

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Dean Smith
Vice Chairman: John Miller
Treasurer: John Matthews

Secretary: James Theisen
Member: Robert Stone
Attorney: Christian Miller

Minutes: 12/17/14

Attending Were: D. Smith, J. Miller, J. Matthews, R. Stone, J. Theisen (Authority Members), C. Miller (Attorney - MPL), S. Simon (Plant Superintendent), T. Biese (Plant Asst. Superintendent), and C. Hamme (Dover Twp. Sewer), P. Gross (Engineer - BH), C. Farley (Twp. PWD), S. Stefanowicz (Twp. Liaison), G. Walker (Financial Advisor), S. Hovis (Bond Counsel – Stock & Leader.)

Minutes:

Mr. J. Matthews made a motion to approve the November meeting minutes as submitted. The motion was seconded by Mr. J Miller and unanimously approved.

Financial Report:

G. Walker discussed bank loan proposals and presented an updated financing analysis between five banks that provided proposals. G. Walker felt the bank loans were going to be a wiser option than the bond options that were originally proposed. G. Walker shared that PNC and BB&T are the two closest options by the numbers. However, G. walker shared that PNC has certain conditions that are troubling compared to BB&T that do not require the same conditions. These conditions can be found in the financial analysis report.

R. Stone motioned to approve the BB&T loan proposal in moving forward. J. Miller seconded the motion. The motion was unanimously approved.

R. Stone motioned to authorize the trustee (TD Bank) to issue a redemption notice to redeem the 2004 and 2008A bonds as of January 30th. J. Miller seconded the motion. The motion was unanimously approved.

Engineer's Report:

P. Gross shared pilot test dates for two different screw presses. These dates are January 12th and 19th. From the conclusions of these tests, a recommendation can be given on which to choose. P. Gross discussed whether or not use the existing screw press during installation of a new press or to use a temporary outdoor unit to clear the install space. P. Gross shared his experience with the test machines. P. Gross also shared that the lining project on Canal Rd is to begin on January 12th 2015.

Treasurer's Report:

J. Matthews reported no business

Plant Operator's Report:

S.Simon discussed the November Report, which was provided to the Authority and is incorporated herein by reference. The average flow for November was 2.781 MGD. gallons per day. There were no violations in November.

Sewer Chief Report:

C. Hamme went over the Collection report for November detailing lines that have been televised and flushed, as well as other work performed. The Sewer Chief's report is incorporated herein as submitted. C. Hamme shared that approximately 1/4 of roughly 70 miles of lines have been televised. C. Farley presented 5 and 10 year plan reports with estimated numbers for necessary projects. C. Farley discussed his opinion for the Sewer Authority to take an active role in approving and funding projects for the community. There was a discussion on who the responsible party is for funding these proposed projects. C. Farley shared that many of the proposed upgrades were needed years ago due to the growth that Dover has experienced over the years. C. Farley shared that on January 12th 2015 at the Township board meeting there will be a workshop with United Water on potentially leasing the Dover Sewer.

P. Gross shared a concern and a need to contract a specially equipped plane to fly over and map out the lining projects. This needs to be done while the leaves are still off the trees.

New Business:

No new business.

Executive Session:

Out of regular session at 8:21 pm and entered in to executive session to discuss continuing litigation. The executive session ended at 8:45 pm and regular session reconvened.

The regular meeting was adjourned at 8:46 PM.

Next Meeting Date:

1/28/15 at 7:00PM

Respectfully submitted,
James Theisen, Secretary