchart Horn for engineering fees for the Misc. Upgrade Project (this is the 9<sup>th</sup> draw on the 2015 bond fund)
- DT-Headworks 3 in the amount of \$21,759.00 to Buchart Horn for engineering fees for the Headworks project (this is the 24<sup>th</sup> draw on the 2016 bond fund)
- DT-Palomino 9 in the amount of \$2,672.00 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 25<sup>th</sup> draw on the 2016 bond fund)
- DT-Joint 9 in the amount of \$7,530.00 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 26<sup>th</sup> draw on the 2016 bond fund)
- DT-NOB-6 in the amount of \$5,485.00 to Buchart Horn for engineering fees for the North of the Borough Project (this is the 27<sup>th</sup> draw on the 2016 bond fund)

R. Stone made a motion to approve the above requisitions for payment. The motion was seconded by J. Matthews and unanimously approved.

Reviewed change order #1 for the Miscellaneous Improvements project at the plant.

1. Remove lime from the silo. \$5136.65 Heisey Mechanical
2. Add VFD to hoist system. \$6351.78 Lepley Electrical
3. No cost for time extension of contract.(New Completion Date). Garden Spot Mechanical, Lepley Electrical, and Heisey Mechanical.

After discussion, R. Stone made a motion to approve change order #1. The motion was seconded by J. Miller and unanimously approved.

Paul gave a update on the North of the Borough project concerning the ROW for the Habitat for Humanity property. He asked the Authority if it would be okay to get an appraisal for additional land. R. Stone made a motion to get a appraisal. The motion was seconded by D. Smith and unanimously approved.

A discussion was held on the means and methods for the installation of the Drain pump in the Train 1 Oxidation ditches. BH will review and report back to the Authority.

**Treasurer's Report:**

J. Matthews reported that all the Authorities accounts are correct and up to date.

**Plant Operator's Report:**

S. Simon discussed the November Report, which is filed with these minutes and incorporated herein by reference. The average flow for November was 1.93 MGD and no effluent discharge violations for the month.

**Sewer Chief Report:**

The sewer chief report was provided for November and is incorporated herein by reference. M. Fleming shared the details of the report in C. Hamme's absence.

**Public Works Report:**

M. Fleming reported that he will be getting prices for the tree, located on the Straley property, that are part of the Palomino Sewer R/W project.

M. Fleming update the Authority on the Straley property located on Emig School Road. Due to the location of the property there are three possible options for the home owner. The Township would do a sewer extension or the home owner would install a pump system or install a sand mound. After review the Authority voted to refer this back to the Township. R. Stone made a motion to submit this to the Township. The motion was seconded by J Matthews and unanimously approved.

**New Business:**

None

**Executive Session:**

The regular meeting ended at 8:35 PM and executive section started at 8:36 PM. Executive session ended at 9:23 PM and back into regular session at 9: 24 PM. The executive session involved current litigation related to a declaration of taking for temporary easements.

R Stone made a motion to adjourned the meeting at 9:25 PM. The motion was seconded by J. Matthews and unanimously approved.

**Next Meeting Date:**

**1/25/17 at 7:00PM**

Respectfully submitted,  
J. Miller